

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**NOVEMBER 6, 2019
TOWN HALL**

DRAFT

PRESENT: L. Smith, Chairman; E. Beattie, Vice Chairman; L. Gargiulo, Selectman; L. Ruest, Town Administrator.

The meeting was called to order at 6:30PM.

SECTION 1- PUBLIC COMMENT: No comments were heard at this time.

FINANCIAL REPORTS – GENERAL FUND BALANCE \$456,981.97

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S):**

Bookkeeper	Payroll Warrant #475	\$33,812.64
Bookkeeper	Payroll Warrant #476	\$28,150.32
Bookkeeper	Accts. Payable Warrant #680	\$20,142.24
Bookkeeper	Accts. Payable Warrant #681	\$40,559.00
Bookkeeper	Accts. Payable Warrant #682	\$9,100.00
Bookkeeper	Accts. Payable Warrant #683	\$9,553.14

MOTION: To approve the warrants as presented above.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

2020-2025 Capital Improvement Plan Presentation

The Capital Improvement Plan Presentation will be postponed until the November 20th Board of Selectmen meeting.

2019 Property Tax Rate- Tax Rate Oath (RSA 75:7)

The 2019 Property Tax Rate is \$22.11. L. Smith confirms the signatures needed for this.

Appointment- Parks and Recreation Committee Member

MOTION: To appoint Karen Sabatini of Hampton Falls to the Parks and Recreation Committee as Treasurer.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Draft 2020 Budget and Town Warrant- Work Session

Board Members discuss potential date options for a work session related to the Draft 2020 Budget and Town Warrants. After discussion, Wednesday, November 13th at 8:30AM was confirmed for the work session.

2020 Holiday Schedule

MOTION: To approve the 2020 Holiday Schedule as presented.

MOTION: E. BEATTIE

DRAFT

**SECOND: L. GARGIULO
UNANIMOUS**

King Street Culvert- Jones and Beach Engineers Report

Board Members review the King Street culvert proposal from Jones and Beach Engineers, Inc. L. Smith notes that the proposal includes an estimate for the cost of installing two new aluminum arch culverts. Board Members discuss the proposal, as well as several alternative options to address the culvert issue, and agree that more information is needed before considering any next steps related to the project.

Other Selectmen's Old Business

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. HealthTrust Benefits and Coverage Renewal 2020
3. Senator Tom Sherman 2020-21 State Budget Letter of 9/30/19
4. Xfinity – Changes to Programming Letter of 10/14/19
5. Rockingham County 2019 Tax Warrant \$466,174
6. Veterans Day Services, November 11, 9 a.m., Town Common Information

SECTION 2- PUBLIC COMMENT

NEW BUSINESS

Greg Parish (Towle Farm Rd.) is unsure if he will be able to attend the Board of Selectmen meeting on November 20th, and inquires if Board Members have any questions related to the Lincoln Akerman School Capital Items. L. Smith acknowledged the number of Capital Items that the School has requested funding for this year. No additional Board comments or questions were heard.

Donation of Historical Document

The Town has received a donation of historical significance from Eric Small of Seabrook, NH. The historical item is a Town of Hampton Falls Tax Ledger from 1893. The Board expresses appreciation to E. Small for the donation and will be sending him a formal thank you letter.

2019 Town Report and 2019 Town Due Dates

Board Members acknowledged the due dates for the 2019 Town Report and the 2019 Town Audit.

MOTION: To approve the due dates for the 2019 Town Report and the 2019 Town Audit as presented.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

Other Selectmen's New Business

The December Board of Selectmen meeting will be moved from Wednesday, December 18th to Tuesday, December 17th at 4PM.

Selectmen Representative Reports

Planning Board, Lincoln Akerman School Board, Tricentennial Committee: E. Beattie reports that he has heard many positive reviews about the Lincoln Akerman School since opening. The Planning Board is currently reviewing several amendments to the Zoning Ordinance, Subdivision Regulations and Site Plan Regulations. L. Gargiulo proposes a Board of Selectmen joint work session with the Planning Board to discuss a potential sewer study along Route 1. The study could address the impact of town sewerage on the value of potential commercial development along this identified area. E. Beattie speaks

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**NOVEMBER 6, 2019
TOWN HALL**

DRAFT

upon the work that has been accomplished by the Route 1 Sewer Committee and agrees a work session could be productive.

Heritage Commission, Conservation Commission

L. Gargiulo reports that the Heritage Commission has undertaken an effort to provide named signs in honor of two Hampton Falls residents who were killed during WWII. These signs will be located on two overpasses above Highway 95. The Conservation Commission is continuing to focus on fundraising efforts for the acquisition of conservation land (Toppan). L. Gargiulo notes that prospective donors for this acquisition are expressing concern over the potential “carve-out” of lot(s) located upon the land.

Parks and Recreation Committee, Library Trustees, Town Improvement Committee

L. Smith reports that the Parks and Recreation Summer Camp enrollment was down this year and is carrying a slight deficit. This decreased enrollment was caused by a number of anticipated factors. The Committee will be working on planned repairs to the band stand, operation of the ice rink this winter, and the annual Christmas Tree Lighting which will occur on December 8th at 4:30PM.

Library Trustees are focused on computer software upgrades and reviewing the parking lot expansion designs. Library staff have recently received CPR/AED certification training.

The Town Improvement Committee has re-installed the Peter Robart Memorial sign on the backstop at Gov. Weare Park and are continuing to discuss the designs of the floating dock. Urban Tree will be at the Historical Society Museum on November 15th to perform previously approved tree trimming.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 10/15/19, 10/16/19, 10/17/19 and 10/31/19

MOTION: To approve the minutes from 10/15/19, 10/16/19, 10/17/19 and 10/31/19 meetings as written.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

PUBLIC COMMENT: Beverly Mutrie (Brown Rd.) inquires about additional details of the donated Town ledger from 1893.

Motion to enter Nonpublic Session made by L. Gargiulo seconded by E. Beattie.

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

 X RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 X RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member*

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**NOVEMBER 6, 2019
TOWN HALL**

DRAFT

thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

Roll Call vote to enter nonpublic session:	Larry M. Smith, Chairman	Y
	Edward B. Beattie, Vice Chairman	Y
	Louis Gargiulo, Selectman	Y

Entered nonpublic session at 7:15 p.m.

Motion to leave nonpublic session and return to public session by L. Smith, seconded by E. Beattie.

Motion: PASSED

Public session reconvened at 7:22 p.m.

MOTION: To unseal the nonpublic meeting minutes dated September 17, September 18 (9:30 a.m.), September 18 (4 p.m.) and October 9, 2019.

MOTION: L. SMITH

SECOND: E. BEATTIE

UNANIMOUS

MOTION: To adjourn the meeting at 7:23 p.m.

MOTION: L. SMITH

SECOND: E. BEATTIE

UNANIMOUS