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PRESENT: Mark R. Lane, Chairman; Ed B. Beattie, Vice Chairman; Lou Gargiulo, Selectman
Karen Anderson, Town Administrator; Rachel D. Webb, Assistant Administrator.
GUESTS: Police Chief Ryan Veno; Russ Hilliard, Road Agent; Jay Lord, Fire Chief; Mark Sikorski,
Building Inspector.

POLICE DEPARTMENT / ANIMAL CONTROL MONTHLY REPORT – Chief Ryan Veno:

Chief Veno updated the Selectmen that in the past month the Police Department engaged in end of year Academy trainings to make sure that they were completed. In addition, he reported that the Lieutenant is settling in well, having completed six months with the Town, and becoming familiar with expectations of components of reports and follow-ups with victims. Chief Veno said that he is also going through paperwork procedures training all the full-time officers.

The update on the potential new hire for the Police Department is that the person to whom Chief Veno had offered the position, decided to stay at their current position. Chief Veno said that there was another potential recruit he spoke with, whom he thought would be a good fit, but he was located too far away and said that he would not consider relocating to this area for the position. Chief Veno said that he will go forward with recruitment of certified officers for another month, and then will proceed with recruitment for non-certified officers.

L. Gargiulo asked how the Police Department is advertising the position. Chief Veno responded that he is using word-of-mouth, the Police website, the NH Municipal Association website, and Facebook. L. Gargiulo reported that the Town of Alton recently posted on Facebook a page for recruitment, and then they shared it around on other pages. L. Gargiulo offered that if Chief Veno pulled together a recruitment page for posting to Facebook, that he would be happy to repost it to various community Facebook pages in southern NH. He said that there are no guarantees, but it is an additional way to get the word out.

Chairman Lane commented about Chief Veno’s monthly report comparing 2021 with 2022 statistics and said that the numbers have decreased almost twenty-five-percent (25%) on directed patrols and motor vehicle stops. Chief Veno said that he attributes the difference to losing Officer Joe Lister, mid-year in 2022, who did motor vehicle stops. Primarily Chief Veno stated the difference in the numbers between years was due to having five (5) full-time Officers in 2021, and not having five in 2022.

ROAD AGENT MONTHLY REPORT – Russ Hilliard: The Road Agent, R. Hilliard, updated the Selectmen, as follows:

- Pothole season has started.
- JAMCO has started the Glenwood/Woodlawn Ave/Crestview Drive project involving culverts, catch basins, and drainage swales. The contractor will be leaving the roadwork and doing the minimum impact to the roads until Spring.
- Unitil has requested additional trees to take down, specifically at 157 Drinkwater Road, where the owner initiated the request to Unitil, and then Unitil contacted R. Hilliard. E. Beattie stated that the tree in question is dead, to the right of the driveway. (R. Hilliard provided a photograph of the tree). E. Beattie said that he told Unitil that the tree was dying when the house was being built, and that now that the house is complete, the tree is dead. R. Hilliard said that most of the trees Unitil is proposing to

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remove are impacting primary lines; and, if primary lines are impacted then it affects the power lines and the transformers.

MOTION: To authorize Unitil to remove the dead tree at 157 Drinkwater Road, located to the right of the driveway, as requested by the property owner and by Unitil.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

- **Tree Removal/Trimming Exeter Road, on Town-owned property, Request by Unitil:**

This is a follow-up to Unitil’s request to remove and/or trim trees on Exeter Road. R. Hilliard stated that there are two locations on Town-owned property where Unitil needs to obtain approval from the Town to remove and prune trees; namely, one is between 252 to 257 Exeter Road, and the other location is between 188 to 192 Exeter Road. The proposed work is to remove trees and brush on the two town-owned properties. Chairman Lane asked R. Hilliard if the trees that are proposed to be removed are dead. R. Hilliard said no, not all of them, there may be one or two that are dead. E. Beattie stated that when this topic comes before the Planning Board, the approach is that if the tree is not dead, then the Planning Board does not approve the removal. Trimming is OK. E. Beattie asked R. Hilliard what is the threat of the trees being proposed to be removed. R. Hilliard stated that the trees are of concern to Unitil as preventive maintenance. Chairman Lane said that he struggles with removing trees due to what it will look like but said that if the trees are not dead then perhaps just trimming is appropriate. L. Gargiulo stated that he did not think the Selectmen should approve the request for removal of all the trees; he said he was in favor of trimming and removal of only the dead trees. K. Anderson clarified the approval to flat cut the brush, prune trees and remove the vines within proximity of the lines, but no tree removal unless dead or more than 50% dead. E. Beattie suggested that Unitil needs to re-mark the trees that are dead, so that the Selectmen can revisit this issue, but he was in support of the proposed trimming and vine removal.

- **Road Agent Core Services, November 2022:**

K. Anderson reviewed R. Hilliard’s monthly Core Services bill for November 2022, in the amount of \$5,435.83. The bill comprised: Roadside Trash at \$165, Sanborn Road safety hazard at \$175, Governor Powell asphalt patch at \$890, All Catch Basins cleaned, and arrows painted at \$1,045, and Potholes at \$510, Beaver dam at \$797, and Parsonage Road asphalt patch at \$415.

MOTION: To approve the Road Agent’s monthly November 2022 Core Services bill in the amount of \$5,435.83

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

FIRE / AMBULANCE/EMERGENCY MANAGEMENT MONTHLY REPORT –Chief Jay Lord:

Fire Chief Lord presented his monthly report for Nov/Dec 2022 saying that it was the busiest year ever with 430 total emergency calls compared with 368 last year at this time.

- **Ice Rink at the LAS School,** was filled with water by the Fire Department.

- **Ice Rink at Governor Weare Park (GWP)** has attempted to be filled twice but had complications. Chief Lord said next Saturday 12/31 is when it can be filled. K. Anderson said that it was her understanding that the Recreation Commission was going to try to start filling it tonight using the

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pump on-site at GWP. Chief Lord said that he has warned the Recreation Commission against using that pump. Chairman Lane asked for clarification asking if the Ice Rink was proposed to be filled using the pump at GWP, and K. Anderson responded yes, that J. Ziolkowski had offered to assist to help fill the ice rink. Chairman Lane said that J. Ziolkowski had called him with concerns of potentially burning out the pump at GWP by using it to fill the Ice Rink with (he estimated) 3,000 gallons of water. Chief Lord corrected the amount of water needed to 20,000 gallons of water. Chairman Lane continued saying that J. Ziolkowski had said that the GWP pump could potentially be used to provide a smooth coat of ice on top, after the ice gets cut up, but felt that 3,000 gallons of water would burn out the pump. Chairman Lane asked if the Ice Rink had been filled already, and Chief Lord said that the Fire Department attempted to fill it previously, but it leaked, even though the Recreation Commission had patched all the holes. E. Beattie said that J. Ziolkowski had stopped by his place earlier and asked about filling the Ice Rink at GWP. E. Beattie told him that it is great if the Fire Department could fill it as a training exercise, but if the Fire Department was too busy, then pay someone to fill it using the Recreation Commission Revolving Fund (it was estimated to cost \$1,000 to fill). L. Gargiulo said that he thought the Recreation Commission should not use the GWP yard hydrant to fill the Ice Rink because it would burn out the pump that might cost \$2,500 to replace. L. Gargiulo was in favor of the Recreation Commission spending money to have the rink filled if the Fire Dept cannot schedule it before New Year’s weekend. Chief Lord said that the Fire Department will help them if they want it.

- **Comstar annual write-offs:** Chief Lord said that most of the Comstar write-offs go back to 2021. Most are from people who have requested a hardship, or the insurance has paid and there is no more payment being made. The total amount requested for write-off is \$9,937.76. Chairman Lane asked if that amount was a “normal” amount, and the response was that it is lower than normal. E. Beattie said in the past it has been at \$15,000 to \$20,000.

MOTION: To write off the Comstar unpaid balances (mostly from 2021) in the amount of \$9,937.76, as requested by Chief Lord.

MOTION: E. BEATTIE

SECOND: L. GARGIUOLO

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- Chief Lord summarized his end of year budget projections for his three (3) departments, that Ambulance will be overspent approximately \$400, Fire will be underspent approximately \$400, and Emergency Management will have an excess of approximately \$10,000.

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER MONTHLY REPORT –

Mark Sikorski: The Building Inspector, M. Sikorski, presented his monthly report for mid-November through mid-December 2022, as routine and asked if there were any questions. He said that construction typically slows this time of year, and there are two (2) houses that are under construction on Linden Lane.

- Unitil met with him and Glenn Coppelman (RPC) regarding their annual Scenic Road Alteration Permit application to Planning Board anticipated for the Planning Board’s February 2023 meeting. He reported that the next section being planned for maintenance is Drinkwater Road from Hillside through Frying Pan Lane. M. Sikorski explained that this will be the first implementation of the certified mail notification procedure to residents for this application. He stated that all residents along the line where trees are proposed to be cut, will receive a certified notice. He further clarified that the residents located on the side of the road where the utility line is located will receive the certified notice, not on both sides of the street. M. Sikorski reported what they worked out yesterday was coordination of the timing of

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residents receiving the certified mail with the flagging of the trees, ideally to occur the same day. He said that Hampton Falls is the only town that is requesting to notify residents in this way, and Unitil is happy to do it, at their cost borne by all Unitil customers adding to their overhead. K. Anderson said that this is a Zoning Ordinance that is going to be on the ballot in March, but it is in effect as posted currently until rescinded or approved in March. L. Gargiulo asked about the red and white markers on the trees, and if Unitil could please provide a definition of the colors of the markers. K. Anderson said that Unitil has their system of “T” is for trim, and “L” is for limb, and there are certain colors, so she will get an explanation for the Selectmen. M. Sikorski said that last year Unitil provided a spreadsheet that located each tree between specific utility pole numbers, and used further descriptors to identify the trees proposed for removal or trimming and the reasons (either dead or diseased), and the Planning Board went on a Site Walk to examine the trees on the list. E. Beattie provided some context for why the proposed zoning ordinance change originated. The former practice was for Unitil, who contracts with Asplundh Tree, to send Asplundh employees to knock on people’s doors to inform them of planned tree cutting, so people were getting notified by a private company, and not the town. E. Beattie continued that this was also of concern regarding new people moving into town not being aware of the Scenic Road ordinance, so that’s why the notice was included in the New Resident information distributed by the Town Clerk, and why the Scenic Road signs were recently installed. He stated that this new procedure for notification is a step in the right direction, so that people don’t inadvertently cut trees they shouldn’t cut, and so that sub-contractors don’t have authority to do anything without pre-approval. M. Sikorski said that the challenge is to ascertain a way to notify people so that everyone responds appropriately. He continued that with other Planning Board applications that abutters are informed that they can come to Town Hall to view the plans in detail, so a similar approach will be developed. L. Gargiulo asked if there are any other towns who have asked for this, and M. Sikorski stated no, that Hampton Falls is the only town. M. Sikorski said that Unitil is responsive and is willing to do what the towns ask them to do.

- M. Sikorski reported that there is a potential tenant for 1 Lafayette Road, proposing an allowed use, that is fireworks sales. L. Gargiulo asked if sprinklers are required for that type of proposed use, and M. Sikorski responded that there are sprinklers in the building.

OLD BUSINESS

Financial Reports: General Fund Balance: \$367,191.43: K. Anderson reported the General Fund Balance, as of last Friday was \$367,191.43. Taxes are due this Thursday and the current General Fund Balance is \$2,874,422 so all checks that were previously being held were released. The check to the County was due on Monday, and cannot be late. K. Anderson explained that she received a call from the County on Monday saying that they had not yet received the check in the mail, and there would be a ten-percent (10%) late fee if not received, or \$48,000. So, a duplicate check was cut and hand-delivered to Brentwood on Monday. She said that she really appreciated the County calling her to say that they had not yet received the check.

Executive: Payroll Warrant, Accounts Payable, and Accounts Payable-Escrow Warrant: K. Anderson presented the Payroll Warrant #589 dated December 7, 2022, in the amount of \$94,365.19, that is significantly higher due to the Fire Department’s annual payroll to call staff of \$66,000; Accounts Payable Warrant #828 dated December 7, 2022, in the amount of \$1,320,134.91, that includes the School payment and the County payment; and Accounts Payable-Escrow Warrant #21 dated December 7, 2022, in the amount of \$750.00.

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MOTION: To approve Payroll Warrant #589 dated December 7, 2022, in the amount of \$94,365.19; Accounts Payable Warrant #828 dated December 7, 2022, in the amount of \$1,320,134.91; and Accounts Payable-Escrow Warrant #21 dated December 7, 2022, in the amount of \$750.00.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Drinkwater Road Culvert Update: K. Anderson had a meeting with the State and representatives from FEMA regarding the grant application for \$151,000 (that is a 90/10 split) for the Drinkwater Road Culvert. There are additional engineering reports (hydrologic studies) that FEMA is requiring, with a very short time to accomplish them, by December 31st. K. Anderson has requested Jones & Beach Engineers to tell her how much the costs would be and if they can accomplish the hydrologic study within the time frame. She stated that the study will not be done by then, but she will submit 90% of FEMA's requested information, and then FEMA will respond with a request for information which will provide another 30-days for Hampton Falls to follow-up with further information.

Comcast Cable Franchise Renewal: K. Anderson stated that the Town is at the next step to schedule a public hearing for the renewal amendment that has been prepared and sent to Comcast for their approval. The renewal contains the two things the Board requested (1) the five-year extension on the current contract, and (2) to comply with the 2019 FCC rule that allows the company to offset the value of in-kind cable services from the franchise fee. The only in-kind services the Town receives are the cable services at the school. The town's franchise fee is 3%, and Comcast can offset only if their costs exceed 5%, so it will not be an impact to the Town's revenue. K. Anderson said that the Board needs to approve the amendment, then hold the Public Hearing, and then sign the contract after the Public Hearing.

If the Board and Comcast approve this amendment, a public hearing will need to be held to take comments and then the amendment to extend the contract by five-years can be signed. K. Anderson commented that it is a non-exclusive contract, but it makes it cost prohibitive for any other company to run their fiber lines for a town to have two cable providers. The Town is all set with Vidium fiber that is only internet

MOTION: To approve the amendment to the Comcast Renewal to comply with the 2019 FCC ruling and extend the contract for five-years.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Window Restoration – Museum and Town Hall: K. Anderson has received the proposals from Window Woman for the restoration of the windows at the Museum and Town Hall. K. Anderson has also requested an update to the 2022 prices received from another vendor, Historic Sashworks (Andover, NH). Window Woman's proposal is \$25,300 for the 8 windows at the Museum compared to \$22,176 from Historic Sashworks (a difference of \$3,124). Chairman Lane asked if Window Woman was the vendor used for the windows at the LAS school, and K. Anderson responded yes, that Window Woman has done work at LAS, the Museum, and the 2nd floor windows at Town Hall, and there were no complaints. L. Gargiulo pointed out the Window Woman was a bit more expensive, and then K.

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Anderson said that there is a mileage surcharge added onto the Historic Sashworks proposal. L. Gargiulo asked for any references from the Historic Sashworks vendor, and K. Anderson said that she could obtain them, but she knows that they did the Library in Kensington last year. E. Beattie said that he was inclined to go with Window Woman with whom the Town has done previous business, and who is relatively local (Amesbury, MA). Chairman Lane said that Window Woman did a remarkable job at the school. K. Anderson said that Window Woman was willing to complete the job incrementally, if the Selectmen wanted to phase it over more than one year. Services were compared between the two proposals. One difference was that Window Woman proposed to add metal hand-hold hardware to the bottom of the windows to help lift the windows open, whereas Historic Sashworks proposed to route-out hand-holds. Another difference was that Window Woman proposed to replace the metal chains in the sash, whereas the other vendor did not, so Window Woman’s proposal included more work. Chairman Lane said that both vendors do very specialized work, and he said that if Window Woman was willing to “sharpen her pencil” and negotiate her proposal a bit, then he was inclined to go with a known entity.

MOTION: To enter negotiation with Window Woman to potentially reduce the proposal for the window restoration project at the Museum and at Town Hall, and to accept said reduced proposal.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Tree Removal Trimming Exeter Road: covered earlier in the meeting, in detail, under the Road Agent’s monthly report. K. Anderson summarized her response to Unitil will be to *flat cut the brush, prune the trees, and remove the vines within the proximity of the line only, and remark any trees to be removed.*

Other Selectmen’s Old Business: There was no Other Selectmen’s Old Business.

OLD BUSINESS PUBLIC COMMENT: There was no Old Business Public Comment.

NEW BUSINESS

Veteran Credit: K. Anderson stated that this is an application from a resident who qualifies for the Veteran Credit based on years of service.

MOTION: To approve the Veteran Credit in the amount of \$600 for the owner of Map 8 Lot 28-01.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Newsletter Review: The Selectmen commented that they approved of the draft January-February 2023 Town-School-Library Newsletter for release.

MOTION: To approve the release of the January/February 2023 Newsletter.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

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Warrant Articles: K. Anderson reported that she revised the warrant articles based on the Selectmen’s comments at the last meeting. She also provided a sample, first draft of a *Voter Guide* which shows the warrant articles along with an explanation of what the articles mean, and what they are with just facts and no political statements. The total number of warrant articles has been reduced to twenty-four (24), with the first twelve (12) being the election and zoning, so the Budget starts at Article 13. She also combined the discontinuance of the unused two (2) Capital Reserve Funds into one article. The Board needs to officially vote to recommend, or not recommend, warrant articles that request funding to proceed to Public Hearing. K. Anderson said that the Selectmen needed to vote on each article starting with Article 14, as Article 13 is the Selectmen’s Budget which automatically is recommended. The articles that are not listed on the warrant will be handled at separate Public Hearings.

Article 14 – Mini Pumper \$340,000 – No amount from taxation, funds to be withdrawn from the Fire Department Vehicle Fund and the Special Detail Revenue Fund. This needs to be a warrant article because the proposal is to withdraw money from a Capital Reserve Fund.

MOTION: To recommend Article 14.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

Article 15- Economic Development Tax Exemption- In the *Voter Guide*, K. Anderson described that she provided an example of how the Economic Development Tax Exemption is a “win, win” for both the property owner and also for the Town. The example explains that if a business is worth \$1M and they do an improvement to the property worth \$500,000, in year 1 the Town’s tax revenue would increase from \$20,460 to \$26,807 so the Town receives increased tax revenue of \$6,200 and the property owner would save \$4,678 in year 1. By year 5 the Town would receive \$31,735 and the property owner would save \$18,603, then from year 6 on the property would be taxed at it’s full \$1,500,000 value. Year 1=50%, year 2=40%, year 3=30%, year 4=20%, and year 5=10%. K. Anderson clarified that this tax exemption only applies to the Municipal tax rate, and to the School tax rate, it does not apply to the County tax rate, nor to the State Education tax rate, but it results in a savings for the property owner. She continued that this gives the incentive to business owner who would like to improve their business, and who could not swing the tax increase from \$20,000 to \$31,000 in year 1. She said that businesses making this type of improvement may have to shut business down during construction, and may not be receiving revenues, and then without this incentive would get a new tax bill with an increase of \$11,000 so this incentive makes it feasible to make the improvements and spread the increased tax burden over several years.

MOTION: To recommend Article 15.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Article 16 – Lafayette Road Sewer Study \$100,000 – No amount from taxation. K. Anderson stated that this is a State Loan Program, but with 100% loan forgiveness. It is non-lapsing and would supply the Town with the funds to be able to hire an Engineer to look at various options to provide sewer on Lafayette Road, particularly if connecting to the Town of Seabrook does not work. Chairman Lane

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asked why this article requires a 3/5ths vote, and K. Anderson responded that it is a requirement of the State program, as is also the wording of the warrant language prescribed by the State.

MOTION: To recommend Article 16.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

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Article 17 – Police Body / Cruiser Cameras \$21,576 to raise and appropriate – K. Anderson explained that this amount will be offset by a \$14,081 Homeland Security grant fund which has already been approved, with a Town match of \$7,495 to be raised by taxation.

MOTION: To recommend Article 17.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Article 18 – Deposit of \$150,000 into Highway Maintenance Capital Reserve Fund K. Anderson said that this will be offset by \$68,597 Highway Block Grant money.

MOTION: To recommend Article 18.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

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Article 19 – Deposit of \$23,000 into Police Cruiser Capital Reserve Fund

MOTION: To recommend Article 19.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Article 20 – Mosquito Control \$21,000

MOTION: To recommend Article 20.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

Article 21 – Heritage Commission \$1,000: K. Anderson said that this amount would be deposited into the Heritage Commission Fund.

MOTION: To recommend Article 21.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

Articles 22 & 23 Re-Adoption of Veteran’s Tax Credits - K. Anderson said that these two warrant articles do not need a recommendation as they are not money articles. This is the result of legislation that changed the definition of veteran to include “*and continues to serve*”. K. Anderson stated that if towns don’t re-adopt the optional veterans or all veterans tax credits, if they have them in place, the

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veterans will still qualify for the standard veteran’s tax credit of \$50. Hampton Falls has voted over the years increasing it to the current tax credit of \$600. E. Beattie clarified that this covers Active Duty. K. Anderson stated that she did not believe that this was going to be a significant impact economically to Hampton Falls.

Article 24 – Discontinuance of Two Capital Reserve Funds - Multi-Bay Garage Capital Reserve Fund and the Tercentenary Capital Reserve Fund are proposed to be discontinued because their purposes have been completed, and there is less than one-hundred-dollars (\$100) in each account.

MOTION: To recommend Article 24.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

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K. Anderson reported that the difference between the approved budget and the proposed budget (including the revenues) is \$67,055. Chairman Lane said that the warrant articles reduced the number because the warrant articles were higher last year. K. Anderson agreed and said that revenues from the State also positively impacted the budget.

Other Selectmen’s New Business

Tax Abatements – Wakeda: K. Anderson presented some tax abatements for Wakeda that were the result of trailers left, changed lots, or sold and removed. Tax Abatement #769 in the amount of \$609, Tax Abatement #770 in the amount of \$207, and Tax Abatement #771 in the amount of \$81.

MOTION: To approve Tax Abatement #769 in the amount of \$609, Tax Abatement # 770 in the amount of \$207, and Tax Abatement # 771 in the amount of \$81.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

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Historic Society Proposal to Change the Kitchen to an Archive Room: K. Anderson reported that the Historic Society at the Museum is proposing to change the small kitchen area into an archival storage area. Due to the fact that the Museum is a Town-owned property, and with the Lease, the Selectmen have to authorize physical changes to the building.

MOTION: To authorize the Museum to change the kitchen to an archival storage room.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

NEW BUSINESS PUBLIC COMMENT:

Bev Mutrie asked how much of the budget increase is due to payroll and cost-of-living-allowance (COLA), and K. Anderson responded that \$47,000 was for the Revaluation, and additional monies were for the Winter Road Maintenance plowing contract. The budget increase is \$335,000 without including the increased revenues. \$58,000 of that increase was the 4% COLA amount.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: Dec 7, 2022

MOTION: To approve the minutes of December 7, 2022, as written.

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**DECEMBER 21, 2022 – 8:00 AM
TOWN HALL**

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**MOTION: E. BEATTIE
SECOND: L. GARGIULO
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ADJOURNMENT:

**MOTION: To adjourn the meeting at 9:15 am.
MOTION: E. BEATTIE
SECOND: L. GARGIULO
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Next Selectmen's Meeting is Wednesday, January 4, 2023, at 6:00 PM

Minutes prepared by Rachel D. Webb, Assistant Administrator.