

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**APRIL 5, 2023 – 6:00 PM
TOWN HALL**

FINAL

PRESENT: Ed B. Beattie, Chairman; Lou Gargiulo, Vice Chairman; Mark R. Lane, Selectman;
Karen Anderson, Town Administrator; Rachel Webb, Assistant Administrator;

GUESTS: Dr. David Hobbs, Ed.D., SAU 21 Assistant Superintendent;
Meredith Nadeau, SAU 21 Superintendent; Jill Swasey, Hampton Falls School Board;
Gisela Manna, Chairwoman, Recreation Commission; C. Schutte, Chairwoman, Energy
Committee

Chairman Beattie called the Board of Selectmen's meeting to order, at 6:00 PM.

OLD BUSINESS

Financial Reports: General Fund Balance: \$1,346,312.29

Executive: Payroll Warrant, Accounts Payable, and Escrow Warrant:

K. Anderson presented the Payroll Warrants #597 dated 03/15/2023 for \$28,310.08 and #598 dated 3/29/2023 for \$39,073.42 and stated that the higher payroll this period was due to the retro-active, one-time pay increases of 4%, COLA retro to January 1, 2023. K. Anderson presented the Accounts Payable Warrants #835 dated 3/15/2023 for \$5,609.75; #836 for \$788,543.54 and #837 dated 3/29/2023 for \$59,235.94. K. Anderson stated that #836 was significantly higher due to the school payments.

MOTION: To approve:

- Payroll Warrant # 597 dated 03/15/2023 for \$28,310.08,
- Payroll Warrant # 598 dated 3/29/2023 for \$39,073.42,
- Accounts Payable Warrant # 835 dated 3/15/2023 for \$5,609.75,
- Accounts Payable Warrant # 836 for \$788,543.54,
- Accounts Payable Warrant # 837 dated 3/29/2023 for \$59,235.94

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

K. Anderson presented the Escrow Warrant #26 dated 3/15/2023 for \$1,177.90; and #27 dated 03/29/2023 for \$254.37

MOTION: To approve:

- Escrow Warrant #26 dated 3/15/2023 for \$1,177.90, and
- Escrow Warrant #27 dated 03/29/2023 for \$254.37

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

OTHER SELECTMEN'S OLD BUSINESS: M. Lane inquired of K. Anderson if there was a recent (second) RFP sent out for the proposed Fencing at the Brush Dump, and the response was yes, there was.

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NEW BUSINESS:

SAU 21 Strategic Planning Informational Session: Dr. David Hobbs, Ed.D., SAU 21 Assistant Superintendent of Curriculum, Instruction and Assessment, presented an update on the SAU 21's (5 districts') Strategic Planning Process, in which they have been engaged during this current school year, to make the Selectmen aware of their process and some of the new ideas surfacing as a result. Dr. Hobbs described the effort that commenced in the Fall 2022 with their annual Administrative Retreat (that was run by students), with findings that the classrooms looked different post-pandemic, there were different student behavioral needs, and social-emotional needs. They combined those findings with the statewide NH Learning Initiative work regarding statewide Portrait Of a Learner (POL), to define what the SAU 21 community needs and what they are providing for the students and staff. Dr. Hobbs described that they started by asking Winnacunnet High School students what they are getting out of high school and their K-12 experience, what is the SAU doing well, and where are they (the SAU) coming up short? He reported student results that academically, most felt ready for the next step, prepared for college, and prepared for life after High School. Additional comments regarding skills students want more of, included: "being an adult or Adulthood", being able to make a spreadsheet, do your taxes, and run a household budget. Dr. Hobbs reported that students were involved in the planning process throughout, and provided essential information and insights to create the two-year implementation plan (of which this is currently year 1). Year one was definition of a POL and definition of a vision. Year two will be the implementation stage to make sure that programs and services address and support the recently defined vision.

M. Lane asked if this was only a process for the High School, or was it for all grades K-12, and the response was that it was for all grades K-12.

Chairman Beattie asked where are the evaluation points in the process to assess effectiveness of the plan? He continued that the Winnacunnet High School (WHS) used to ask college kids, how well were you prepared after WHS, and Chairman Beattie said that those results gave the school feedback and evaluations of strengths and areas needing improvement. Dr. Hobbs responded that the SAU utilizes the surveys to graduates, course selection, and course retention to inform their process. He continued that there is an examination of access to course types across towns to ensure that middle schools are preparing students for those WHS courses. Additionally, there are several other sources of information utilized to inform their process, such as ELO participation, community outreach participation, and elective participation; and, they hope to do the "*Gallop Poll*" this Spring to provide some baseline data.

Dr. Hobbs described the SAU's data collection and community feedback process, that initiated visioning exercises with many stakeholders, such as: administration, staff, parents and community and students. Results were the identification of skills, programs to offer and services/facilities to provide, and what community connections are necessary, in addition to the identification of gaps where the SAU is falling short. Themes were: academics, mindsets, essential life skills, physical and mental wellness, and community engagement. A POL graphic logo was developed, that may be customized for each district. The second year of this strategic planning initiative will involve analyzing each theme and establishing goals around each at each school level district-wide, with working documents for staff and measurables heading into Fall 2023.

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Dr. Hobbs reported that the one message the SAU clearly heard from the strategic planning process was about the need for the SAU to connect better in the community, to get students out in internships, and to pursue more real-life essential work skills. He continued that the SAU's current collaboration with SST (Seacoast School of Technology), Family and Consumer Sciences programs, and Computer-Aided Design (CAD) courses will lead students toward those skills. He stated that working with local businesses and getting students into the local communities, to give the students what the community needs will be important.

L. Gargiulo asked Dr. Hobbs if the business community was asked their opinion of what was lacking in the students they hire either part-time or full-time? L. Gargiulo continued that a lot of emphasis is placed on higher education, but he asked how is the SAU addressing non-college students and skills needed to survive? Dr. Hobbs responded that the community outreach piece included the Hampton Rotary, so yes, there were business people involved. Additionally, he stated that this presentation will also be made to the Rotary and to a number of community organizations for feedback including the North Hampton Selectmen, Coffee with Seniors at North Hampton, and others.

L. Gargiulo followed-up asking if there will be more internships in the community, proposed for WHS Seniors (as a result of this initiative)? Dr. Hobbs responded that he did not want to "*put the cart before the horse*", but his personal opinion was that he did believe that could be a result, at the WHS, where a Freshman-Senior trajectory career pathway could be defined and then opportunities developed to get out and pursue that in ways that make sense for the student, through internships and ELOs (extended learning opportunities).

Chairman Beattie said that he still receives positive feedback from former students who state how proud they were of the thing they created during their WHS Senior Seminar program. He said that he also has heard positive comments from community members who interacted with those students. He said that he thinks the key is getting students involved in the community outside the classroom door. Dr. Hobbs described the Senior Seminar program is a Capstone experience for Seniors, where students engage in a community service activity, that is a self-generated, passion project.

M. Lane stated that he is a believer in connections between the Town and the schools. He described his personal business experience hiring a couple of students who were WHS graduates, who had great sales skills, but who lacked in practical finance skills such as how to write a check, how to complete their taxes, and the benefits of investing in a 401K at a young age. Dr. Hobbs responded that there is a new NH RSA that requires a personal finance course, and WHS will be making that course obligatory. Another skill shortfall, that M. Lane discussed was of non-WHS high school graduates, and their lack of confidence in speaking to an adult, and in making eye contact. Dr. Hobbs said that those interpersonal skills were identified as areas of interest. Chairman Beattie referenced the topic of phone etiquette that was a subject during Senior Seminar, that students need to learn for functioning in a corporate setting, to not use slang, etc.

Meredith Nadeau, Superintendent of SAU 21 summarized the initiative of the strategic planning process stating that it is the responsibility of the SAU 21 to design the curriculum and pathways

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for the students. She said that competency-based learning (where students take more ownership of their learning from an early age) prepares students for success.

Jill Swasey, Hampton Falls School Board member stated that the SAU's Strategic Planning process is a strong example of the benefits of being part of the SAU that Hampton Falls could never have undertaken this initiative.

MS 232 – Report of Appropriations Voted

K. Anderson stated that this is the annual report required by the Department of Revenue to verify the Budget and Warrant articles with a financial impact, that were voted on March 14, 2023. The Hampton Falls Budget passed at \$3,991,601 and that includes the Warrant articles.

MOTION: To sign the MS 232 – Report of Appropriations Voted.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

2023 Pay Scale: K. Anderson reported that the Selectmen approved a 4% Cost of Living Allowance (COLA) increase for 2023 contingent on the 2023 budget passing. That has now been calculated and applied to the pay scale.

MOTION: To sign the 2023 Pay Scale.

MOTION: M. LANE

SECOND: L. GARGIULO

UNANIMOUS

Application to Use Meeting Room: An application from a resident (Town employee) is enclosed for rent of the Town Hall on April 30th for a Celebration of Life gathering. K. Anderson provided a copy of the Selectmen's policy, for rental of the room, and it is an allowed use. Chairman Beattie stated that because the proposed use is for a Town employee, the rent will be \$1 dollar.

MOTION: To approve the application to rent the Town Hall on April 30th 11 AM – 4 PM.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

K. Anderson added that the Selectmen are going to receive another application for use of the Town Hall Meeting Room from the LAS for the 7th & 8th Grade Dance on June 8th. They used the room last year for a successful event, so the LAS wants to do it again.

Tax Overpayments: K. Anderson reported the Tax Collector's following tax refunds are due as a result of overpayments. She explained that this happens when someone pays their tax in full at the beginning of the year, and then mid-year the tax rate drops, so their payment for the second half of the year needs adjustment.

#776 Map 6 / Lot 32 \$31.33

#777 Map 4 / Lot 65 \$41.39

#778 Map 7 / Lot 49 \$33.09

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MOTION: To approve the tax overpayments #776, #777 and #778 for the total amount of \$105.81.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Veteran Credits: K. Anderson presented two (2) applications for Veteran Credits. One was for a resident of Map 5 / Lot 51-04 that qualifies based on service and discharge status. The second applicant is still in Active Duty through Air National Guard with date of service starting 2008 to current. He is a NH resident, currently at Curtis Road

MOTION: To approve the two-(2) Veteran Credits as specified.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Elderly Exemption: K. Anderson presented an Elderly Exemption application for a resident of Map 9 / Lot 121 who qualifies based on age, assets and income level.

MOTION: To approve the Elderly Exemption application for Map 9 / Lot 121.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Parks - Request for Frying Pan Lane Funds - \$1,800 for entertainment at the Farmers

Market: L. Gargiulo questioned whether this request falls within the parameters set forth by the Frying Pan Lane Fund. K. Anderson responded that it could be questionable because Recreation is one of the qualifications for the Frying Pan Lane Fund, whether the music could be counted as recreation during the Farmers Market, she said she was bringing the request forward. She added that she understands that the Farmers Market has another funding option if this request is denied.

Chairman Beattie stated that he has the same concern as L. Gargiulo. He added that he recently saw the balance in the Recreation Revolving Fund account at \$45,000, so he thinks it makes more sense to use that money, as he believes that the Recreation Commission is trying to reduce that balance. K. Anderson confirmed that position as a result of a recent meeting she had with the Recreation Commission Treasurer. K. Anderson said that the Farmer's Market requested the funds from the Frying Pan Lane Fund because the Farmers Market is not under the umbrella of the Recreation Commission. They have requested that the Recreation Commission fund it, but it is under the umbrella of the Town for liability insurance purposes. The Farmers Market on the Town Common is a town-sponsored project, being overseen by two volunteers Karen Sabatini and Sue Veilleux. The vendors are not charged, it is a service for the residents, and over forty-(40) vendors have been secured for the Farmers Market this year.

M. Lane asked whether the Farmers Market was under the Recreation Commission, and K. Anderson responded that it is not. It was started as a separate activity and went to the Recreation Commission as a first step to use the Town Common. When the Farmers Market Coordinators brought the request to K. Anderson to fund music it was after the budget process was completed, so nothing was budgeted for this event by the Town for advertising or other expenses.

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M. Lane asked what was the alternate funding source if the Selectmen deny the request to fund the Farmers Market with Frying Pan Lane Funds, and K. Anderson responded that the Recreation Commission has agreed to fund it.

Chairman Beattie said that the Frying Pan Lane Fund is very strict about the expenditures, and K. Anderson said that she must file an annual report with the Charitable Trust. Chairman Beattie said that he does not want the Charitable Trust to determine that the funds were not used properly. He said that regrettably he encouraged the Farmers Market to seek alternate funding sources, and the two other Selectmen agreed with that position. L. Gargiulo said that alternate sources of funding could be from donations, or the Recreation Commission.

Recreation Commission Request for Frying Pan Lane Funding, for Storage Container:

K. Anderson stated that the Recreation Commission is requesting up to \$5,000 for the purchase of a metal storage unit to be placed at Governor Weare Park. The current wooden shed will be rebuilt as space for soccer equipment by Jason Farias and volunteers. There is a need for storage of recreation equipment, particularly the ice rink. The intent is that the storage unit will be painted to be attractive.

Chairman Beattie said that this is a perfect example of how to spend the overage in the Recreation Commission Revolving Fund, to put the money right back into their system to protect their equipment, and would be more appropriate to fund from that source than from the Frying Pan Lane Fund.

G. Manna, Chairwoman, Recreation Commission, stated that the Recreation Commission has been working on storage of recreation equipment, for the Ice Rink and the Bandstand. She stated that the metal container will be rodent-proof, and can be locked up to prevent vandalism. Chairman Beattie said that he did not question the need for it, but rather from which fund to fund it. He asked for a better definition from either the Auditors or from the Charitable Fund as to the eligibility of this proposed use of the Frying Pan Lane Funds. Is it for programs only?

L. Gargiulo asked about the aesthetic plans for the storage container, will there be plantings around it, will it be painted? G. Manna responded that the Recreation Commission will have to look at what is needed onsite, if one side of the container could be used as a “bounce wall” for example; and she said, yes, that the container will be aesthetically appropriate. Another consideration will have to be the location of the storage container in terms of access for delivery.

Chairman Beattie said that he wanted to apply the same standard for Recreation that was used for the Library’s programs funded by Frying Pan Lane Funds.

K. Anderson said that she could call the Charitable Trust to obtain clarification from them on the definition of expenditures for Recreation purposes. M. Lane requested the clarification from the Charitable Trust to be whether it is for “programs” only, or other? M. Lane asked what is the current balance in the Frying Pan Lane Fund, and the balance to allocate is approx. \$21,000.

K. Anderson said that she does not want to cut the balance too tight in case there are any issues with the windows that require additional funding.

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L. Gargiulo suggested the Selectmen take this request under advisement. Chairman Beattie stated that the Recreation Commission go ahead to fund the acquisition of the metal storage container with the Recreation Revolving Fund, while K. Anderson obtains clarification from the Charitable Trust on the definitions. If the result from the Charitable Trust is that the definition matches, then consideration can be given to reimburse the Recreation Commission Revolving Fund with the Frying Pan Lane Funds at a subsequent Selectmen's meeting.

Recreation Commission – Appointment of New Members: K. Anderson reported that four-(4) applications have been received to join the Recreation Commission. The terms of the appointments have been staggered, based on the order received, as was done with the most recent three appointments in order to maintain a steady membership. The Commission had two recent resignations – Phil Chura and Beth Forgione. At their last meeting Gisella Manna was appointed Chair; Linda Savoy Treasurer and Colleen Farias Vice Chairman / Communications Officer. Lyn Stan, Karen Sabatini, Pam Fitzgerald and Kathy Dittami are the other regular members. Larry Smith is the GWP Liaison and Mark Lane is the Selectmen's Rep.

Appointment of New Recreation Commission Members: DeDe Kouloheras – 1 year;
Erika Triggiani – 2 years;
Karla Donatelli – 3 years;
Kara Dumont – 3 years.

MOTION: To appoint DeDe Kouloheras to the Recreation Commission for a 1-year term, Erika Triggiani for a 2-year term, Karla Donatelli for a 3-year term, and Kara Dumont for a 3-year term.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

K. Anderson reported that she had an excellent meeting last week with the Recreation Commission's new Treasurer, Linda Savoy, and Kathy Dittami also attended the meeting. She reviewed with them the Payables process, a refresher on the Right To Know law, and government procedures, that was well received, and helpful to everybody, starting off with everyone "*on the same page*". Chairman Beattie asked who is not on the Recreation Commission, and K. Anderson reported that there have been the following two resignations: Beth Forgione is going to focus more on the Library Trustees, and Phil Chura also resigned. The other members are staying on, but not in leadership roles.

Highway Paving Bids: K. Anderson stated that three (3) bids have been received for the paving on Glenwood and Maple Drive as part of the completion of the drainage work that has been done.

- Jamco - \$34,408
- AWB & Sons \$33,100
- New England Paving \$25,000

L. Gargiulo said that the Selectmen should move towards the lowest priced bidder. M. Lane said that New England Paving has been the contractor that has done several other paving projects in Town the past couple of years. Chairman Beattie said that he always asks Russ Hilliard, Road Agent, after a paving project is complete, about the quality of the work, and R. Hilliard has said that he is satisfied with the vendor.

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MOTION: To award the paving contract for Glenwood and Maple Drive to New England Paving in the amount of \$25,000.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Energy Committee: The Energy Committee has requested that Shawn Hanson be appointed to the Energy Committee. He was a member when the Energy Committee became inactive. The terms of that committee were appointed open-ended.

MOTION: To re-appoint Shawn Hanson to the Energy Committee.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

M. Lane asked K. Anderson if she had collected additional information about Municipal Energy Cooperatives. K. Anderson responded that she has been obtaining some information from towns about establishing a Municipal Energy Cooperative, so that residents can get a reduced rate. L. Gargiulo stated that he received the Town of Exeter's energy information (as his business is located in Exeter), and his comment was that it is important to be sensitive to the fact that prices of energy are coming down as Summer approaches. He continued that the information in Exeter's package lists prices less than what is currently paid. K. Anderson said that to lock-in could be a risk – lots of unknowns.

Carol Schutte, Chair of the Energy Committee, stated that there is a multi-step process to get a Municipal Energy Cooperative enabled for a town, and she offered to provide that specific information at a subsequent meeting. M. Lane asked how it would work, does the cooperative lock in a specific rate, or is it a percentage off the rate, so that if the rate decreases you still get a percentage off? L. Gargiulo responded that it is based on Kilowatt hours, and the question is whether it is better than the free market, purchasing for three years?

L. Gargiulo said that there are four or five choices in terms of what type of electricity to purchase, from regular to environmentally/energy protected, and the range of choices warrant further exploration, because most people do not go out and pre-buy electric.

K. Anderson said that it is like the Buying Agreement the Town of Hampton Falls has with the Rockingham Planning Commission (RPC) for municipal building use with other towns, and the Town locked in initially in November for six-months. In May the RPC goes out to bid for another six months requiring another contract to be signed. K. Anderson further described that when the Town first signed the contract was for three (3) years at a low rate. L. Gargiulo asked what the rate is currently, and K. Anderson responded that it is 0.74, which is great. E. Beattie said that in Massachusetts the electric rates are expected to drop by seventy-percent-(70%) over the next year, and the point was made that if you are locked in to a rate, that you may not get to benefit from the predicted rate drop.

C. Schutte said that she would follow-up with Exeter. L. Gargiulo said that Exeter's presentation about the electricity choices was tonight.

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Library Trustees – Memorandum of Understanding (MOU): K. Anderson reported that Linda Coe, Chairman of the Library Trustees has updated an MOU agreement that had previously been signed (in 2019) by the Board of Selectmen outlining the operational duties, responsibilities, and financial management of the Library, based on RSA 202:A:2. Basically who funds what, and who takes care of what. Chairman Beattie asked if the Town has been doing it appropriately, and the response was yes.

MOTION: To sign the MOU and Cooperative Agreement between the Town/Selectmen and the Library /Trustees, dated March 24, 2023.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Other Selectmen’s New Business: There was no new other Selectmen’s New Business.

NEW BUSINESS PUBLIC COMMENT:

State Representative Susan Porcelli asked about the tree-cutting on Route 88, and what will happen with the cut logs on the ground? K. Anderson responded that Route 88 is a State road, so each owner was approached by Unitil and asked if they wanted the wood to be “L” left, or “T” taken. Each owner also had the decision of whether to authorize trimming or removal of trees on their property. There were two (2) town parcels on Rt 88 that were affected by the tree-cutting proposed work, and Unitil was granted permission by the Selectmen to only trim and not remove any trees on those two Town-owned parcels. Chairman Beattie explained that proposed tree-trimming or tree removal work along town Scenic Roads in Hampton Falls must obtain approval from the Planning Board, (except for State roads), so any trees identified with a ribbon indicates that it is a dead or decaying tree and it is possible for it to come down. Chairman Beattie explained that the Planning Board got involved with this a few years ago (on Stard Road) when the routine tree-trimming and removal for utility maintenance resulted in some abutters not being notified prior to the trees being flagged. Now there is an abutter notification requirement with the review by the Planning Board, for any proposed tree trimming or removal work along town-owned Scenic Roads. Chairman Beattie described the method used on State roads as a “*Ground to Sky*” program where trees are cleared in proximity to utility lines. He continued that most towns have requirements of twelve-feet-(12’), but Hampton Falls’ requirement is six-feet-(6’) for trimming around wires, so Hampton Falls’ requirement is the strictest, but not on State roads.

Steve Macleod, Exeter Road, said that he worked with Unitil and an arborist on his property on Exeter Road, regarding the proposed tree cutting and trimming. He confirmed that the wood labeled with the “T” ribbons will be taken away by Unitil in the coming weeks, as that is a sizable operation due to the size and weight of some of the wood cut.

Chairman Beattie acknowledged the work of the Planning Board to work with Unitil to establish a procedure to acknowledge property owners in the review process. He commented that it is challenging in Hampton Falls because on some roads the property owners own from the stone wall back to their homes, and on other roads, like Drinkwater Road (in parts), owners may own to the centerline of the road. He summarized that there is a process for review now, where there

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was not one a few years ago, and that people now have a choice about the trees on their properties.

Monthly Reports: Selectmen's Representative Reports:

Recreation Commission: M. Lane reported that he is impressed by the organizational effort that has secured forty-(40) vendors for the Farmers Market this coming 2023 season, and that he hopes that will become a popular event on the Town Common.

Lincoln Akerman School (LAS): M. Lane reported that the frozen pipe leak has been repaired, and that the section of the school will re-open for use after April vacation. The silver lining is that the property insurance will be covering most of the costs of the repair, with the balance being paid from the School's Trust Fund. The leak occurred in the oldest/original part of the LAS building, that had not been touched yet by any renovation work.

The student class trip, led by Don Conte, to Washington DC has been scheduled for the 8th graders, for the first time since COVID, so that is very exciting.

Electronic Sign update is that M. Lane spoke with Jason Farias (Chairman of the LAS School Board), and the following changes have been made since initial installation, including: 1) the sign background color was changed from white to black, to be less intrusive; 2) the sign now shuts off at 7:00 PM, that is before dark (at this time of year); 3) suggestions to make it less intrusive include having the messages flip less frequently. He said that J. Swasey, reminded him that one of the purposes of the sign was to be used by the community, in addition to LAS posting school events, such as the Library, Historic Society, Voting information, Safety/Storm information, etc.

K. Anderson said that the Farmers Market was denied use of the LAS sign, so she reiterated to J. Farias that the Town is running the Farmers Market and it is not a private entity/event. K. Anderson said that J. Farias would make the request of the LAS Principal Beth Rauci, to work out the kinks and to get the request approved. J. Swasey said that the LAS has not yet established a procedure to request a "News and Announcement" posting for the new sign, including what is the appropriate term of posting, and any criteria, etc. K. Anderson said that she was told that a Facilities Request form needs to be completed.

L. Gargiulo asked if it is possible to re-open the conversation about having a Joint (Town plus School) Deliberative Session for early 2024, and M. Lane said that he would follow-up with J. Farias about that subject. M. Lane added that anything done together between the School and the Town is a good thing. J. Swasey said that Saturday mornings are hard for parents to attend who have families with children in sports, and that perhaps an alternate day/time should be considered for scheduling the Deliberative Session. L. Gargiulo said that the Town could be more flexible.

Conservation Commission: L. Gargiulo reported that the Conservation Commission is looking for new members, as one is moving out of state. The Conservation Commission is in the process of interviewing candidates for their two (2) Summer Intern positions, that will work on Invasive plant species primarily, during Summer 2023.

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**APRIL 5, 2023 – 6:00 PM
TOWN HALL**

FINAL

Heritage Commission: L. Gargiulo reported that the last meeting of the Heritage Commission was on the day of the Election, so he was not able to attend the meeting.

Library Trustees: Chairman Beattie reported that the Library Trustees are moving forward with addressing the roof leak that has slowed. The Library is planning to run the same programs, have had a fairly large turn-out for the programs they have run, and, had a good Spring Book Sale. The Library has lots of plans for the Summer, and is financially stable.

Planning Board: Chairman Beattie reported that the Planning Board had, at their meeting in March, a Subdivision application for 5 Kensington Road, to subdivide a five-(5)-acre parcel into three-(3) lots, that was property once owned by the School Department. There was a prior approval by the ZBA for a Small Community Well within the wetland district setback. There was concern among some Planning Board members in terms of what the approval of a Small Community Well means, in addition to questions about the number of houses, and the barn. The property is zoned within the Town Common District. Chairman Beattie explained that when the rezoning was approved by the Town, the wording did not include the words that “future land uses had to be commercial use”, so it was mixed use, which was the right way to look at it, but it does not prevent residential use. The Town Common District lot sizes were reduced to create more commercial space. And now the possibility of a developer inserting a residential land use into a smaller space is causing some concern among Planning Board members. The applicant will be returning to the Planning Board at the next meeting later in April.

PUBLIC COMMENT: There was no Public Comment.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: March 15, 2023 and March 29, 2023.

MOTION: To approve the minutes of March 15, 2023 and March 29, 2023 as written.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

K. Anderson stated that the Department of Revenue will be at the next Selectmen’s meeting to discuss the Revaluation.

ADJOURNMENT:

MOTION: To adjourn the Selectmen’s Meeting at 7:40 PM.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Next Selectmen’s Meeting is Wednesday, April 19, 2022 at 8:00 AM
These minutes prepared by Rachel D. Webb, Assistant Administrator