

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**9/4/2019
TOWN HALL**

PRESENT: L. Smith, Chairman; E. Beattie, Vice Chairman; L. Gargiulo, Selectman; L. Ruest, Town Administrator.

L. Smith calls the meeting order to 6:33pm.

L. Smith notes that agenda item RFP: 2019-02 Snow Removal will not be addressed at tonight's meeting and will be continued to the next public hearing on September 18th, 2019.

Motion to seal the minutes of the 9/4/2019 nonpublic session:

Motion made by E. Beattie, seconded by L. Gargiulo, because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board.

Roll Call Vote to seal minutes:	Larry M. Smith, Chairman	Y
	Edward B. Beattie, Vice Chairman	Y
	Louis Gargiulo, Selectman	Y

Motion: PASSED

SECTION 1 – PUBLIC COMMENT: No comments were heard at this time.

FINANCIAL REPORTS – GENERAL FUND BALANCE \$2,048,045

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S):**

Bookkeeper	Payroll Warrant #470	\$17,599.34
Bookkeeper	Accts. Payable Warrant #675	\$78,777.99

MOTION: To approve the warrants as presented above.

**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

MS-1 INVENTORY EVALUATION: L. Smith discussed signatures needed for this.

RFP 2019-02: SNOW REMOVAL: This topic will not be discussed at tonight's meeting, but L. Smith confirms that board members are available to meet with town counsel on Tuesday, September 10th at 9:30 am. The Town Administrator will contact town counsel to confirm this date and time.

FALL HOUSEHOLD WASTE COLLECTION DAY (LIMITED ALLOWABLE ITEMS)- SCHEDULE A DATE: The cost will be \$125 an hour for a compactor from Pinard Waste, with the intention of having the compactor for 4 hours totaling \$500. Additional hours are paid to Pinard Waste for wait times at the landfill; a rough estimate of wait time is 2 hours which would be paid at the \$125 per hour rate. In total, with disposal fees, the collection should cost roughly \$1,000 for the day. Board members discussed a potential date and it was agreed that Saturday, October 14th from 8 am-12 noon would be the Fall Household Waste Collection Day. Limited items can be disposed in the compactor; a general list of items allowed and not allowed will be shared with residents.

OTHER SELECTMAN'S OLD BUSINESS: In regards to a case of EEE mosquito virus that was found in Southern, NH (Northwood), a representative from Dragon Mosquito Control, Inc. is recommending residents get off athletic fields at Governor Weare Park, as well as school fields, well before sunset to avoid night time mosquitos. The representative also recommends using repellent and long sleeves and pants to avoid bites. L. Smith suggests L. Ruest send a letter to the users of the field and the school to make them aware of this.

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. CIP 2020-2025 Meetings (September 11 and September 18, 8 a.m.)

SECTION 2 – PUBLIC COMMENT: No comments were heard at this time.

NEW BUSINESS

SELECTMEN'S PERMIT APPLICANT: RENT OF TOWN HALL: Applicant Anne Ferreira is requesting a permit to rent the town hall on September 15th, 2019 to host a celebration of Frank Ferreira's life. L. Smith suggested the board waive the fees due to Frank's service to the town as Selectmen for many years and long time Chairman of the Parks and Recreation Commission.

MOTION: To approve applicant Ferreira's Selectmen's permit application to rent the town hall on September 15, 2019 and waive the fees accordingly.

**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

PRIMEX- CONTRIBUTION ASSURANCE PROGRAM (CY 2020- CY 2022) WORKERS

COMP.: L. Smith describes the agreement for Primex's Contribution Assurance Program (CAP). This agreement would limit any annual increases to the town's workers compensation premiums to 10%. Premium increases have not reached 10% for the past three years, but the CAP program is no cost to the town so it recommended the town enter into this agreement.

MOTION: To authorize Chairman L. Smith to sign the Primex Contribution Assurance Program agreement and resolution.

**MOTION: L. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

LIBRARY TRUSTEES- EXPANSION OF PARKING: Board members review a proposal from Keach-Nordstrom Associates for a schematic design for a potential parking lot expansion. The library Trustees are willing to pay for this schematic design (roughly \$1,500) out of the library's funds, with the scope of the design including both possibilities of a parking lot expansion and a walkway. E. Beattie agrees that traveling up Drinkwater Road is dangerous for patrons, especially in the winter. He is in favor of a library walkway connecting to *existing* pavement located via the town hall's parking lot, which is currently underutilized, especially in the evenings. He urges the library Trustees to consider as little paving as possible, due to environmental reasons. After further discussion, Board members agreed to authorize the Library Trustees to move forward with the schematic design process. Once designs are received, the board will review the results and consider the topic of paving.

MOTION: To approve the Library Trustees' request to explore a parking lot and paved walkway, with the cost of the design work to be paid for by the library Trustees.

**MOTION: L. GARGIULO
SECOND: L. SMITH
UNANIMOUS**

ASSIGNMENT OF ROAD NAME (PRIVATE ROAD SUBDIVISION OFF DEPOT

ROAD- MITCHELL): James and Alizza Mitchell, owners, were present. J. Mitchell formally requests consideration of the names Mariners Lane, Driftwood Lane, and Salt River Lane for their private road. L. Ruest noted the importance of emergency and 911 services being able to clearly understand the name of the road; she gives examples of current roads in existence that are similar sounding to both Driftwood Lane and Salt River Lane which could cause confusion. L. Smith noted that traditionally the Board of Selectmen have named both private and public roads with a historical name, but due to the location of the road, there are few historical options that are available that could apply. Two members of the public, Beverly Mutrie and Tracy Beattie, propose the consideration of Edgerly Lane because the Edgerly family used to own the land. J. Mitchell responds that the Edgerly Antique business is located close by, which could cause confusion to emergency services. L. Smith noted his concern regarding the difficulty in pronunciation and spelling of Edgerly Lane. L. Gargiulo comments on the small size of the road, as well as the limited amount of lots located upon it (two lots); due to those facts, he feels the petitioner should be awarded a name of their choosing and therefore supports the name of Mariners Lane.

MOTION: To award the petitioners James and Alizza Mitchell of the name Mariners Lane for their private road subdivision.

MOTION: L. GARGIULO

SECOND: L. SMITH

UNANIMOUS

SELECTMEN REPRESENTATIVE MONTHLY REPORTS

PLANNING BOARD, LINCOLN AKERMAN SCHOOL BOARD, TRICENTENNIAL

COMMITTEE: E. Beattie reports that the Tricentennial Committee is making determinations regarding details for events, as well as fundraising ideas for events. There are several “town swag” items available for sale (shirts, hats, etc.), with those sales going towards the funding of the event. The possibility of bringing back the Village Green Fair has also been discussed. The Lincoln Akerman School has opened for the school year and they will be having an open house soon. In regards to the Storm Resiliency work proposed by Unitil, the Planning Board will be having a site walk on Stard Road and Mill Lane to review trees and branches marked for trimming or removal.

HERITAGE COMMISSION, CONSERVATION COMMISSION: L. Gargiulo reported that the heritage commission is working on publishing the Old Homes Booklet, which will be released with the tricentennial celebration. Conservation commission is continuing to work on the acquisition of conservation land (Toppan).

PARKS AND RECREATION COMMISSION, LIBRARY TRUSTEES, TOWN

IMPROVEMENT COMMITTEE: L. Smith reports that the Library Trustees are looking at level funding for their 2020 budget and are focused on the parking expansion project spoken about earlier in the meeting. Town Improvement Committee is moving forward with the floating dock after a recent successful workshop; they are currently focused on the design process for the project. The Elm Institute notified the town that the trees purchased for planting in the spring of 2020 did not grow as well as anticipated. Therefore, the Town Improvement Committee will be postponing the pick-up, distribution and planting program for the trees to the Fall of 2020.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 8/21/19, 8/28/19

MOTION: To approve the meeting minutes from 8/21/19 and 8/28/19 as written.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

PUBLIC COMMENT: Beverly Mutrie (Brown Rd.), asks if the board can recap the 8/28/19 approved expenditures which will be paid out of the capital reserve fund. B. Mutrie specifies that she is curious if voters will be replenishing the funds used for said expenditures, because the old library and the museum are in need of funding for several projects. L. Smith responded that no decision has been made yet regarding that.

Motion to enter Nonpublic Session made by L. Smith seconded by L. Gargiulo.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation.*

Roll Call vote to enter nonpublic session:	Larry M. Smith, Chairman	Y
	Edward B. Beattie, Vice Chairman	Y
	Louis Gargiulo, Selectman	Y

Entered nonpublic session at 7:06 p.m.

Motion to leave nonpublic session and return to public session by L. Gargiulo seconded by E. Beattie.

Motion: PASSED

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**9/4/2019
TOWN HALL**

Public session reconvened at 7:40 p.m.

MOTION: To adjourn the meeting at 7:41pm.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS