

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

**FINAL**

**1PRESENT:** Ed B. Beattie, Chairman; Lou Gargiulo, Vice-Chairman;  
Mark R. Lane, Selectman (8:09 AM);  
Karen Anderson, Town Administrator; Rachel D. Webb, Assistant Administrator  
**GUESTS:** Ryan Veno, Police Chief; Russ Hilliard, Road Agent; Bobby Hudson, Deputy Fire  
Chief.

Chairman Beattie called the Board of Selectmen's meeting to order at 8:03 AM.

Chairman, of the 2024 Board of Selectmen:

**MOTION: To appoint and elect Lou Gargiulo as Chairman.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**VOTE: 2 YES, MOTION PASSES**

Vice-Chairman, of the 2024 Board of Selectmen:

**MOTION: To nominate and elect Mark Lane as Vice-Chairman.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**VOTE: 2 YES, MOTION PASSES**

**PUBLIC HEARING:**

A Public Hearing was held to accept a donation from the Hampton Falls Volunteer Fire Association (HFVFA) of five (5) garage door openers with an estimated value of \$9,140.00 to be installed at the Hampton Falls Public Safety Building (PSB).

Deputy Fire Chief Bobby Hudson, Association President, stated that the garage doors presently in the PSB are aging. The Fire Department recently discovered that without electricity they cannot open the doors. He identified a company that offers battery back-up with smart technology so that when a truck exits the PSB the door will automatically close after a few minutes. Benefits of this improvement will be that the building will not be unsecured after the trucks go out on a call, and open garage doors won't be affecting heating and cooling challenges. Deputy Chief Hudson stated that the Association voted unanimously to pay for the garage door openers and to donate them to the Town. He added that the work could be done by April 15th.

Chairman Gargiulo thanked the HFVFA for their donation and generosity to the Town for the Garage Door Openers.

**MOTION: To accept the donation of the garage door openers for the Public Safety Building valued at approximately \$9,140.00**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**VOTE: 2 YES, MOTION PASSES**

**Police Department / Animal Control Monthly Report – Police Chief Ryan Veno:**

Police Chief Veno stated that the Police Department has been fully functioning with five (5) Police Officers and stated that his monthly report reflected that road work; he asked if there were any questions or comments. E. Beattie asked about the number of motor vehicle stops, as he noticed there were 40

**FINAL**

more in February than in January. Police Chief Veno stated that the number of motor vehicle stops has been something he has been working on since becoming Police Chief, and being fully staffed has helped increase those numbers. He also stated that certain Police Officers have certain strengths in particular areas, and the newly hired officer has placed concentration on that area specifically.

Early March was *Read Across America Day* and the Library hosted Police Chief Veno to read to the children's pre-school age program, which he will be doing again in the future.

Police Chief Veno reported that there have been a number of solicitors in town recently, trying to sell solar products door-to-door. He wants people to know that if a resident ever has a question about a solicitor to please contact the Police Department to see if the solicitor has a Selectmen's Permit authorizing them for that activity. He stated that the solicitors he stopped did not have permission. E. Beattie reported that Trinity Solar stopped at his house, so he asked them if they had a permit from the Selectmen, and they did not. Police Chief Veno stated that Mark Sikorski, Code Enforcement Officer had run into them last week in town, and issued them a verbal warning at the time, so when he stopped them yesterday, they were issued a Summons.

**Road Agent Monthly Report – Russ Hilliard:** Road Agent Russ Hilliard reported that the month of February 2024 was very busy with high winds and rains. Many trees came down throughout town that resulted in power outages and multiple road closures.

- The fourteen (14) culverts are flowing as usual.
- There is enough salt left in the salt bin for the rest of this season. Enough left for two or three smaller storms and one major storm
- The Brush Dump area has been and is still being cleaned up, getting ready to receive more materials in the Spring for more brush and dumpsters, etc.
- The Frost Ban was started/posted on February 24, 2024<sup>th</sup>.
- There was a meeting on February 22, 2024, with FEMA regarding review of the damage around town from the storm of February 13, 2024. He said that FEMA indicated to him that \$25,000 of the \$32,000 proposed looked acceptable for reimbursement due to storm damage. He stated that Fire Chief Lord has been communicating with FEMA more recently and the current status is that the Town is waiting for official notification from FEMA, of the reimbursement funds from the storm damage.

R. Hilliard stated that he provided the Selectmen with some worksheets for projects regarding the storm damage that were in priority order as follows:

**FINAL**

<b><u>PRIORITY #</u></b>	<b><u>Address</u></b>	<b><u>Work proposed and reasons</u></b>	<b><u>\$ AMOUNT &amp; Status with FEMA</u></b>
1	11 Goodwin Road	Storm roadside washouts undermining road and is hazardous	\$1,250 Submitted to FEMA
2	Crank Road	Storm roadside washouts undermining road and is hazardous	\$1,266 Submitted to FEMA
3	Old Stage Road	Roadside drainage regrade inlet area; place erosion stone; install leaf grate to fix ongoing plugging problem	\$1,850 FEMA partial /preliminary approval
4	Mill Road	Clear existing culvert outlet area; regrade area to lower trapped water in culvert; place erosion stone in outlet area to help prevent culvert from collapsing within itself and release trapped water.	\$3,700 No funding available- private property.
5	Curtis Rd	Install a beaver leveler to lower water level in area	\$2,200
6	Curtis Rd	Fix washed out areas with riprap and fill for emergency vehicle access.	\$3,900

E. Beattie asked R. Hilliard about the following hypothetical scenario: if the large tree on Curtis Road near the new culvert had come down, could people have been able to get out off Curtis Road going the other way, was it passable, and R. Hilliard responded not with a low car, but with a pick-up truck yes and summarized that Curtis Road is starting to get fairly rough. E. Beattie asked if a fire truck could get down the road, and R. Hilliard responded probably. R. Hilliard stated that the road is being worn away and he is proposing to build it up with erosion stone to try to prevent the flooding and road damage from happening. M. Lane stated that he thought the culvert must have collapsed, and R. Hilliard stated that his understanding of the problem was that it is more of a beaver problem. He stated that he can clean out the pipe and install an additional beaver leveler.

Chairman Gargiulo asked if the Selectmen want to move forward with making some of the repairs recommended by R. Hilliard since FEMA will reimburse the Town if the repairs are done now. He stated that it makes no sense to continue to allow it to happen. K. Anderson stated that FEMA will reimburse for the road repairs because they reviewed the proposed work before the repairs were done, and she added that if some of the work is not entirely reimbursed by FEMA, that it is still early enough in the year that the town could adjust end-of-the-year work. E. Beattie stated that he thought the Board should move forward, as there were enough road closures recently. He stated that Goodwin Road is a possible safety issue and if most of it will be reimbursed, then move forward to get repairs done before the next rainy season. R. Hilliard further explained FEMA's approach to the proposed projects funding, that FEMA funds replacement of existing to rebuild or to replace to pre-storm conditions, so if an applicant wants to improve the conditions beyond what was there previously then FEMA does not pay for upgrades or improvements beyond the existing

**FINAL**

conditions before the storm damage. K. Anderson stated that the total for all the proposed projects is \$14,166.

**MOTION: To approve the list of Emergency Highway Department Projects as proposed by R. Hilliard Road Agent to include: Goodwin Rd., Crank Rd., Old Stage Rd., Mill Rd. and Curtis Rd. that total \$14,166.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

Core Services for the Road Agent, R. Hilliard, for the month of February 2024 total \$8,208.50, of which \$1,650 is expected to be reimbursed by FEMA for storm damage from trees.

**MOTION: To approve the Road Agent's Core Services monthly bill for the month of February 2024, in the amount of \$8,208.50.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

**Fire / Ambulance / Emergency Management Report – Chief Jay Lord:** Fire Chief Lord asked if there were any questions regarding his monthly report, and there were none.

**Fire Warden reappointments requested:** Fire Chief Lord stated that there are Forest Wardens who write Burn Permits who are state appointed positions, and he said that he is requesting reappointment of eight (8) of the nine (9) Forest Wardens, and needs the Selectmen's signatures on the state form. He reiterated that the 8 requested reappointments are all the same people, nobody has changed positions, with the exception of Russ Davies. The eight (8) people proposed for reappointment are: Laurance Anderson, Alexis Garrant, Bobby Hudson, Daniel LaMontagne, John H. McEachern, Jeremy Poder, Robert W. Regan, and Jay M. Lord.

**MOTION: To reappoint the following eight (8) Fire Wardens for a term of three (3) years: Laurance Anderson, Alexis Garrant, Bobby Hudson, Daniel LaMontagne, John H. McEachern, Jeremy Poder, Robert W. Regan, and Jay M. Lord.**

**MOTION: M. LANE**

**SECOND: E. BEATTIE**

**UNANIMOUS**

Fire Chief Lord reported recent activities of the Fire Department:

- The Warrant article passed on *Replacement of the Fire Department Radios*, so they have a meeting scheduled with a representative from Kenwood on Friday to start the process to upgrade the radio system.
- The *Public Safety Building HVAC* Warrant article passed, so the Fire Department is working on decommissioning the unit that is in the utility room. They are also installing some planking on the floor of the attic so when they install the HVAC system they can step on boards and not fall through the ceiling.
- Reminder to the Selectmen about the Graded Exercise scheduled for April 03<sup>rd</sup> at the EOC that will be the last one for 2024.

FINAL

- The *Fire Truck Capital Reserve Fund* Warrant article passed, and the Fire Department is looking for permission to start the process of looking for someone to purchase the vehicle the Fire Department will get rid of. The Mini-Pumper truck (approved last year) will be delivered next year, and that was dependent on one of the tank trucks leaving the PSB to make room for it. There are a couple of vendors who sell nationwide, who can come look at it to purchase, and they handle the shipping. K. Anderson asked which was the older truck, and Chief Lord responded that the older truck (Tank 4) is actually in better shape so they will be disposing of Tank 2 and want to start the process to sell that truck. He described that when the current Public Safety Building was built the HF Volunteer Fire Association sold their former building, and with the proceeds of that sale they purchased Tank 2 and donated the truck to the Town. Chief Lord requested that any monies from the sale of Tank 2 go into the Fire Department vehicle fund to be applied towards the next fire truck purchase. K. Anderson responded that she was not sure that could happen because the Fire Department Vehicle Fund was established to accept revenues from Ambulance transports, and may not be able to receive any other kind of revenues. She said that she would follow-up with the NH Department of Revenue Administration (DRA).

Chairman Gargiulo asked how much Chief Lord expects to receive in proceeds for the sale of the Fire Truck Tank 2, and the response was a huge range of values online from \$5,000 to \$80,000. M. Lane said that you never know.

K. Anderson stated that the Selectmen's vote would be to declare Tank 2 as "*surplus equipment*" and authorize the Chief to seek the best price for the vehicle.

K. Anderson asked for clarification about Tank 4, and Chief Lord responded that the Fire Department will keep Tank 4 another four or five years until the next fire truck acquisition replaces it.

M. Lane asked for clarification about the timing of the potential sale of Tank 2 and whether Chief Lord would wait to complete the transaction until the arrival of the mini-pumper, and Chief Lord's response was that the Fire Department could sell it now and not have it affect their program. He said that when they purchased those two trucks, they were the largest trucks in the region, and since then other nearby communities have bought larger trucks, so that assistance is just a phone call away.

**MOTION:** To declare Fire Truck Tank 2 as "*surplus equipment*" and authorize its' disposal.

**MOTION:** M. LANE

**SECOND:** E. BEATTIE

**UNANIMOUS**

Chief Lord told the Board that contingent on weather, there is a planned Fire Department training during the first weekend of April at Alexis Garrant's field. Other towns and Forest Rangers will participate in the practice burn. He said that he will issue notices to the public ahead of the event so that if they see smoke in the area, it is due to a training, and not to worry.

FINAL

**Building Inspector, Code Compliance, Health Officer Monthly Report – Mark Sikorski:**

Mr. Sikorski was not available for the meeting, although he submitted a written report. Chairman Gargiulo commented that there were a number of code enforcement summaries listed in the report. E. Beattie said that his report stated that one of the properties regarding an enforcement issue stated that it is not being rented, but E. Beattie questioned that and said that he believes that it is being rented.

**MOTION :** To accept the monthly report of the Building Inspector.

**MOTION:** M. LANE

**SECOND:** L. GARGIULO

**UNANIMOUS**

**OLD BUSINESS**

**Financial Reports: General Fund Balance: \$ 2,991,810.37**

**Executive: Payroll Warrant, Accounts Payable, and Escrow Warrant:**

Payroll Warrant # 031524 dated March 15, 2024 in the amount of \$38,453.12; Accounts Payable Warrant #31524 dated March 15, 2024 in the amount of \$800,183.79.

**MOTION:** To approve the Payroll Warrant # 031524 dated March 15, 2024 in the amount of \$38,453.12; Accounts Payable Warrant #31524 dated March 15, 2024 in the amount of \$800,183.79.

**MOTION:** E. BEATTIE

**SECOND:** M. LANE

**UNANIMOUS**

**Review of Exemptions and Credits:** At the last meeting, the Board requested information regarding Hampton Falls' level of credits and exemptions granted in comparison with other towns. K. Anderson reviewed the 37 Rockingham County towns and that evaluation is listed below. Any changes to the levels are done by a Warrant article through a Town Meeting vote.

**Veterans Credits:** Hampton Falls is at \$600, increased from \$500 in 2021. The maximum allowed is \$750. Fifteen (15) towns are at \$750; three (3) at \$600; eighteen (18) at \$500 and one (1) at \$250. For Surviving Spouses of Veterans (died as a result of service related injury) Hampton Falls is at the minimum of \$700 along with the majority of the County towns. For Totally disabled Veterans the range allowed is \$700 to \$4,000 and Hampton Falls is at \$2,800 – approximately at the median value.

**Disabled Exemption:** This is an optional exemption that 27 towns have adopted and the credit amounts ranges from \$15,000 to \$192,000 and Hampton Falls is at \$150,000 with one (1) recipient.

**Blind Exemption:** The exemption is \$15,000 and Hampton Falls has adopted it.

**Elderly Exemptions:** There are options available to towns for the elderly exemptions based on age category, income limits and asset limits.

Age 65-74	75-79	80+	Single Income	Married Income	Asset Limit
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**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

	FINAL					
Hampton Falls	150,000	170,000	190,000	\$45,000	\$65,000	\$220,000
Lowest	45,000	75,000	90,000	\$25,000	\$40,000	\$ 40,000
Highest (Seabrook)	235,000	285,000	335,000	\$50,000	\$70,000	\$500,000
Median	120,000	175,000	184,000	\$40,000	\$55,000	\$160,000

K. Anderson stated that the income qualification/asset limit of \$250,000 is typically where people do not qualify, and she said that if that limit were modified that she expected more people would qualify. She stated that the assets do not include the resident's house, but it does include cars, IRAs, and insurance benefits. The Selectmen may want to consider a Warrant Article for next year whether to make any adjustments to the exemptions. Chairman Gargiulo requested that K. Anderson make some recommendations to the Selectmen for some adjustments for next year. K. Anderson responded that the elderly exemptions are fine, but she said that increasing the wage limits would make sense because Social Security increases to adjust so this should match that. Chairman Gargiulo asked about requalification, and K. Anderson stated that it is an annual requalification process with a minimum of every five years for documentation of bank statements and taxes as part of the DRA revaluation.

E. Beattie stated that he studied this topic extensively in the past several days and he does not see why Hampton Falls is not at the maximum for all categories, especially for people who served this country, and who are partially disabled, or fully disabled. He said that, in his opinion, if someone served in combat, then they ought to receive an exemption. He said that Hampton Falls should recognize what people did by putting their lives on the line, and this could be something small but worth doing. K. Anderson stated that the total amount of Veterans Credits currently granted is \$61,000, that represents less than \$0.01 on the tax rate. Chairman Gargiulo stated that he supports everything that E. Beattie said and appreciates his desire to take on the subject, and said that he is in favor of it, and M. Lane agreed. Chairman Gargiulo said that he recommended that the Selectmen return to this subject in September to introduce something for the Warrant in March.

**Other Selectmen's Old Business:** There was no Selectmen's Old Business

**OLD BUSINESS PUBLIC COMMENT:**

**NEW BUSINESS:**

**Appointments to Boards & Committees:** The Town Clerk prepared the appointment forms for people with terms expiring March 31, 2024. Requests for volunteers was sent out through News and Announcements two weeks ago and there has been some interest with one (1) application received. All have been invited to attend this meeting.

Conservation Commission: Shawn Hanson, Member and Karen Ayers, Alternate

Heritage Commission: Beverly Mutrie

Highway Safety Committee: Karen Ayers

Joint Loss Management Committee: Joanna Meighan

Recreation Commission: Gisella Manna and Diana Kouloheras

Zoning Board of Adjustment: Louise "Weezie" Vance – current alternate, requesting to be regular member; Steve Bryant requesting to be re-appointed and Chuck Huberdeau as a new volunteer. Mark Call has requested not to be re-appointed.

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

**FINAL**

**MOTION: To reappoint Shawn Hanson as a member of the Conservation Commission.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Karen Ayers as an Alternate to the Conservation Commission.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Beverly Mutrie as a member of the Heritage Commission.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Jay Lord as a member of the Highway Safety Committee.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Joanna Meighan as a member of the Joint Loss Management.  
Committee.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Ryan Veno as a member of the Joint Loss Management.  
Committee.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Gisella Manna as a member of the Recreation Commission.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Diana Kouloheras as a member of the Recreation Commission.  
MOTION: E. BEATTIE  
SECOND: M. LANE  
UNANIMOUS**

**MOTION: To reappoint Laura Pouliott as a Library Trustee Alternate.  
MOTION: E. BEATTIE  
SECOND: M. LANE**



FINAL

UNANIMOUS

**MOTION:** To reappoint Steve Bryant as a member of the Zoning Board of Adjustment, for a term expiring March 31, 2027.

**MOTION:** E. BEATTIE

**SECOND:** M. LANE

UNANIMOUS

**MOTION:** To reappoint Weezie Vance as a member of the Zoning Board of Adjustment for a term expiring March 31, 2027.

**MOTION:** E. BEATTIE

**SECOND:** M. LANE

UNANIMOUS

Chairman Gargiulo stated that, in his opinion, for new appointments (not re-appointments) he would like to have a brief write-up of their background and relevant experiences about the person requesting appointment to a board or committee. M. Lane agreed that for new appointments when someone requests appointment, whom the Selectmen have never spoken with previously, it makes sense to request a write-up to explain their interest and/or to attend a Selectmen's meeting. Chairman Gargiulo requested another News & Announcement asking if people are interested in serving on boards and committees to respond with a completed Volunteer Application.

**Review of Voting Results:** K. Anderson explained that the MS 232 is a Report of Appropriations actually voted, that is due to the NH Dept of Revenue within twenty (20) days after Town Meeting, and confirms the amount voted, that was \$4,288,286 which includes the Warrant Articles. The MS 232 has been prepared based on the voting results.

**MOTION:** To sign the MS 232.

**MOTION:** E. BEATTIE

**SECOND:** M. LANE

UNANIMOUS

**Frying Pan Lane Fund Requests:** There is \$36,000 available in the Frying Pan Lane Fund to be awarded in 2024. The bequest requires that the funds be used for the purposes of: Historical, Conservation, Patriotic, Recreation, Literacy and Town Beautification.

**Frying Pan Lane Fund requests received to date:**

Town Clerk/Tax Collector: Preserving of historical records	\$6,000
Historical Society – Lafayette Tour Events	\$4,015
Recreation Commission -Flags for Ceremonies	\$3,224
Farmers Market – music (\$2,700); contests (\$1,600); Tai Chi (\$765)	\$5,065
Library programs / materials	\$2,500
Recreation Commission – paint container/shelves and beautify area	<u>\$5,000</u>
TOTAL \$25,804	

Chairman Gargiulo asked if the Recreation Commission has done anything with the painting of the storage container yet? K. Anderson responded that this proposal for Frying Pan Lane funds will go towards that painting effort that the Recreation Commission wants to have a resident paint a mural on the side of the container, to beautify the area, and to install shelving inside the storage

**FINAL**

container. Chairman Gargiulo asked if there was any discussion about the proposed projects, and any recommendations for approval, amendment, or deletion. E. Beattie asked how much money is remaining in the Recreation Revolving Account, and K. Anderson responded the current balance is approximately \$30,000. Chairman Gargiulo asked if there was a reason why some of that money could not be used for this proposal of the Recreation Commission, and K. Anderson responded that the Recreation Revolving Fund should be used for activities and programs.

E. Beattie asked if any historical records were restored last year with Frying Pan Lane funds, and K. Anderson responded yes, the Town Clerk prioritizes one book per year for restoration of historical town records.

E. Beattie asked for more details about the Recreation Commission's request for flags for ceremonies, and K. Anderson responded that the request is for eight (8) ceremonial flags to be used for Veterans Day, Memorial Day, and Wreaths Across America events, and detailed as follows: one 3x5 US fringed flag set, one 3x5 POW fringed flag set, six 3x5 military branch sets. She explained further that current practice is for the Recreation Commission to borrow these flag sets for each event from various sources, but it would be more convenient to have a complete set in Hampton Falls, that could be displayed in this meeting room.

E. Beattie said that he assumed all the requested Library programs are related to the Literacy requirement of the Frying Pan Lane charitable fund, and K. Anderson responded that there are proposed additions to the Youth Services collection including a collection of screen-free audio players, and printed books in other languages. Another proposed program is to support the Historical Society for the 200<sup>th</sup> Anniversary of Lafayette's Farewell Tour, hosting a discussion group and a program on Lafayette, and a craft constructing historical rosettes. Another proposed program is Veteran's Stories, doing a community read and discussing female veterans past and present.

M. Lane said that there would be approximately \$12,000 left in the Frying Pan Lane Fund, and K. Anderson stated that it would be smart not to allocate all of the amount, in case something comes up during the year. M. Lane asked if the entire allocation last year was spent, and K. Anderson stated that the Town received \$45,000 last year and there was \$11,800 due for the payment of the historical renovation of the windows that has come out of the allocation for this year. She stated that all of the windows are done in both the Town Hall and in the Museum buildings.

**MOTION: To approve the proposed project requests for funding from the Frying Pan Lane Fund's 2024 allocation.**

**MOTION: M. LANE**

**SECOND: E. BEATTIE**

Discussion: M. Lane asked K. Anderson if there is any more historical building work that needs to be done, and the response was that the Town Hall wooden gutters need to be done and that project will probably use all of one year's allocation from the Frying Pan Lane funds. She stated that the work could be done either inexpensively with gutters of modern materials, or done similar to the Museum by saving up for the expense to have them restored. M. Lane asked if any roof work was needed and K. Anderson responded that this roof is slate and has been fine. She added that the Museum (Historical Society Trustees) have talked about the north side of that building needing

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

**FINAL**

some attention in the form of siding replacement and the front entrance of the Town Hall needs attention.

M. Lane asked if the Fire Dept detached garage door replacement would qualify for Frying Pan Lane funding, and Fire Chief Lord responded that the Fire Department will be taking care of that building this summer.

M. Lane said that building maintenance is always expensive so he wanted to keep those upcoming projects in mind as context.

**UNANIMOUS**

**2024 Pay Plan:** K. Anderson stated that the 2023 pay plan has been updated to reflect the 3% COLA as proposed in the 2024 operating budget.

**MOTION: To sign the 2024 Pay Plan.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

**Solar Exemption:** K. Anderson presented the Solar Exemption application for Map 4 / Lot 29-9. The amount of the exemption will equal the amount assessed for the solar equipment.

**MOTION: To approve the solar exemption for Map 4 / Lot 29-9.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

**Special Event Application:** K. Anderson stated that the Alzheimer's Association has requested approval for their annual charity bicycle ride that passes through Hampton Falls on June 1, 2024. She said that last year the event did not happen due to weather, and this year they have worked with Police Chief Venio and they are requesting a Police Detail.

**MOTION: To approve the event application for the Alzheimer's Association on June 1, 2024 for a charity bicycle ride.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

**Other Selectmen's New Business:**

Request from The Friends of Hampton Falls Bandstand for concerts at the Bandstand on the Town Common on the following Thursday evening dates, from June 20 through August 29, 2024 from 5:30pm to 8:00pm.

**MOTION: To approve the proposed Friends of Hampton Falls Bandstand 2024 concerts at the Bandstand on Thursday nights from 5:30pm-8pm June 20-August 29, 2024.**

**MOTION: M. LANE**

**SECOND: E. BEATTIE**

**UNANIMOUS**

**NEW BUSINESS PUBLIC COMMENT:**

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

**FINAL**

Carol Schutte, Exeter Road, told the Board that on behalf of the Electric Aggregation Committee K. Anderson has submitted the signed Cost-Share Agreement to CPCNH, and we are waiting for that document to be signed, as it is under legal review. In March there will be a letter from Community Power alerting residents to the upcoming transition to the lower rates that are available. There will be another Public Hearing in May with CPCNH to answer questions from the public about this new opportunity. The Town of Exeter informed her that at their second public hearing was when people became particularly engaged with this subject and their public meeting was very well attended. Hampton Falls will be ready to launch June 01, 2024, for 8.1 cents per kilowatt hour.

The Energy Committee worked with an LAS class looking at the energy bills for the school building and three (3) students presented their findings to the School Board meeting last night.

K. Anderson added that she has been working with Scott Bieber on the HVAC project that was approved by Town Meeting for funding by warrant article, and the RFP should be ready by the end of the week.

**Board liaison positions:**

Planning Board, Library Trustees

Recreation Commission, LAS

Heritage Commission, Cons. Comm.

**Current**

E. Beattie

M. Lane

L. Gargiulo

**2024**

E. Beattie

M. Lane

L. Gargiulo

**MOTION: For the Board of Selectmen Board Liaison positions for 2024 to remain the same as they were for 2023.**

**MOTION: E. BEATTIE**

**SECOND: M. LANE**

**UNANIMOUS**

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: March 6, 2024**

**MOTION: To approve the minutes of March 6, 2024 as written.**

**MOTION: M. LANE**

**SECOND: E. BEATTIE**

**UNANIMOUS**

**Other Selectmen's Business:** Chairman Gargiulo asked if there were any resignations that needed to be discussed. K. Anderson stated that the Selectmen can discuss it more in a Non-Public Session at the end of the meeting, but she has given her resignation as Town Administrator, effective the end of May, due to family circumstances she needs to go to Florida. Chairman Gargiulo stated that K. Anderson has done a spectacular, outstanding, wonderful job as a Town Administrator. She has made being a Selectman a much more meaningful and rewarding experience, and losing her is certainly a huge loss, but he understands her reasons, and all he could say on behalf of the board is that they have to accept it with regret.

**MOTION: To accept, with regret, the resignation of K. Anderson as Town Administrator, effective the end of May 2024.**

**MOTION: M. LANE**

**SECOND: E. BEATTIE**

**UNANIMOUS**

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**MARCH 20, 2024 – 8:00 AM  
TOWN HALL**

**FINAL**

Chairman Gargiulo stated that the Board would come back to the Town regarding a final determination regarding the Town Administrator appointment in the future, as they were not prepared to make an appointment today.

**Non-Public Session**

**MOTION:** To go into Non-Public Session under RSA 91-A:3 II (a) Personnel

**Motion to enter Nonpublic Session** made at 9:05 AM by E. BEATTIE and seconded by M. LANE.

**Specific Statutory Reason** cited as foundation for the nonpublic session:

**RSA 91-A:3, II (a) Personnel:** *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

<b>Roll Call vote</b> to enter nonpublic session:	Louis Gargiulo, Chairman	Y
	Mark R. Lane, Vice Chairman	Y
	Edward B. Beattie, Selectman	Y

**Entered nonpublic session** at 9:05 a.m.

Review of personnel matter.

**Motion to leave nonpublic session** and return to public session by E. BEATTIE, seconded by M. LANE.

**Motion: PASSED**

**Public session reconvened** at 9:15 a.m.

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 9:15 AM.

**MOTION:** E. BEATTIE

**SECOND:** M. LANE

**UNANIMOUS**

Next Selectmen's Meeting is Wednesday, April 03, 2024 at 6:00 PM.

These minutes prepared by Rachel D. Webb; Assistant Administrator.