

DRAFT

PRESENT: L. M. Smith, Chairman; E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman;
L. A. Ruest, Town Administrator

LINCOLN AKERMAN SCHOOL PLAYGROUND AND OUTDOOR LEARNING AREA

PRESENTATION: SAU21 Business Administrator M. Ferreira, Lincoln Akerman School Board Chairman G. Parish and resident J. Farias presented information relating to this effort. M. Ferrera stated that a group of residents have made this proposal to the School Board and are working on obtaining donations to fund the project. The new area will include utilization of some of the existing playground equipment, creation of an outdoor learning area, stage, logs, rocks, canopy area, open meadows, swing, sound garden and a basketball court that will be part of the new parking area. This space can be used in conjunction with teacher curriculum.

M. Ferrera also stated that savings have been experienced from the Lincoln Akerman School addition bond project that the School Board has since approved for use to change three classrooms to a new cafeteria space as well as improvements to existing parking and addition of new parking (82 spaces) and funding half the cost of gymnasium improvements (the other half cost was approved by warrant article). Additionally, the windows along the Route 88 side of the building are to be replaced.

In closing, M. Ferrera stated that this presentation has also been made to the Planning Board and Conservation Commission. Due to wetlands and addressing run-off issues, the idea of the bridge has been removed. G. Parish added that the intent is to name the outdoor learning area in recognition of Richard Sanborn, a long-time teacher at LAS.

The Board also considered a request for use of granite blocks stored by the Town as seating in the stage area and asked the Road Agent to determine how many may be available and report back to the Board keeping in mind that these blocks are to be prioritized for culvert improvements being conducted by the Town.

SECTION 1 – PUBLIC COMMENT

T. Santora, Linden Road, read and submitted a letter to the Board with regard to the Secretary's resignation requesting the Board identify needs before the next hiring. T. Beattie, Drinkwater Road, concurred with T. Santora. S. Volpone, Batchelder Lane, suggested interviews take place with more than one interviewer. The Board confirmed that interviews have been conducted with more than one interviewer with Board members, except the newly elected Selectman, participating for all interviews.

S. Volpone, Batchelder Lane, also stated that on April 3 he presented a letter to the Board that was not included in the meeting minutes with regard to the 2019 default budget. He resubmitted the letter for the record. In response to his request for a status, the Board acknowledged that procedures are being put in place to prevent changes to the default budget calculation.

OLD BUSINESS:

FINANCIAL REPORTS – GENERAL FUND BALANCE \$\$669,770

DRAFT

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Bookkeeper	Payroll Warrant #460	\$38,650.57
Bookkeeper	Accts. Payable Warrant #660	\$51,146.13

MOTION: To approve the warrants as presented above.

MOTION: **E. B. BEATTIE**

SECOND: **L. GARGUILO**

UNANIMOUS

EAGLE SCOUT PROJECT COMPLETE: Joel Pontbriand has completed the beaver levers project. He reported on information received from UNH Cooperative Extension on the proper use, location placement and installation of the levers. The Board Chairman signed his paperwork, thanked and congratulated him on a job well done.

2019 GOVERNMENT BUILDINGS MOWING AGREEMENT: The Board signed the 2019 Government Buildings Mowing Agreement as revised to show the effective date of May 1, 2019. The contractor will now need to sign and provide a Certificate of Insurance before work begins.

2019 GOV. WEARE PARK AND TOWN COMMONS MOWING AGREEMENTS: The Board signed the Gov. Weare Park as well as the Town Commons Mowing Agreements as revised to show the effective date of May 1, 2019. The contractors will now need to sign and provide a Certificate of Insurance before work begins.

The Board noted that it is time to fertilize and asked Recreation Commission Vice Chair S. Ohsberg to bring the matter to the Commission with a request to act as soon as practical.

2018-2019 WINTER ROAD MAINTENANCE SERVICES – STATUS OF DAMAGE REPAIRS: J. Ziolkowski was not present and the Road Agent reported on the status of damages/repairs as almost complete. R. Hilliard requested release of the retained funds tonight at the request of the contractor.

RELEASE OF RETAINED WINTER ROAD MAINTENANCE FUNDS 2018-2019: The Board determined that the retention funds are not to be released until all issues are corrected.

DRIVEWAY CULVERT POLICY: The Board reviewed the proposed amendment to the Driveway Culvert Policy. Following discussion, it was found that the wording is not clear. The Board requested the Town Administrator work with Town Counsel to determine who is responsible for payment of a replacement culvert and under what circumstances.

R. P. McDermott, Coach Lane, noted that Selectboards in the past have addressed replacement of culverts to be paid by the Town in cases where safety was of issue.

DRAFT

MAY 18, 2019 HOUSEHOLD WASTE COLLECTION DAY PREPARATION: L. Ruest provided the Board with the information relating to the scheduled containers for this collection day. The Board reviewed the needs for the day.

Of concern is the ability of Pro Bark to remove the brush pile in advance of May 18. The Road Agent was asked to contact Dirt Doctor to inquire if they may be available to conduct one day's work to remove as much as possible within budgeted funds. Otherwise, the Road Agent may be asked to move a portion of the pile to allow for ease of traffic flow at the household waste collection.

OTHER SELECTMEN'S OLD BUSINESS

Proposed Parking Lot Between Public Safety Building and Library: L. Smith reported that a quote of \$57,000 has been obtained from Bell and Flynn. This amount does not include tree removal, stairs, rails or other potential needs. The parking lot has been identified as a need for library programs, fire department events and election parking. E. Beattie suggested that a walkway and lighting may be in order to access parking for the three areas. Funding has yet to be addressed, however, the Library has offered to fund up to a third of the cost. L. Smith will bring this suggestion to the Library Trustees.

7:00 PM PUBLIC HEARING – HAZARD MITIGATION PLAN: This public hearing was continued to June 5, 2019 due to unavailability of the Rockingham Planning Commission presenter.

SECTION 2 – PUBLIC COMMENT: No comments were heard at this time.

NEW BUSINESS

TAX DEEDING: The Board reviewed the information provided by the Tax Collector and noted that two of the three properties scheduled for deeding no longer qualify due to payment of owed taxes and bankruptcy conditions.

L. Smith suggested the Board send a letter under its signature encouraging the owner to contact the Tax Collector to work out a payment plan before the tax deeding date of May 13.

MOTION: To initiate the tax deeding process on May 13 for Tax Map 9, Lot 12-8a and Map 9, Lot 12-8B as recommended by the Tax Collector if payment or a payment plan has not been received by the tax deeding date of May 13, 2019.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

VETERANS TAX CREDIT APPLICATION

MOTION: To approve the Veterans Tax Credit Application for Map 7, Lot 60-3.

MOTION: E. BEATTIE

DRAFT

**SECOND: L. GARGIULO
UNANIMOUS**

TAX EXEMPT STATUS REQUESTS (RSA 72:23-C) – ASSESSOR: The Board acknowledged two memos from the Assessor with regard to the qualifying of the Society for the Protection of NH Forests and Audubon Society of NH for tax exempt status. The Assessor outlines the reasons why exempt status has been granted erroneously over time.

The Board acknowledged the Assessor's position, however, decided to continue to exempt these properties.

MOTION: To continue the tax exempt status of the properties of Society for the Protection of NH Forests and Audubon Society of NH.

**MOTION: L. GARGIULO
SECOND: E. BEATTIE
UNANIMOUS**

RESIDENCE IN COMMERCIAL ZONE EXEMPTIONS RSA 75:11: The Board signed the documents for two properties as well as the summary document for recording at the Registry.

MOTION: To approve the two applications for Residence in the Commercial Zone and sign the summary page for recording at the Rockingham County Registry of Deeds.

**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

SELECTMEN'S PERMIT – CASTLEBERRY FAIRS AND FESTIVALS (MAY 11 & 12/SEPT. 14 & 15): The Board approved and authorized the Chairman to sign approval of these two events.

MOTION: To approve the Selectmen's Permit application and authorize the Chairman to sign.

**MOTION: L. GARGIULO
SECOND: E. BEATTIE
UNANIMOUS**

ANNUAL REVIEW OF INVESTMENT POLICY (RSA 41:9)

MOTION: To re-affirm the Investment Policy as written.

**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

DRAFT

ROCKINGHAM METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMM.: J. Ziolkowski, Alternate Representative, has indicated that he is unable to fulfill this duty through 2020. L. Gargiulo stated he would be willing to serve.

MOTION: To appoint Louis Gargiulo as Rockingham Planning Commission (MPO) Member.

MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

APPOINTMENT OF PARKS & RECREATION COMMISSION MEMBER:

MOTION: To appoint Glenn Palm as Parks and Recreation Commission Member for a period of three years.

MOTION: L. GARGIULO
SECOND: E. BEATTIE
UNANIMOUS

CONSERVATION COMMISSION – CONSERVATION EASEMENT: Conservation Commission Shawn Hanson provided an update on the status of the opportunity to conserve 32 acres known as the Toppan Lane property with the assistance of the South East Land Trust (SELT). He reported that the land is for sale at present and that an appraisal has been done. The Conservation Commission has made a motion to support this project and agreed to its priority. The plan is that James and Kate Kibler would purchase the property and then put it under conservation easement. He noted that the property to be conserved abuts the 10 acre Hurd easement in Hampton Falls and that the parcel is a key piece to conserve.

J. Kibler, Toppan Lane, introduced a representative of the NH Society for the Protection of NH Forests and indicated that this agency will be the easement holder (with a 50% cash match). He confirmed that he and his wife are in agreement with the seller to purchase the property with the intention of making the transfer to conservation easement removing the current risk of development. J. Kibler asked if the Board had questions or input.

All three Board members expressed interest in pursuing this easement. There is a need to confirm the steps to be taken with regard to public hearing(s), town funding, grant writing and approval from the Board of Selectmen.

OTHER SELECTMEN’S NEW BUSINESS: No other Selectmen’s new business was raised.

SELECTMEN REPRESENTATIVE REPORTS

PLANNING BOARD, LINCOLN AKERMAN SCHOOL BOARD: E. B. Beattie reported that a scenic road application for Unitil tree removal and trimming has been continued to the meeting of May 28 to address a request for Storm Resiliency work on Stard Road. He explained that this request

DRAFT

includes removal of a significant number of trees and encouraged other Board members to drive by to view the area. He noted that the Lincoln Akerman School Board has been discussing the playground area information presented earlier this meeting.

PARKS & RECREATION COMM., LIBRARY TRUSTEES: L. M. Smith reported that the Parks and Recreation Commission is scheduling spring needs at Gov. Weare Park and seeking a one-time relocation of the summer camp program. A grooming machine has been purchased and dedicated to Gov. Weare Park baseball field. Arts on the Common is scheduled for June 1. The Library Trustees have a video available on its web site regarding the availability and use of its “back packs.” The Trustees have identified matters to be addressed in a new winter road maintenance agreement and have obtained the quote for the proposed parking lot; it is willing to fund up to one-third of the cost.

L. Smith reported that the Town Improvement Committee has been sworn in and has reorganized and prioritized projects as outlined in its minutes of April 30.

HERITAGE COMMISSION, CONSERVATION COMMISSION: L. Gargiulo reported that the Conservation Commission has been addressing the needs of the potential easement discussed earlier. As a result of walking the property, he stated he felt that an easement would be a good protection of this land and a good use of Conservation Commission funds. The Heritage Commission is discussing naming bridges as well as an historic district.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 4/17/19 AND 4/24/19

MOTION: To approve the meeting minutes of April 17 and April 24 as written.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

PUBLIC COMMENT: R. P. McDermott, Coach Lane, inquired as to when the Town will be cleaning up the roadside storm debris from roadsides stating that the residents should not have to do the work of the Town. L. Smith stated that the Road Agent is preparing a listing of roads to be mowed in order to identify the roads to be cleared of storm debris in advance of mowing for review at the May 15 meeting. E. Beattie noted that intersection of roads will be mowed as well.

Mary Ann Hill, Conservation Commission Member, reported that she will be presenting a program at the Library with regard to control and eradication of invasive plant species on May 16 at 6:30 p.m.

Motion to enter Nonpublic Session made by E. Beattie seconded by L. Gargiulo

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**MAY 1, 2019- 6:30 PM
TOWN HALL**

DRAFT

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Motion to leave nonpublic session and return to public session by E. B. Beattie, seconded by L. Gargiulo.

Motion: PASSED

MOTION: To adjourn the meeting at 8:35 p.m.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

NEXT SELECTMEN'S MEETING – WEDNESDAY, MAY 15, 4:00 P.M., TOWN HALL