

DRAFT

PRESENT: L. Smith, Chairman; E. Beattie, Vice Chairman; L. Gargiulo, Selectman; L. Ruest, Town Administrator.

The meeting was called to order at 6:30PM.

OLD BUSINESS

SECTION 1- PUBLIC COMMENT: No public comments were heard at this time.

Financial Reports, General Fund Balance: \$3,932,591.29

Accounts Payable/Payroll/Treasurer Warrant(s):

Bookkeeper	Payroll Warrant #481	\$39,020.73
Bookkeeper	Accts. Payable Warrant #689	\$178,362.81
Bookkeeper	Payroll Warrant #482	\$99.67
Bookkeeper	Payroll Warrant #483	\$16,770.88
Bookkeeper	Accts. Payable Warrant #690	\$4,712.66
Bookkeeper	Accts. Payable Warrant #691	\$66,178.90
Treasurer	Check Warrant #2019-16	\$54,043.54

MOTION: To approve the warrants as presented above.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

MICROSOFT OFFICE SOFTWARE UPDATE TO 2019 (TOWN COMMUNICATION FUND)

Board Members review the proposal from Stellar Networks for Microsoft Office Software. The total is \$2,192.75 and will be funded via the Town Communication Fund.

MOTION: To authorize the Stellar Networks proposal with funding to come from the Town Communication Fund.

OTHER'S SELECTMEN'S OLD BUSINESS

The Town Administrator notes that at the last Board of Selectmen meeting, she was given authorization to contact the Town Engineer to proceed with the King Street Culvert specifications and request for proposal. However, in addition, she will need to receive authorization to sign the request for proposal.

MOTION: To authorize the Town Administrator to sign the King Street Culvert specifications and request for proposal.

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**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. 2019 Meals & Rooms Distribution
3. Library Building Insurance Claim – Roof
4. 2019 Percentage of Taxes Collected 96%

NEW BUSINESS

SECTION 2: PUBLIC COMMENT

Bev Mutrie (Brown Rd.) inquiries about the Library Building insurance claim.

Chairman Smith closes the public comment.

PROPERTY TAX ABATEMENT REFUND- REFUND #691

MOTION: To approve and sign Property Tax Abatement Refund #691 totaling \$591.

**MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS**

HAZARDOUS WASTE DISPOSAL PROPOSAL

Board Members review correspondence between the Town Administrator and Hampton's Town Manager regarding hazardous waste collection days. The Town of Hampton has agreed to allow Hampton Falls residents to participate in its hazardous waste collection days; prepaid fees apply.

MOTION: To accept the offer from the Hampton Board of Selectmen, and send a letter in thanks.

**MOTION: L. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

OTHER OLD BUSINESS

INTENT TO CUT APPLICATION

MOTION: To approve and sign F. Varney's application for a timber cut on Kady Lane (Map 6, Lot 20) of roughly 20 acres.

**MOTION: L. GARGIULO
SECOND: E BEATTIE
UNANIMOUS**

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RECREATION COMMITTEE

MOTION: To appoint Beth Forgione of Exeter Rd. to the Parks and Recreation Committee.

DONATION OF PROPERTY

Chairman Smith acknowledges the letter from Chan Sanborn regarding his and John Sanborn's donation of several parcels of land.

MOTION: To accept the deeds of Map 2, Lot 111; Map 3, Lot 29; Map 3, Lot 34, with a letter of thanks being sent to the Sanborns.

MOTION: L. GARGIULO

SECOND: E BEATTIE

UNANIMOUS

L. Gargiulo inquires who is responsible for arrangements to draw up the deeds, and the Town Administrator confirms it is the Conservation Commission.

ROUTE 1 SEWER UPDATE

Todd Santora, Chairman of the Route 1 Sewer Committee, is present. Chairman Smith expresses concern about residents funding the flow analysis from Jones & Beach Engineering via a warrant article, estimated to be roughly \$2K. L. Gargiulo inquires if the Sewer Committee has looked at an overlay and if bringing town sewerage to Route 1 would be economically viable. T. Santora confirms that the Committee feels it would be viable. T. Santora presents other options to fund the flow analysis, which includes using unexpended funds in the Planning Board 2019 budget.

MOTION: To fund the Route 1 Sewer flow analysis from Jones & Beach Engineering, with funding to be encumbered via the Planning Board budget line (4191).

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

MOTION: To authorize the Town Administrator to sign the request for the Route 1 Sewer flow analysis from Jones & Beach Engineering.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

SELECTMENT REPRESENTATIVE REPORTS

PLANNING BOARD, LINCOLN AKERMAN SCHOOL BOARD, TRICENTENNIAL COMMITTEE

E. Beattie reports that the Planning Board is reviewing a site plan application for a business property on Route 1, along with Master Plan funding.

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L. Gargiulo and B. Mutrie comment on the exterior design of this proposed building; they suggest more historic and/or colonial characteristics be incorporated into the design if possible. B. Mutrie notes that the Heritage Commission would need a Demolition Delay Permit for the home dated 1936 located on the existing property. E. Beattie acknowledges those suggestions.

HERITAGE COMMISSION, CONSERVATION COMMISSION

L. Gargiulo reports upon the Conservation Commission's fundraising activities to assist in land acquisition related to Clay Brook.

PARKS & RECREATION COMM., LIBRARY TRUSTEES, TOWN IMPROVEMENT COMM.

Chairman Smith reports that the Parks & Recreation Committee is continuing the bandstand concerts this Spring and reviewing bandstand repair proposals estimated to be around \$3K.

The Library's circulation has increased by 55 patrons. The Trustees have finalized their four Warrant Articles and work continues on the proposed walkway designs. They have also established a pest policy for items loaned out.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: December 17, 2019:

MOTION: To approve the meeting minutes from 12/17/2019 as written.

MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

PUBLIC COMMENT: None were heard at this time.

2020 TOWN BUDGET HEARING

Chairman Smith called the public hearing to order at 7PM.

OPERATING BUDGET

He acknowledges the proposed Operating Budget of \$2,786,070.00.

Chairman Smith opens the public comment.

Todd Santora (Linden Rd.) confirms that the proposed 2020 budget has increased roughly \$100K when compared to 2019 budget. Chairman Smith details the line items in which this additional funding is attributed to.

Bev Mutrie (Brown Rd.) inquiries about a breakdown of overall costs attributed to the combined Tax Collector/Town Clerk position. The Town Administrator notes several line items where the costs can be found.

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Chairman Smith closes the public hearing.

MOTION: To move the 2020 budget as proposed in the amount of \$2,786,070.00 to the 2020 Warrant.

**MOTION: L. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

MONEY WARRANT ARTICLES

Chairman Smith notes that Warrant #13 has been pulled (Route 1 Sewer Feasability).

Chairman Smith opens the public comment.

Beth Forgione (Exeter Rd.), in regards to the Library Warrant Articles, comments upon the sum of the two discontinued CRFs not totaling. The Town Administrator confirms that this will be adjusted.

Bev Mutrie (Brown Rd.) inquiries if that final figure will include interest. The Town Administrator explains this process and confirms that it is consistent with previous years.

Chairman Smith closes the public comment.

2019 ENCUMBRANCES

Board Members review two encumbrances; policy body cameras in the amount of \$685 and the new fire truck purchase in the amount of \$12,645.

MOTION: To approve the 2019 encumbrances.

**MOTION: L. SMITH
SECOND: L. GARGIULO
UNANIMOUS**

Motion to enter Nonpublic Session made by L. Gargiulo seconded by E. Beattie.

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

Roll Call vote to enter nonpublic session:

Larry M. Smith, Chairman	Y
Edward B. Beattie, Vice Chairman	Y
Louis Gargiulo, Selectman	Y

Entered nonpublic session at 7:13 p.m.

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Motion to leave nonpublic session and return to public session by L. Gargiulo, seconded by E. Beattie.

Motion: PASSED

Public session reconvened at 7:40 p.m.

MOTION: To adjourn the meeting at 7:40 p.m.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS