

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**FEBRUARY 5, 2020- 4:00 PM
TOWN HALL**

DRAFT

PRESENT: L. M. Smith, Chairman; E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman;
L. A. Ruest, Town Administrator

SECTION 1: OLD BUSINESS – PUBLIC COMMENT: M. Lane, Blakes Lane and LAS Board Member, inquired as to the Tax Rate History by Entity document referred to at the Town's Deliberative Session and provided information relating to the LAS Board's budgets and spending. Question was raised as to the legal premise for use of funds for purposes not included in the bond, why excess funds are not returned and why additional projects were not voted by the people.

FINANCIAL REPORTS – GENERAL FUND BALANCE \$3,191,690

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Bookkeeper	Payroll Warrant #485	1,947.03
	Accounts Payable Warrant #694	1,164.91
	Payroll Warrant #486	17,263.16
	Accounts Payable Warrant #695	59,738.87
	Payroll Warrant #487	14,344.49
	Accounts Payable Warrant #696	6,292.48

MOTION: To approve the warrants as listed above.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

OTHER SELECTMEN'S OLD BUSINESS

POLICE DEPARTMENT: Police Chief R. Dirsra recommended the hire of J. Lister as Full-Time Police Sergeant on a six-month probationary basis and introduced him to the Board.

MOTION: To appoint J. Lister as full-time police sergeant on a six-month probationary period (start date February 18, 2020) ending August 21, 2020.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

STORM DEBRIS: The Board reviewed a complaint with regard to storm debris that has not been cleared by the Town from two years ago. The Board authorized the Road Agent to take care of this. In addition, the Board discussed the potential of getting prices by the next meeting for cleanup of roadside storm debris. It was noted that given the favorable weather conditions

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that contractors may be in a position to provide this service early this year rather than waiting for the spring. Any additional storm debris could be addressed at a later time. The Board asked the Road Agent to obtain prices for consideration at the February 19 meeting.

CONSENT AGENDA

- 1. MONTHLY FINANCIAL REPORTS OF BOOKKEEPER, TREASURER, TAX COLLECTOR**
- 2. XFINITY TV CHANGES AND UPDATES**
- 3. XFINITY ANNUAL CUSTOMER SERVICE NOTICE**

L. Gargiulo mentioned that he has spoken with a firm that will be in a position to make a proposal to assist with negotiations of the Comcast renewal.

SECTION 2: NEW BUSINESS – PUBLIC COMMENT: No public comment was heard at this time.

PROPERTY TAX REFUND #693:

MOTION: To approve the property tax refund #693 for Map 7, Lot 58, as presented.

MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

VETERAN'S TAX CREDIT APPLICATIONS (MAP 4-42-04 AND MAP 4-32-11):

MOTION: To approve the Veterans Tax Credit applications for Map 4-42-04 and Map 4-32-11 as presented and approved by the Assessor.

MOTION: L. GARGIULO
SECOND: E. BEATTIE
UNANIMOUS

TOWN CLERK/TAX COLLECTOR HOURS OF BUSINESS: The Board considered a request for a change in hours to the public based on the efforts being made to combine the offices of the Town Clerk and Tax Collector. The new hours would be 8 a. m. to 3 p.m., Monday, Tuesday and Thursday (Friday remaining 9 a.m. to Noon, January through May). These hours are subject to change after the March election.

MOTION: To approve the change in office hours of the Town Clerk's office to 8 a.m. to Noon and 1 p.m. to 3 p.m., Monday, Tuesday and Thursday.

MOTION: E. BEATTIE
SECOND: L. GARGIULO
UNANIMOUS

DRAFT

DRAFT SOLID WASTE COLLECTION AND DISPOSAL REQUEST FOR

PROPOSALS: The Board reviewed the draft RFP document and made revisions resulting from discussion. The dates and deadlines for the RFP will be adjusted, specific wording relating to required equipment will be added and General Liability Umbrella insurance coverage will be added before mailing the RFP.

DRAFT MOSQUITO CONTROL REQUEST FOR PROPOSALS: The Board reviewed the draft RFP document. Following discussion, the Town Administrator was asked to inquire with Primex as to insurance coverage and whether General Liability Umbrella coverage is in order before mailing the RFP.

IRRIGATION SERVICE CONTRACTS (TOWN HALL, GOV. WEARE PARK, TOWN COMMON):

MOTION: To approve the irrigation Service Contracts with Epping Well and Pump for these three service locations and authorize the Chairman to sign.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

UNANIMOUS

HAZARDOUS WASTE DISPOSAL (INFO FLYER, PARTICIPATION FORM): The Board expressed its sincere thanks for this opportunity with the Town of Hampton, NH. Hampton Falls residents now have an outlet to dispose of most hazardous wastes. An informational flyer has been prepared with a listing of acceptable items and instructions for proper disposal. Hampton Falls residents will need to fill out a form and submit *prepayment* to the Town Clerk to participate.

OTHER SELECTMEN'S NEW BUSINESS:

The Board considered a request from the Town Moderator to add funding for two additional ballot clerks. The Board acknowledged that doing so would result in \$1,000+/- that was not considered in the 2020 budget, however, approved the request.

MOTION: To appoint Bethany MacAvoy and Katherine Dittami as Ballot Clerks.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

MOTION: To appoint Alexander Dittami and Timothy Samway as Assistant Moderators.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

DRAFT

UNANIMOUS

LEGAL NOTICE (PLANNING BOARD SCENIC ROAD ALTERATION PERMIT): The Town Administrator informed the Board of an upcoming matter to the Planning Board and explained that utility poles and lines are being installed on Old Stage Road and Brown Road to bring utility services to properties at 84 and 86 Brown Road.

SELECTMEN REPRESENTATIVE REPORTS:

PLANNING BOARD, LINCOLN AKERMAN SCHOOL BOARD, TRICENTENNIAL COMMITTEE: E. Beattie reported that the site plan application public hearing for sales and service of non -automotive vehicles (motor sports equipment) has been continued to the February meeting, that the Lincoln Akerman School Deliberative Session is tonight and that the Tricentennial Committee did not meet.

PARKS & RECREATION COMM., LIBRARY TRUSTEES, TOWN IMPROVEMENT COMM.: L. Smith reported on activities held by the Library and complimented the “1,000 Books Before Kindergarten” reading program. He also recognized B. Forgione and her efforts assisting the Parks and Recreation Commission with meeting minutes preparation. The Commission is reviewing the fees schedule for Gov. Weare Park; the Arts on the Common event will be June 6, 2020 and the Bandstand Concert Series will be June 18 through August 20, 2020.

HERITAGE COMMISSION, CONSERVATION COMMISSION: L. Gargiulo reported there is a trail clearing party scheduled for February 8 at the Raspberry Farm where all are invited. The Conservation Commission is fundraising by way of the sale of engraved wine glasses. They will be available at Candidates’ Night and support fundraising for the Clay Brook conservation property. The Heritage Commission will be installing memorial signs on the bridges with a dedication to take place on Memorial Day.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: JANUARY 22, 2020

MOTION: To approve the minutes of January 22, 2020 as written.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

UNANIMOUS

PUBLIC COMMENT: No comments were heard from the public at this time, however, L. Gargiulo requested a method be put in place to identify, rank or prioritize, and determine the severity of the need for improvements to government buildings. It was suggested that the Department Head overseeing the building provide a list for consideration of the Town Improvement Committee to make recommendation to the Board of Selectmen, with the Board of Selectmen making the ultimate decision to spend funding available for this purpose.

MOTION: To adjourn the meeting at 5:10 p.m.

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NEXT SELECTMEN'S MEETING – WEDNESDAY, FEBRUARY 19, 2020, 4:00 P.M., TOWN HALL