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PRESENT: E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator

HIGHWAY PROJECTS:

1. Annual Highway Projects Policy: The Board reviewed the Town's policy and indicated its understanding of annual plans and that no changes to the policy are required at this time.

2. Axiomatic Report: The Board reviewed and acknowledged the Axiomatic report in conjunction with potential work to be completed in 2020.

3. Road Survey Results Listing (Preparation of Paving RFP): The survey of roads has not taken place this year due to COVID-19 and safe distancing precautions.

4. Highway Maintenance Capital Reserve Fund:

a. Preventative Maintenance: Discussion took place with regard to preventative maintenance items to include the King Street Culvert, a number of paving areas, crack sealing and other known culverts in need of attention. R. Hilliard recommended the placement of road plates if it is determined that this work is not to be done in 2020. The Road Agent reported that he has learned of an \$11 per gallon price for crack sealing and stated that prices for paving (itemized per location) as well as pricing for crack sealing (itemized per location) are forthcoming. Paving prices are to include the shoulder work needed in the areas of the new pavement. No Request for Proposals (RFP) is planned for paving work at this time.

b. Culvert Replacement: The King Street culvert work is planned for 2020, however, due to tax revenue concerns relating to COVID-19, the Board is looking to review all pricing for all projects listed in advance of scheduling this work. Jones and Beach Engineers is overseeing the engineering, permitting and specifications process.

A review of photos of conditions of a number of other culverts took place. The Brown Road (at the location of #20) culvert and the Curtis Road culvert are both prioritized on the list for attention in the future. The work associated with the Curtis Road culvert will also include improvements to the Class VI portion of the roadway so as to allow for access and egress to residents.

R. Hilliard provided one price and additional information relating to Surrey Lane from New England Paving at a cost of \$50,000. It was stated that the \$17,000 estimated in the past would probably be approximately \$25,000 today.

5. Ongoing Highway Projects Budget: Board members discussed reviewing the budget to identify projects that could be held until the potential tax revenue impact resulting from COVID-19 is known. Concern was raised with deferring work only to result in a higher cost next year.

a. Beaver Mitigation: The Board discussed locations for beaver levelers or beaver gates. R. Hilliard reported that a steel grate at the Curtis Road culvert would assist with stopping beavers from damming the area allowing water to continue to flow.

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b. Catch Basin Cleaning: R. Hilliard presented a proposal for signature. He noted that the pricing structure has changed from \$35 per catch basin to \$150 per hour. He estimated that at least one-half day is in order.

MOTION: To authorize Bellemore Septic, Sewer and Drain to clean catch basins not to exceed the cost of \$1,000 and authorize the Chairman to sign the Proposal.

MOTION: L. GARGIULO

SECOND: M. LANE

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c. Roadside Mowing/Brush Cutting: The Road Agent is obtaining a price from Dan Sewall to perform this work. It was suggested that brush cutting attention be given to those road areas that have grown in (side roads) or are of safety concern as well as mowing all roads. All through roads were done in 2019.

d. Shoulders/Drainage: A listing of shoulder areas was reviewed. R. Hilliard was directed to obtain pricing for this work for consideration of the Board.

e. Striping/Stop Bars: R. Hilliard reported that he has spoken with Kaz Fine Lines who will be preparing pricing information for consideration of the Board. He will be asking the Police Chief for input as to the stop bars to be prioritized.

f. Tree Work: R. Hilliard reported that there is a good amount of work needed and that he will be seeking pricing for one full day of tree work from tree removal vendors. R. Hilliard reported that the roadside cleanup of storm debris is just about done; possibly complete next week.

6. Other:

A matter of recent tree removal from the Town right of way on Nason Road, a scenic road, was discussed. R. Hilliard requested direction from the Board. It was determined that trees were removed from the right of way without Scenic Road Alteration Permit from the Planning Board. Therefore, the matter should be addressed formally by the Code Compliance Officer. It was suggested that this be done in conjunction with the intent of the property owner to make improvements to the driveway; both need to go through permit application processes.

In addition, suggestion was made to ensure information is being provided to new residents, and/or the general public, that most roads in Town are scenic roads and have specific requirements to be taken (potential application) *in advance* of removal of trees or removal/alteration of stone walls. The Town Clerk/Tax Collector will be asked to review the Welcome Packet contents to ensure information is available to new property owners.

SOLID WASTE RFP: This matter was continued from the Selectmen's meeting of April 15 where the Solid Waste and Recycling Committee's recommendations were presented. E. Beattie noted that he had spoken with a representative of Covanta (disposal) and confirmed the tipping fee price of \$90 per ton with a 2% per year increase over 5 and one-half years for Municipal

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Solid Waste. E. Beattie also acknowledged an email received from David Allen, Hillcrest Drive, with regard to issues he has experienced during the agreement term with Pinard.

J. Ziolkowski, Batchelder Lane, (ELM Services) requested to speak with the Board relating to the recommendation of the Committee indicating that it is not consistent with the recommendation made by the Committee five years ago. E. Beattie opened the work session to the public.

J. Ziolkowski stated that he requested and received copies of all proposals as well as the Committee recommendation and put cost analysis information together that shows ELM Services as the low bid. He stated he had a discussion with K. Nydam, Chairman of the Committee specifically to take cardboard out of the recycling stream but that this was neglected in the recommendation of the Committee.

L. Gargiulo requested a point of order noting that other proposers have not been given the opportunity to have dialog with the Board and that the obligation should be open to all proposers. He added that the Board scheduled a work session where no public comment is in order.

E. Beattie allowed continued discussion. J. Ziolkowski spoke to the matters of no disposal, no equipment and no experience explaining his company's position in each regard. J. Ziolkowski stated he understands the needs of the Town, its budget and the ability to offer ways to address possible cost reductions for Household Waste Collection Day(s), in part, due to his term as a Selectman. Discussion continued with regard to dumpsters versus totters, removal of cardboard from the recycling stream and other potential matters or options that could be discussed when there is a relationship with the Town.

E. Beattie stated that he is not in favor of eliminating recycling or a two-day collection. He stated he would like to see a comparison of all information, amortized for all proposers, and that additional time will be needed to do so. The Town Administrator suggested the Board meet with its Committee to verify J. Ziolkowski's interpretation of the Committee's recommendations. L. Garguilo added that with this meeting being posted as a work session, the public had no knowledge that discussion was to be afforded and that one proposer presenting a perspective is not appropriate. He noted that all should be given the opportunity afforded this meeting. E. Beattie noted that there have been times in the past when public comment was held at meetings posted as work sessions.

E. Beattie welcomed comment from B. Mutrie, Brown Road, who questioned the benefit of recycling if it is only to end up in the trash due to issues in the recycling market. She also asked if there is any guarantee that the vendor is recycling the materials collected from Town. M. Lane provided information he obtained from Newfields, NH, where his business is located. He also asked J. Ziolkowski for a copy of the Committee recommendations from five years ago.

The Board agreed to add this matter to the May 6 regular Selectmen's meeting agenda. The Board requested that the Recycling and Solid Waste Committee be present to assist with questions and that all proposers be invited to attend and speak with the Board. It is the Board's plan to be in a position to make a decision on May 6.

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TOWN HALL SECURITY: The Board asked the Town Administrator to proceed with the purchase of a new door lock for the Town Hall that would eliminate the distribution and use of keys.

MOTION: To adjourn the meeting at 10:45 a.m.

MOTION: L. GARGIULO

SECOND: M. LANE

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