

DRAFT

PRESENT: E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator; L. A. Jordan, Town Secretary

BOSTON POST CANE

The Town honored Maurine Perkins Stard of 109 Kensington Road by awarding her with the Bost Post Cane. Maurine turns 95 this month and is the daughter of the late Grace Perkins, former Tax Collector to the Town. Board Chairman E. B. Beattie explained the history of the cane, and that it was traditionally gifted to the eldest male citizen of the Town, until 1930 when women were included. The Boards of Selectmen have been the Trustees of the original piece, which is on display in the Town Hall

ROAD AGENT – CORE SERVICES/INVOICE MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report submitted by the Road Agent. Additionally, the Road Agent discussed his department's 2020 goals.

EMERGENCY AND NON-EMERGENCY HIGHWAY DEPARTMENT WORKSHEETS

The Road Agent brought two **emergency highway** worksheets involving Beaver Dams to the attention of the Board:

1. 5 King Street, \$1,600
2. 54 Brown Road, \$1,600

The Road Agent explained that Brown Road in particular was generating abutter complaints. The dam was also causing culvert damage. He suggested using some large pipes town has to installing a large culvert and use a boy scout beaver leveler to take the standing water down to about 18" deep. The King Street culvert is currently now flooded almost to the top due to a beaver dam on the south side. The water level is breaking down the structure. Additionally, a non-emergency worksheet location at 165 Drinkwater Road is being backed up at the new Kennedy culvert. The Town Administrator confirmed that there is \$3,500 budgeted for these projects for 2020, the cost of the work at Brown and King Streets totals \$3,200. Property owner permission is needed in advance of this work.

MOTION: To approve the beaver leveler and culvert work at 5 King Street as well as 54 Brown Road as presented.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

The 165 Drinkwater Road culvert listed on the Non-Emergency Highway Department Project Worksheet will be revisited for discussion in July 2020 at the scheduled work session.

The Road Agent asked for authorization to proceed with tree trimming described on the Non-Emergency Highway Department Project Worksheet at a cost of \$650.

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MOTION: To approve the Non-Emergency Worksheet for tree removal on Whittier as presented.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

The Chairman asked the Road Agent to have projects and pricing ready for the July 1st Board of Selectmen Work Session.

Road Salt Contract: This will be postponed to a future Board meeting.

WINTER ROAD MAINTENANCE CONTRACTOR – AGREEMENT RENEWAL

Ryan Bailey of Bailey Landscaping, LLC, presented to the Board a request to increase the per inch price and add CPI annually. COVID19 is making pricing unpredictable. Second, he discussed pricing for road salting in excess need past a snow storm, for example, when melted snow refreezes. He would like to establish an hourly rate for this. He offered an estimate per event. The Board will address at a future meeting.

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT– MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report submitted by the Fire Chief J. Lord. Additionally, the he discussed the department's 2020 goals and current COVID19 plan. Currently, July 6th is planned as a reopen date of Town Municipal Buildings. An informational outreach regarding reopening and COVID-19 recommendations will be necessary. J. Lord also told the Board that the Town will most likely go into moderate drought conditions soon. The DES website has information on drought management.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report submitted by the Police Chief R. Dirs. Additionally, the he discussed the department's 2020 goals (PD Radio Repeater Project is finalized and going forward). The Department is seeking a full-time officer, and some part time officers. The Chairman asked about COVID-19 complications. The Chief commented that the main issue is adjustment to how things are done, implementing use of masks and gloves, and the Police no longer automatically go into a medical call unless expressly requested by the Fire Department. The Police Chief communicated that the Department was approved to receive \$10,000 from EMPG Radio Repeater Grant.

MOTION: To accept the EMPG Radio Repeater Grant in the amount of \$10,000.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

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**BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER –
MONTHLY REPORT**

The Board of Selectmen acknowledged the monthly report submitted by the Building Inspector. He mentioned one order of code enforcement that requires Board to contact Town Counsel for direction.

MOTION: To authorize Building Inspector to contact Town Counsel.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

The Building Inspector reported that Avesta is near the end of construction. The project has been delayed by COVID but still in progress. The Town Administrator reminded the Board that various financial items will need attention as the project wraps up. The Building Inspector discussed his 2020 goals with the Board.

PUBLIC COMMENT: No comments were heard at this time.

Consent Agenda

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector
2. N. M. Cook, LLC Site Plan Approval (Case 19-11-01)
3. Winnacunnet Cooperative School District Unadjusted Assessment 2020-2021 Information

OLD BUSINESS

FINANCIAL REPORTS

General Fund Balance: \$547,309.79

ACCOUNTS PAYABLE/ PAYROLL/ TREASURER/ TRUSTEES OF TRUST FUNDS

WARRANT(S):

Bookkeeper	Payroll Warrant #504	\$22,255.73
	Payroll Warrant #505	\$30,284.62
	Accounts Payable Warrant #716	\$509,926.14
	Accounts Payable Warrant #717	\$5,887.48

MOTION: To approve the warrants as presented above.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

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SOLID WASTE CURBSIDE COLLECTION FLYER (DRAFT)

E.L.M. spoke to the flyer and how it will go out. His calendar suggestion is mailing so that it arrives by Thursday 6/25/2020. The Town will post information to the Town Website.

MOTION: To approve the flyer as amended.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

SOLID WASTE COLLECTION AND DISPOSAL AGREEMENTS (7/1/2020 – 12/31/2025)

To be addressed after Non-Public Session.

Selectmen's Meetings – August Schedule: August 5th and 19th, 2020.

Shabiki Realty Trust -- Three Party Inspection Agreement and Indemnification Agreement (Depot Road) Signature(s): The Town Administrator presented documents for signature.

MOTION: To authorize the Chairman to sign the Three-Party Inspection Agreement and Indemnification Agreement as presented.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

OTHER SELECTMEN'S OLD BUSINESS

TRUSTEE OF THE TRUST FUND APPOINTMENT

Mary A. Nawn had the most write-in votes.

MOTION: To appoint Mary A. Nawn as the Trustee of the Trust Funds.

MOTION: L. GARGIULO

SECOND: M. LANE

2 IN FAVOR, ONE ABSTENTION, PASSES.

OLD BUSINESS PUBLIC COMMENT

Tim Samway, Old Stage Road, says this is a Town Clerk swear in the winner, not a Selectman's Appointment. He will send the RSA. He feels that the proper procedure is to sequentially offer the position in order of most to least write-in votes until a candidate accepts and the Clerk signs them in. Town Administrator communicated that Counsel stated otherwise.

DRAFT

NEW BUSINESS

PROPERTY TAX ABATEMENT #700 (MAP 6, LOT 20)

MOTION: To approve Property Tax Abatement #700 (Map 6, Lot 20) as presented by Tax Collector.

MOTION: L. GARGIULO

SECOND: M. R. LANE

UNANIMOUS

PROPOSAL – IDENTIFICATION & ACQUISITION OF MUNICIPAL GRANTS

Alex Dittami, Fieldstone Lane, presented a project proposal to initiate a research project to identify grants available. He would conduct research and prepare documentation for Department Head consideration to follow through on if beneficial, and was seeking a fee percentage of grants awarded. Town Administrator with work with counsel in this regard.

ROCKINGHAM PLANNING COMMISSION (RPC) COMMISSIONERS

Planning Board Chairman Todd Santora presented information on NH RSA 36:46. He was concerned with the Planning Board skipping a step in the nomination of Richard McDermott in 2018. The Planning Board shall nominate, and the Board of Selectmen shall appoint the Commissioners. The Board of Selectmen did appoint Mr. McDermott, who has 18 months left in his term through 2022.

OTHER SELECTMEN’S NEW BUSINESS

Parks and Recreation

M. Lane, Selectmen’s Representative to the Recreation Commission, informed the Board of a proposal to improve and maintain the baseball field in exchange for five years of dedicated use by the proposer. The Town Administrator will contact counsel. L. Gargiulo requested language be included in any agreement with a sports organization to allow contract cancelation if promises are not performed in terms of maintenance.

NEW BUSINESS PUBLIC COMMENT:

T. Santora, Avery Ridge Lane, spoke in favor of the baseball field proposal above.

Gaylee Robinson, Brown Road, had questions about E.L.M. Services and the Board clarified information.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: June 3, 2020

MOTION: To approve the June 3, 2020 minutes as written.

MOTION: L. GARGIULO

SECOND: M. R. LANE

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PUBLIC COMMENT: No comments were heard at this time.

MOTION: To adjourn the meeting at 8:24 p.m.

MOTION: L. GARGIULO

MOTION: M. LANE

UNANIMOUS

MOTION: to enter **nonpublic session** made by **L. GARGIULO** seconded by **M. LANE**

Specific Statutory Reason cited as foundation for the nonpublic session:

 x RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 x RSA 91-A:3, II (l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

Roll Call vote to enter nonpublic session:	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane, Selectman	Y

Entered nonpublic session at 8:23 p.m.

MOTION: to leave **nonpublic session** and return to **public session** by **M. LANE**, seconded by **L. GARGIULO**.

MOTION: PASSED

Non-Public session adjourned and public session reconvened at 8:58 p.m.

SOLID WASTE COLLECTION AND DISPOSAL AGREEMENTS (7/1/2020 – 12/31/2025)

MOTION: To enter into and sign the five and one-half year solid waste collection and disposal agreements upon receipt of outstanding information from E.L.M Services, Inc. as well as a signed final copy with proper signatures and Certificates of Insurance from E.L.M. Services, Inc. and Covanta Haverhill.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

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MOTION: To adjourn the meeting at 8:58 p.m.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Next Selectmen's Meeting – Wednesday, July 1, 2020, 4:00 p.m., Town Hall

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