

DRAFT

PRESENT: E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator; L. A. Jordan, Town Secretary

The Chairman called the meeting to order at 4:06 p.m.

OLD BUSINESS

**FIRST AMENDMENT TO WASTE DISPOSAL AGREEMENT –
COVANTA HAVERHILL (JULY 1, 2020 – DECEMBER 31, 2025)**

MOTION: To approve the amendment to waste disposal agreement with Covanta and sign the agreement.

MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS

HIGHWAY DEPARTMENT WORK SESSION (2020 PROJECTS)

The Board began the discussion clarifying available funds and tax revenue. L. Gargiulo asked the Town Administrator about how much of the taxes had come in, and we are currently at 67%. There are funds appropriated of \$250,000 from this year's warrant article plus leftover previous years Capital Reserve Funds. Those funds are dedicated for highway projects. L. Gargiulo expressed concern that Gov. Sununu projects an approximate \$580,000,000 deficit in New Hampshire State funds, which might affect what the Town receives in funding from the State. Additionally, the lack of tax revenue from COVID-19 may affect Hampton Falls.

HIGHWAY PROJECTS

The Board continued discussion with culverts. The Town Administrator mentioned that historically we hold onto \$25,000 for emergencies or unplanned road work.

E. Beattie wants to hold the money back and get the specifications re: Curtis Street. He wants to buy plates to save the current Culverts for another year. The Town can purchase two plates for \$5,500 each. The Board discussed what projects are imminent or might result in an unexpected structural failure, and ensuring that emergency funds would be available.

L. Gargiulo proposes to commit to about \$50,000 to \$55,000 worth of road project work. All culvert projects should also include paving costs. L. Gargiulo moved to make a motion.

1. King Street Culvert

This project is a priority. Jones & Beach continues to work on this. The new design is arched, and may increase the cost. The Chairman mentioned that King has two exit points, whereas Curtis does not.

E. Beattie suggested that plates be placed up at King in the interim, and work on Curtis if it proved more affordable. The Curtis engineering is not complete yet and there is not a cost yet. There is one way out of Curtis. Beattie asked the Road Agent if plates would

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be able to extend the life of the existing culvert for one year. It was mentioned that the 90s culverts are all failing same way.

2. Surrey (17 Joints)

This paving project is another priority, second to King Street culvert.

3. Glenwood/Woodlawn Drainage

No discussion took place.

4. King Street Dip in Road

The King Street dip is estimated by the Road Agent to cost approximately \$1,600 to cut it out and repave.

5. Hillcrest @ Entrance

This work was previously approved and has been completed.

6. Brown Road Culvert

Road Agent has prices for Brown Road. M. Lane thinks that Brown, Crystal and Curtis could be done now if the Town can hold on King by utilizing road plates.

7. #5 Gov. Powell Drainage

Pools and ices over in the winter, paving is needed.

8. Blakes/Curtis Clean Culvert/Install Beaver Gate

Curtis is important because there is only one way out. The Curtis culvert could cost less than King, but information is not yet available. The Town Engineer has not been asked by the Town to prepare specification.

9. Crack Sealing

The Board expressed that this is a necessary ounce of prevention, and affordable. The Road Agent confirmed that the temperature must be 50 degrees Fahrenheit and above to complete this work.

10. Shoulders (filling)

This is also important, but secondary to crack sealing repair.

MOTION: That the Road Agent obtain pricing for work relating to Crystal, Brown, Crank and Drinkwater culverts and paving. Blake's Lane to make is passable with as little work as possible. Also, the Town should buy two plates for \$5,500 to shore up the King Street culvert, per the purchasing policy.

MOTION: L. GARGIULO

SECOND: M. LANE

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The Road Agent commented that obtaining prices is moving slowly, and that contractors are highly booked at this time. L. Garguilo wants all proposals well documented and wants to push forward even if there are not many proposals due to safety issues and time of the year to complete projects. These projects are to be added to the agenda next meeting.

BEAVER DAMS AND OTHER PROJECTS

The work on Brown Road has started and the beaver dam budget line is mostly depleted. Roadside moving is starting in July. Striping bars project is completed, and the tree trimming is approved but not started. It should be in mid-July. As another matter of business, Beattie commented that someone turned the no vandalism/dumping sign around, and requested the Road Agent correct this.

FINANCIAL REPORTS

General Fund Balance: \$3,261,521.59

ACCOUNTS PAYABLE/ PAYROLL/ TREASURER/ TRUSTEES OF TRUST FUNDS

WARRANT(S):

Bookkeeper	Payroll Warrant #506	\$9,820.13
	Payroll Warrant #507	\$35,097.82
	Accounts Payable Warrant #718	\$3,984.68
	Accounts Payable Warrant #719	\$53,864.77

MOTION: To approve the warrants as presented above.

MOTION: L. GARGIULO

SECOND: M. LANE

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GENERAL ASSESSING SERVICES & CYCLICAL DATA VERIFICATION

RFP 2020-04 OPEN RFPS

Only one proposal has been received at this time according to the Town Administrator. The Board suggests the RFP should be re-issued with a new deadline as the COVID19 pandemic has, in part, interrupted the RFP process.

MOTION: To give the one proposer the opportunity to leave or resubmit their bid and reopen the RFP process with a new deadline.

MOTION: L. GARGIULO

SECOND: E. BEATTIE

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OTHER SELECTMEN'S OLD BUSINESS

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L. Gargiulo clarified for the record that the specific 18-month review opt-out clause was not included. Instead, there are three six-month reviews.

OLD BUSINESS PUBLIC COMMENT

The Chairman allowed public comment at this time.

Alan Ganz, Surrey Lane, asked if the current proposer was using the Avatar software, which he feels is excellent. The Town Administrator replied that the Town does utilize Avatar software for assessment needs.

Alan Ganz spoke to a second topic, this time regarding the Waste Disposal Contract. He recalls that an 18-month termination clause was included. E. Beattie explained that in the spirit of what was discussed, he took specific direction from Town Counsel on the contract.

M. Lane stated concerns about politicizing contracts, clarified that his intention with the 18-month clause was just to make sure E.L.M. was performing.

The Chairman closed the public comment.

CONSENT AGENDA

Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector

The Board acknowledged the consent agenda items.

NEW BUSINESS

REOPENING GOVERNMENT BUILDINGS (COVID19)

The Board reviewed a draft plan and public outreach document to reopen government buildings resulting from a Joint Loss Committee meeting and June staff meeting. The current proposal is to open Town Hall July 6th. The Library is opening July 7th, 2020 under a separate plan.

The Board discussed an email from the Town Clerk/Tax Collector. L. Gargiulo suggested the matter be referred to counsel. Following additional discussion, the Board determined the government buildings are to remain closed and added the matter to the August 5 agenda.

PROPERTY TAX REFUND #701 (MAP 1, LOT 66)

MOTION: To approve Property Tax Refund #701 (Map 1, Lot 66) as presented by Tax Collector.

MOTION: L. GARGIULO

SECOND: M. R. LANE

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DISABLED EXEMPTION APPLICATION: Continued to next meeting.

CONTRACT FOR CIRCUIT RIDER SERVICES (JULY 1, 2020 – JUNE 30, 2021)

Recommended by Planning Board.

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MOTION: To authorize the Chairman to sign the Contract for Circuit Rider Services.

MOTION: L. GARGIULO

SECOND: M. R. LANE

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OTHER SELECTMEN'S NEW BUSINESS

The Town Administrator mentioned that current submissions to the GOEFER grant total \$31,684, with about \$23,000 remaining. The State will directly be providing many election items to the Town.

NEW BUSINESS PUBLIC COMMENT

No comments were heard at this time.

MONTHLY REPORTS

SELECTMEN REPRESENTATIVE REPORTS

PLANNING BOARD, LIBRARY TRUSTEES, TRICENTENNIAL COMMITTEE

E. Beattie discussed Planning Board discussion on the Scenic Road Ordinance and the remedy to Nason Road application, the Circuit Rider Planner contract, etc. He had no report for the other committees.

PARKS & RECREATION COMMISSION, LINCOLN AKERMAN SCHOOL BOARD

M. Lane mentioned that this weekend is Castleberry Fair at the Town Common. Additionally, the School Board has hired a new math teacher for 7/8th grade. School Board created a task force for the fall and are meeting regularly and making good progress towards a fall plan to re-open school.

HERITAGE COMMISSION, CONSERVATION COMMISSION

L. Gargiulo had no update for the Heritage Commission. The Conservation Committee presented a nice map completed by one of the members.

OTHER SELECTMEN'S NEW BUSINESS

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

MOTION: To approve the previous meeting minutes of June 17, 2020.

MOTION: L. GARGIULO

SECOND: M. R. LANE

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PUBLIC COMMENT

No comments were heard at this time.

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MOTION: To adjourn the meeting at 6:14 p.m.

MOTION: L. GARGIULO

SECOND: M. LANE

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Next Selectmen's Meeting – Wednesday, July 22, 2020, 6:00 p.m., Town Hall