

DRAFT

PRESENT: E. B. Beattie, Chairman; L. Gargiulo, Vice Chairman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator; L. Jordan, Town Secretary

ROAD AGENT- CORE SERVICES/INVOICE MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report as outlined in his invoice for services rendered.

MOTION: To approve the July core services and monthly invoice of the Road Agent as presented.

MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS

King Street Culvert

The Road Agent needs more specifications from Jones & Beach. He believes once approved that the project could be completed in two weeks if weather permits. \$161,000 is the current estimated price, not including shoulders and other accessory items. The Board discussed this and decided to continue discussion to the next meeting.

The Road Agent handed out a proposal from Jones & Beach for engineering services re: the Curtis Road culvert repair. The Town Administrator commented that the pricing and scope is similar to the King St. culvert. The Board discussed this, requested more information, and continued discussion to the next meeting.

Additionally, the Road Agent reported that Brimmer Lane required an emergency culvert replacement. He mentioned that the Martha's Court concrete culvert end is failing.

Crystal Drive, Crank Road and Brown Road Culverts

The Road Agent reported these culverts are the same age as the Brimmer Lane culvert, and culverts from this period are starting to fail and should be replaced. The Road Agent advised the Town to budget to replace about three a year going forward. The Board decided to authorize work on the Crystal Drive and Crank Road culverts.

MOTION: To authorize the Road Agent to move forward with the work on Crystal Drive for \$7,300 for the culvert replacement and \$1,200 for paving, and Crank Road for \$4,800 for the culvert replacement and \$1,200 for paving.

MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS

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MOTION: To accept the proposal from Rome Construction at a cost of \$7,100 for Brown Road culvert and \$1,400 for paving.

**MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS**

The Road Agent is to coordinate this work and contact Rome Construction.

Curtis Road/Blake's Lane (Class VI Area)

The Board discussed information presented by the Road Agent.

MOTION: To approve the Non-Emergency Highway Department Project Worksheet for creating a section of road between Curtis Road and Blakes Lane to be passable at a cost of \$14,500 and approve the Road Agent to move forward on the work.

**MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS**

Winter Road Maintenance Contract

This matter is continued to the September 2nd meeting.

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT– MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report submitted by Fire Chief J. Lord.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board of Selectmen acknowledged the monthly report submitted by the Police Chief R. Dirsä.

**BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER –
MONTHLY REPORT**

The Board of Selectmen acknowledged the monthly report submitted by the Building Inspector.

CONSENT AGENDA

The Board acknowledged the consent agenda items.

DRAFT

1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector

2. REDC 2020 Comprehensive Economic Development Strategy

The 2020 Comprehensive Economic Development Strategy (CEDS) is available at <http://www.redc.com/ceds> for download.

3. FEMA Flood Insurance Rate Map (FIRM) Status

The Town Administrator mentioned the importance of the Planning Board verifying the storm water regulations to ensure these are consistent and up to date.

OLD BUSINESS

FINANCIAL REPORTS

General Fund Balance: \$2,782,249.47

ACCOUNTS PAYABLE/ PAYROLL/ TREASURER/ TRUSTEES OF TRUST FUNDS

WARRANT(S):

Bookkeeper	Payroll Warrant #512	\$348.11
	Payroll Warrant #514	\$28,221.62
	Accounts Payable Warrant #725	\$57.66
	Accounts Payable Warrant #727	\$768,998.29
	Accounts Payable Warrant #728	\$49.17
	Accounts Payable Warrant #729	\$9,537.25

MOTION: To approve the warrants as presented above.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

REOPENING GOVERNMENT BUILDINGS (COVID-19)

The building modifications and safety equipment discussed at the previous meeting are still not in place. Reopening of the Town Hall was continued to the next meeting.

The Town Hall will be open to the public for the upcoming elections on September 8th and November 3rd. The Board discussed that it was important to have the safety measures in place.

SPRING HOUSEHOLD WASTE COLLECTION DAY RESULTS

The Board discussed the Hampton Falls Spring Household Waste information, and the cost of the day was \$600. The Board will take this into consideration during budget preparation.

DRAFT

OTHER SELECTMEN'S OLD BUSINESS

OLD BUSINESS PUBLIC COMMENT

J. Ziolkowski, Batchelder Lane, commented about the beaver issues in the town, particularly regarding culverts and releasing water.

The Town Secretary checked Town Hall Streams for further remote public comment, and there was none.

The Chair closed public comment.

NEW BUSINESS

MS1 SUMMARY INVENTORY OF VALUATION & MS434 ESTIMATED REVENUES

The Town Administrator presented financials and the highway block grant number. The Board reviewed the MS-434 revenue report.

2021 BUDGET, 2020 TOWN REPORT AND 2020 AUDIT

The Town Administrator reminded the Board that 2021 budget requests and reports are due soon. Work Sessions will be scheduled.

FEDERAL CARES ACT – ELECTION ASSISTANCE GRANT

The Board reviewed information as presented by the Town Clerk/Tax Collector.

MOTION: To accept unanticipated revenue from the Federal CARES Act for elections in accordance with RSA 31:95-b and RSA 21-P:43 and authorize the Town Clerk/Tax Collector to sign documents as required.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

TOWN HALL MEETING ROOM FLOOR REFINISHING

The Board discussed this maintenance project, which should be on a 10-year schedule and was last done in 2008. The Board requested the Town Administrator obtains prices, and would like to begin the project sometime after the two elections in the fall.

DRAFT

SCHEDULE WORK SESSION WITH ELM SERVICES, INC. (SOLID WASTE COLLECTION)

The Work Session will be held on August 24, 2020 at 8:30 a.m.

PROPOSED SOLID WASTE ORDINANCE AND FEE CHANGES (PUBLIC HEARING)

To be reviewed at the Work Session.

LAMPREY HEALTH CARE

The Board reviewed a letter from Lamprey Health Care.

MOTION: To approve option 2 for Lamprey Health Care to transfer the amount of \$350 to Rockingham Nutrition/Meals on Wheels as the organization that will be taking on the ridership and contract with the state, pending state approval.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

OTHER SELECTMEN'S NEW BUSINESS

The Town Administrator informed the Board that the Town Newsletter will be sent by the Secretary this week for their approval.

NEW BUSINESS PUBLIC COMMENT

J. Ziolkowski of E.L.M. requested that the complaints by J. Crouse from the previous minutes be struck from the record. The Board discussed that minutes are not edited by the Public, and that the meeting is recorded and thus a matter of public record. That being said, the Chair said the Board would review the minutes.

OTHER SELECTMEN'S NEW BUSINESS

No other business was discussed at this time.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

The draft meeting minutes of August 5, 2020 were taken under advisement.

PUBLIC COMMENT

No comments were heard at this time.

DRAFT

Motion to enter Nonpublic Session made by L. GARGIULO seconded by M. LANE

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 X RSA 91-A:3, II(l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

Roll Call vote to enter nonpublic session:	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane, Selectman	Y

Entered nonpublic session at 7:47 p.m.

Motion to leave nonpublic session and return to public session by M. LANE., seconded by E. BEATTIE

Motion: PASSED

Non-Public session adjourned at 8:47 p.m.

MOTION: To adjourn the meeting at 8:47 p.m.

MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS

Next Selectmen's Meeting – Wednesday, September 2nd, 2020, 6:00 p.m., Town Hall