

DRAFT

PRESENT: E. B. Beattie, Chairman; L. Gargiulo, Vice Chairman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator; L. Jordan, Town Secretary

OLD BUSINESS

FINANCIAL REPORTS

General Fund Balance: \$2,747,706.55

ACCOUNTS PAYABLE/ PAYROLL/ TREASURER/ TRUSTEES OF TRUST FUNDS

WARRANT(S):

Bookkeeper	Payroll Warrant #515	\$13,950.65
	Payroll Warrant #516	\$19,612.85
	Accounts Payable Warrant #730	\$49,145.02
	Accounts Payable Warrant #731	\$9,904.44

MOTION: To approve the warrants as presented above.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

RAILS TO TRAILS (Scott Bogle, Rockingham Planning Commission)

Scott Bogle of the Rockingham Planning Commission (RPC) is present to ask the Town of Hampton Falls to endorse and put forward a proposal for the 2.3-mile section of the Hampton Falls section of the Rails to Trails project. He outlined specifics to the Board.

The 10-year plan is open for current projects, which will be ranked regionally, then sent up to the NH DOT. Then, the Governor and legislature would review and consider approval in 2022. This project is already on the RPC regional long-range transportation plan, but will be much more competitive if it receives local municipality support and endorsement. This is the first step in a two-year process and, if successful, would be programmed for 2032. A capital campaign for matching corporate sponsorship and funding was suggested. An overall budget estimate by the University of New Hampshire Department of Engineering projected the cost to be 3.8 million dollars.

The Chair is in favor of endorsing and commented that the Town has been enthusiastic about natural resource and historic projects. S. Bogle drafted an application on behalf of the Board.

MOTION: To approve the proposal by S. Bogle of the RPC to endorse the Hampton Falls portion of the Rails to Trails project and submit the application on behalf of Hampton Falls.

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**MOTION: L. GARGIULO
SECOND: M. LANE
UNANIMOUS**

RFP 2020-04 GENERAL ASSESSING SERVICES – OPENING OF RFPS

The Town Administrator opened each of 5 proposals received and read information for the record.

VENDOR	GENERAL ASSESSING	CYCLICAL DATA VERIFICATION	NEW CONSTRUCTION/ PICK UPS	ADDITIONAL ASSESSING SERVICES
Avitar Associates of NE, Inc. Chichester, NH	\$75 per hour	\$28 per improved parcel \$10 per vacant parcel	\$22 per parcel	\$85 per hour
Corcoran Consulting Associates, Wolfeboro Falls, NH	\$85 per hour	\$30 per improved parcel \$15 per vacant parcel	\$35 per parcel	\$150 per hour Plus mileage & expenses
Granite Hill Municipal Services, Concord, NH	\$57.50 per hour (2021) \$59.50 per hour (2022 & 2023)	\$29 per improved parcel (2021 & 2022) \$7.50 per vacant parcel (2021, 2022, 2023) \$30 per improved parcel (2023)	\$25 per parcel (2021 & 2022) \$30 per parcel (2023)	\$60 residential \$140 commercial
Municipal Resources, Inc., Meredith, NH	\$95 per hour (DRA Certif. Assessor Supervisor) \$65 per hour (DRA Certif. Assessor) \$50 per hour (DRA Certified Asst. Assessor)	\$25 per improved parcel \$20 per vacant parcel	\$30 per parcel	\$125 per hour Plus mileage
George E. Sansoucy, PE, LLC, Lancaster, NH	PROPOSAL FOR UTILITY APPRAISAL SERVICES \$13,700			\$290 per hour *see schedule

The Town Administrator will put together a document for comparison. The Board took this matter under advisement.

DRAFT

REOPENING OF GOVERNMENT BUILDINGS (COVID19)/ELECTIONS

The Chair spoke to the current status of reopening the Town Hall to the Public. Currently, employees are working and providing services. The Town Hall will be open for both elections, with all CDC guidelines in place. A ramp is being put in the front, so there is no cross traffic. There are a substantial number of absentee ballots this election, more than non-Covid time, which will reduce traffic.

2021 BUDGET – SCHEDULE WORK SESSIONS

The budget work sessions are scheduled for Tuesday, September 15th, Tuesday, October 13th and Thursday, October 15th at 8 a.m.

ROUTE 1 SEWER FEASIBILITY

Planning Board Chair T. Santora was present to answer questions. M. Lane inquired if the sewer line will range from Seabrook to the Hampton line to which T. Santora answered affirmatively. The goal is to get a warrant article on the Seabrook ballot for this year. T. Santora has emailed the Seabrook Town Manager and they are working on an estimate to know what initial capital investment and per gallon rate to charge Hampton Falls.

The amended engineering flow report accounts for more restaurants, etc., but does not specifically consider build out from recombining/redevelopment of lots. If sewer passes, the Planning Board will have to amend the zoning ordinance and regulations for the Route 1 Business Districts. T. Santora explained that a TIF municipal loan could be used to fund this and that only Route 1 Business Districts would pay for the sewer in tax.

L. Gargiulo mentioned difficulties other municipalities have had with passing sewer. He feels that the Planning Board should meet with someone from the Town of Stratham because that project was three times voted down. Greenland, however, was able to approve its project.

The Board asked how the Planning Board intends to work to maintain a colonial look in Hampton Falls. Seabrook lost that look during its Route 1 build out, and the Board does not wish for that to occur in Hampton Falls. T. Santora comments that the Planning Board only has design guidelines and needs help from the RPC to strengthen the zoning guidelines to be enforceable.

The Board also asked if the project could proceed only partly up Route 1 to the Town Common, and not all the way to Hampton. T. Santora mentioned this would be possible and save expense. Acquiring seed money from local businesses was discussed. The Board agreed that more restaurants and bars can open with sewer and will add character to the downtown area.

DRAFT

KING STREET CULVERT

The Road Agent presented a plan from Jones & Beach Engineers with easements and other details now marked on the plan. The engineer will have the applications for wetlands prepared next, then request prices.

The winter is approaching, and the project may or may not happen this year. The culvert could be installed during the winter with gravel covering, but the paving will have to wait until the spring. Currently, the water level is being maintained.

The Town Administrator will investigate whether easement documents are needed or whether information on a recorded plan will suffice.

WINTER ROAD MAINTENANCE CONTRACT

Ryan Bailey of Bailey Landscaping, LLC is present to discuss the renewal of a contract with the Board.

MOTION: To enter into an agreement for winter road maintenance services with Bailey Landscaping, LLC for the 2020-2021 season.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

OTHER SELECTMEN'S OLD BUSINESS

No other business was discussed.

OLD BUSINESS PUBLIC COMMENT

The Chair opened public comment.

Beverly Mutrie, Brown Road, commented on the audibility of the meeting and the microphones, and the Town Hall Streams. She also asked if Heritage Commission mail could be scanned and emailed rather than have people come into the Town Hall to retrieve it in person.

Angeljean Chiaramida, Hampton Union, also commented about the audibility via online comment.

The Chair closed the public comment.

DRAFT

CONSENT AGENDA

Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector

The Board acknowledged the consent agenda items.

NEW BUSINESS

REQUEST FOR EXTENSIONS OF SERVICE – Liquor Commission (Orchard Grille)

The Board found no objection for approval as outlined in the August 26 request via email for Extension of Service for the Applecrest Festivals.

MOTION: To approve the request for extension of service for the Orchard Grille at 133 Exeter Road at Applecrest Farm.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

FALL HOUSEHOLD WASTE COLLECTION DAY

The Board acknowledged the need to obtain pricing from E.L.M. Services. The fall collection allows for bulky items only; no metals containers, electronics recycling, propane tank and tires will be accepted. The Fall Household Waste Collection date is scheduled for October 17, 2020 from 8 a.m. to noon. Information will be sent to subscribers and posted to the web site.

OTHER SELECTMEN'S NEW BUSINESS

The Board acknowledged information from the State regarding restricted use to conserve water. The Board authorized a press release and turning off of Town irrigation systems.

MONTHLY REPORTS: SELECTMEN REPRESENTATIVE REPORTS

Planning Board, Library Trustees, Tricentennial Committee

E. Beattie reported that the Tricentennial Committee has not met. The Library Trustees had a zoom meeting about library reopening, and patrons are requesting more access. The library is servicing the Public in mind of COVID-19 safety standards. The Planning Board is working on the sewer expansion project, and last meeting gave the final approval for the Seacoast Motorsports Site Plan on the Pelton Farm property.

DRAFT

Parks & Recreation Commission, Lincoln Akerman School Board

M. Lane reported that the Parks & Recreation Commission is discussing a baseball field agreement with Mike Montville, who has been maintaining the field in exchange for use. The Commission has been discussing the Town Common Bandstand roof replacement and how to finance it. It currently has cedar shingles. One vendor in town offered to replace the roof with standard shingles for free. Additionally, there is renewed interest in The Depot floating dock and resident only stickers for vehicles.

The School Board is still discussing remote learning and reopening. More teachers have to be hired and it is complicated. As of now, from 8:30 a.m. to noon students will be attending school, five days a week. Funds might come to the town from insurance and the surplus from last year's budget.

Heritage Commission, Conservation Commission

L. Gargiulo reported that the Heritage Commission met and went over the budget and approval for the Pelton demolition. The new Old Stage and Brown development was also discussed, and the Conservation Commission questioned why this project was not brought before them. The Vice Chair thinks it is a loss to the Town to let it go to development due to the natural beauty of the apple orchards, and in the future would like to find a way to get ahead of projects like this so the Town has an opportunity for preservation.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: 8/19/2020

MOTION: To approve the meeting minutes as written.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

NEW BUSINESS PUBLIC COMMENT

Beverly Mutrie, Brown Road, is concerned that if the Tricentennial Committee has not met, there will not be enough preparation for a celebration in 2022. Budget planning needs to be done in advance. The Chair replied that this will be part of the discussion during the October budget meetings.

The Chair closed public comment.

DRAFT

Motion to enter Nonpublic Session made by L. GARGIULO seconded by M. LANE

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 X RSA 91-A:3, II(l) *Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

Roll Call vote to enter nonpublic session:	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane, Selectman	Y

Entered nonpublic session at 7:47 p.m.

Motion to leave nonpublic session and return to public session by L.GARGIULO, seconded by M. LANE

Motion: PASSED

Non-Public session adjourned at 8:45 p.m.; **These minutes recorded by:** L. Ruest

MOTION: To adjourn the meeting at 8:45 p.m.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Next Selectmen's Meeting – Wednesday, September 16, 2020, 6:00 p.m., Town Hall