

**WORK SESSION  
DRAFT**

**PREENT:** E. B. Beattie, Chairman; L. Gargiulo, Vice Chairman; M. R. Lane, Selectman;  
L. A. Ruest, Town Administrator

**CURBSIDE WASTE AND RECYCLING DISPOSAL:** The Board continued discussion with regard to concerns of changes in the industry, and, in part, relating to the manner in which residents are placing items at the curb for collection. In some instances, this is not meeting the allowances set forth in the Town's Solid Waste Ordinance. Additionally, there is a need to address the costs associated with the terms of the five- and one-half-year curbside collection agreement entered into with ELM Services LLC on July 1. The Board emphasized the importance to not change the terms of this Agreement.

Selectmen Gargiulo and J. Ziolkowski met and have a proposal for consideration of the Board; specifically, it is proposed that the vendor bring the corrugated cardboard collected from the curb to the Town Brush Dump, place it in the building for potential loading to a baler rented or purchased by the Town resulting in ultimate removal of bales with the potential value/revenue being received by the Town. There would be a need for the Town to expend funds to improve the electrical/building needs at the Brush Dump, rental or purchase of a baler and someone to utilize a forklift to load the material into the baler as well as potential storage such as a flatbed or weather tight container.

Additionally, education is in order for the residents. It is important for residents to understand that the trash and recycling industry is changing constantly and that flexibility is in order. A sample flyer of guidelines was reviewed for preparation and distribution. The Board noted that residents need to understand what is allowable (and prohibited) as the vendor will not be a position to pick up items that do not meet requirements. It was recommended that the vendor place a sticker with a reason for non-collection where needed. With regard to corrugated cardboard, should residents decide not to flatten and tie it into manageable bundles, this proposal would allow for an option to bring it to the Brush Dump for disposal or hire a private service.

This removes corrugated cardboard from the recycling stream, reducing tonnage, that is being disposed currently at a rate of \$135 per ton as compared to \$90 per ton for trash.

The Board added that the recycling industry is ever-changing and the Town needs to be flexible and educated as to what can and cannot be recycled at any given time. At the present time, glass has no value and is heavy and direction has been given to place glass bottles and jars with trash, thus eliminating the cost of \$135 per ton for recycling disposal. It is also important for residents to understand that Hampton Falls trash is brought to Covanta where material is burned for energy and not placed in a landfill.

J. Ziolkowski clarified that the proposal going forward is to split the curbside collection days to two (for example, one collection on Thursday and one collection on Friday). This will assist the vendor with not collecting during night/dark hours. Also, the corrugated cardboard collected curbside would be transferred to the Brush Dump and not to a facility. It is anticipated that there would be eight loads per year. J. Ziolkowski stated the question is how to process corrugated cardboard separate from the current Agreement and stated his company would be interested in doing this work, however, noted there is an

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additional cost to the Town and need for an available forklift on site. M. R. Lane suggested a second Agreement.

Of importance is communication to the Townspeople. The Board took this matter under advisement with the intention of conducting a three-month trial beginning January 8; and, if things do not work out, then go back to Agreement terms. J. Ziolkowski requests, effective January 8, 2021, the curbside collection change to two days each week (one day for recycling and one day for trash). The Board agreed to consider these costs, and potential revenue, in the 2021 budget and the proposed plan will be sent to counsel.

Additionally, J. Ziolkowski stated he plans to add a gaylord box to the rear of the Public Safety Building for disposal of paper products such as newspapers, books, magazines (those items that do not belong disposed with corrugated cardboard).

**DRAFT SOLID WASTE ORDINANCE:** The Board continued its review of this ordinance with the intent of amendments to bring the information up-to-date and also amend to reflect the terms of the new curbside collection agreement.

The Board conducted a page by page review, updating information relating to permitted and non-permitted items for disposal, prohibited collection items and districts, permitted recyclables, manner of disposal at curbside, requirement of flattening, tying and bundling corrugated cardboard at the curb, and updates to fees to include the addition of a disposal fee for mattresses and box springs at Household Waste Collection days. A statement was added that “fees are subject to change based upon market conditions.”

This document will be updated for forwarding to town counsel for review and potential scheduling of a public hearing. The matter, once finalized, will go to the warrant for vote of the Town.

**2021 BUDGET WORKSHEETS:**

The Board addressed Solid Waste and Collection budget lines first. It was noted that pricing is being obtained to improve the fencing at the Brush Dump, there is a need to add funds to cover the expense of handling cardboard (\$13,480 baler and \$2,280 equipment rental) as well as identify a potential offsetting revenue amount as discussed earlier this meeting.

The Board then considered Employee Benefits and Police. R. Dirsa was present to speak to the status of the hiring of a fifth full-time officer. He reviewed the 2020 budget status as well as the anticipated funding needed in 2021 in conjunction with the employee benefits in line 4155. He reported that there is a potential hire available, provided supporting information and received approval from the Board to proceed. R. Dirsa reviewed other lines of the budget and requested authorization to proceed with a new cleaning company effective immediately. Following review, the Board approved.

**MOTION:** To move forward with a new cleaning company (AM/PM Janitorial Services) for the Town Hall and Public Safety building as presented effective November 15, 2020.

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MOTION: L. GARGIULO  
SECOND: M. R. LANE  
UNANIMOUS

The Board also expressed concern with the Parks and Recreation Commission draft 2021 budget and indicated that the funds requested for signs is to be presented as a warrant article and removed from the 2021 proposed budget. Questions were raised as to other requests presented for budget line 4520.

At this time, the Board expressed concern with the increase in the overall draft 2021 budget over the previous year's budget. Following discussion of a number of issues, concerns and needs for adjustment or reduction, the Board requested that Department Heads be informed of its concerns as well as the Board's request to all to re-review the submitted draft budget lines with the intent of reducing by 5%. It is felt that having Departments adjust as each sees appropriate, rather than the Board, is in order. The Town Administrator will make the adjustments noted this meeting.

**Motion to enter Nonpublic Session** made by L. GARGIULO seconded by M. R. LANE

**Specific Statutory Reason** cited as foundation for the nonpublic session:

  X   RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

<b>Roll Call vote</b> to enter nonpublic session:	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane	Y

**Entered nonpublic session** at 11:52 a.m.

**Motion seal the minutes of the November 12, 2020 nonpublic session.**

<b>Roll Call Vote to seal minutes:</b>	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane, Selectman	Y

**Motion: PASSED**

MOTION: To go out of non-public session and adjourn at 12:30 p.m.

MOTION: L. GARGIULO  
SECOND: M. R. LANE  
UNANIMOUS

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**NOVEMBER 12, 2020- 8:00 AM  
TOWN HALL**

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DRAFT**