

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**JANUARY 13, 2021- 6:00 PM
TOWN HALL**

FINAL

PRESENT: E. B. Beattie, Chairman; L. Gargiulo, Vice Chairman; M. R. Lane, Selectman;
L. A. Ruest, Town Administrator

OLD BUSINESS

FINANCIAL REPORTS – GENERAL FUND BALANCE \$3,882,576.41

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S):**

Bookkeeper	Payroll Warrant #528	\$40,149.15
	Accounts Payable Warrant #748	\$107,239.96
	Payroll Warrant #529	\$16,967.61
	Accounts Payable Warrant #749	\$5,718.23
	Accounts Payable Warrant #750	\$56,112.76
	Accounts Payable Warrant #751	\$1,950
	Accounts Payable Warrant #752	\$764,281.23
Treasurer	Warrant #2020-8	\$14,011.08

MOTION: To approve the warrants as presented above.

MOTION: L. GARGUILO

SECOND: M. LANE

UNANIMOUS

TOWN DELIBERATIVE SESSION AND TOWN MEETING (ELECTION) PREPARATIONS -

TOWN MODERATOR: Moderator J. P. Pontbriand reported that it has been determined that it is appropriate to move the voting place for Hampton Falls from the Town Hall to the Lincoln Akerman School for elections going forward. He has worked with school administrators with regard to parking, voting space and other needs and noted that there may be a need for more people to help with setup than those needed for the Town Hall setup. He requested that information be provided to residents as much, and as often, as possible. The Board thanked him for his efforts in this regard.

INTEREST RATES – TOWN TREASURER: The Board reviewed the additional information provided with regard to its decision on investing town funds.

MOTION: To utilize Provident Bank for investment of Town funds.

MOTION: M. LANE

SECOND: L. GARGIULO

UNANIMOUS

CORRUGATED CARDBOARD RECYCLING EXPENSES (2020 AND 2021): The Board reviewed a number of invoices relating to the electrical, installation and other needs to establish the baler at the Brush Dump. It was determined to post the 2020 expense to budget line 4323-390.

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MOTION: To approve the invoices from Atlantic Recycling Equipment, LLC, ELM Services, Inc., RELCO/Reilly Electrical Contractors, Inc. totaling \$3,145.70.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

Separately, the Board will need to address funds for this purpose, both disposal and revenue, within the 2021 municipal budget.

LETTER OF AGREEMENT – USE OF BASEBALL FIELD AT GOV. WEARE PARK: M. Lane reported that he has not yet been able to speak with M. Montville in this regard. It is the intention of the Board to utilize a one-year agreement, if all is in order. The draft warrant article for a five-year agreement will be removed from the 2021 Town Warrant.

OTHER SELECTMEN’S OLD BUSINESS: No other business was discussed at this time.

OLD BUSINESS PUBLIC COMMENT: No comments were heard at this time.

CONSENT AGENDA

1. MONTHLY FINANCIAL REPORTS OF BOOKKEEPER, TREASURER, TAX COLLECTOR

The consent agenda was acknowledged by the Board.

NEW BUSINESS

VETERANS TAX CREDIT APPLICATION (MAP 6, LOT 38)

MOTION: To approve the Veterans Tax Credit application for Map 6, Lot 38 as recommended by the Assessor.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

PROPERTY TAX REFUNDS 718 - 723

MOTION: To approve the property tax refunds (#718 through #723) as recommended by the Tax Collector.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

FINAL

MUNICIPAL AGENT APPOINTMENT: The Board reviewed a letter prepared for its signature with regard to establishing S. Grant, the newly elected Town Clerk/Tax Collector, as Municipal Agent in the State of NH.

MOTION: To appoint Stephanie Grant as Municipal Agent for the Town of Hampton Falls.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

OTHER SELECTMEN'S NEW BUSINESS: No other new business was discussed at this time.

NEW BUSINESS PUBLIC COMMENT: No comments were heard at this time.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: 12/16/2020

MOTION: To approve the meeting minutes of December 16, 2020 as written.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

PUBLIC COMMENT: A. Ganz, Surrey Lane, presented the Board with a Resolution Condemning the Attack on the U. S. Capital Building, an event that occurred on January 6, 2021. He provided information to support his request to include various matters relating to the 2020 Presidential election and improper actions of persons involved and requested the Board publicly acknowledge the Resolution and adopt it as supporting the rule of law in the United States. The Board had no questions and took no action.

In response to A. Ganz's inquiry as to why, each Board member spoke to his personal position in this regard and all felt that it was not appropriate to act on a national matter as a local governing body.

MOTION: To recess the meeting at 6:30 p.m. and resume with the 2021 Municipal Budget Public Hearing at 7 p.m.

MOTION: L. GARGIULO

SECOND: M. LANE

UNANIMOUS

2021 MUNICIPAL BUDGET PUBLIC HEARING 7 P.M.: Chairman Beattie called the public hearing to order. He extended thanks to those who worked to keep the Town operating in this pandemic year specifically with regard to safety and budget consciousness. He noted that there are a number of money warrant articles being presented in addition to the 2021 municipal budget. L. Gargiulo added that efforts were made throughout the budget and tax rate setting processes to acknowledge the unknowns with regard to tax collection during COVID19.

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TOWN BUDGET: A line-by-line review of the 2021 municipal budget, and money warrant articles, took place with questions and answers being offered.

Additions to the proposed budget were related to corrugated cardboard recycling disposal adding \$3,600 to line 4324 Solid Waste Disposal for rental of a baler as well as \$10,800 for monthly payment to ELM Services, LLC for handling of the corrugated cardboard collected. In addition, the Board re-confirmed that a three-month trial basis is in order and that this arrangement may continue after the trial. The amount of \$8,400 was identified as estimated revenue.

The new proposed 2021 municipal budget total is \$2,902,265; the default budget will be adjusted accordingly. Money warrant articles remained as presented with the exception of the amount to raise and appropriate to reach a \$25,000 balance in the Government Buildings Expendable Trust Fund, an amount that is to be sum specific.

Additionally, one citizen's petition was received and reads, in part:

Are you in favor of developing the Hampton Falls Depot and ocean access waterfront area, accessible exclusively to Hampton Falls residents, including free parking permit stickers?

Chairman Beattie read the full wording aloud. L. Stan, Meadow Lane, provided supporting information relating to the warrant article. This citizen's petition will be referred to town counsel and the Department of Revenue Administration for review and comment regarding placement on the warrant.

The Town Administrator will make changes and prepare Department of Revenue Administration forms for signature at the Selectmen's meeting of January 20, 2021, for posting. It was noted that the Town Deliberative Session is Saturday, January 30, 2021, 9 a.m., at the Winnacunnet High School Auditorium, 1 Alumni Drive, Hampton, NH. This location will allow for space to safe distance during COVID19. Town Meeting (election day) is Tuesday, March 9.

Chairman Beattie closed the public hearing at 8:45 p.m.

2021 TOWN WARRANT: The Board reviewed the proposed warrant articles and voted on each. All resulted in 3 in favor, 0 opposed.

2020 ENCUMBRANCES: The Board reviewed and approved the memo with recommendations from the Town Administrator with regard to encumbering funds from the 2020 budget.

MOTION: To approve the encumbrances as recommended.

MOTION: E. BEATTIE

SECOND: L. GARGIULO

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Motion to enter Nonpublic Session made by L. Gargiulo seconded by M. Lane

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 X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session:	Edward B. Beattie, Chairman	Y
	Louis Gargiulo, Vice Chairman	Y
	Mark R. Lane, Selectman	Y

Entered nonpublic session at 9:00 p.m.

Motion to leave nonpublic session and return to public session by L. Gargiulo, seconded by M. Lane.

Motion: PASSED

Public session reconvened at 10:00 p.m.

MOTION: To adjourn the meeting at 10:00 p.m.

MOTION: L. GARGUILO

SECOND: M. LANE

UNANIMOUS