

FINAL

PRESENT: L. Gargiulo, Chairman; M. R. Lane, Vice Chairman; E. B. Beattie, Selectman;
L. A. Ruest, Town Administrator; R. Webb, Town Secretary

ROAD AGENT – CORE SERVICES/INVOICE MONTHLY REPORT

R. Hilliard summarized the monthly report for May. The Board reviewed and approved the May invoice, dated 05/01/2021.

MOTION: To approve the Invoice from the Road Agent that includes charges for Core Services dated May 01, 2021.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

E. Beattie inquired of R. Hilliard as to the status of the Stop Bar painting project, and when that would be starting, and the response was that the vendor is having trouble obtaining the paint for the project, so there is a delay.

L. Gargiulo requested an update from R. Hilliard of both ongoing culvert projects in town, namely King Street, and Curtis Road. The King Street culvert project is progressing very well, and there was discussion regarding re-claiming the street soon, pending the scheduling of the new guard rail installations and paving work. There was additional discussion regarding the particular style of guardrail and the speed limit associated per style, and the Selectmen instructed the Road Agent to proceed in the most economical manner possible. Regarding the Curtis Road culvert project, the Road Agent has requested permission from the NH-DES to order the culvert; however, there will be no response until after June 21st when Eben Lewis at the NH-DES, returns to his office. R. Hilliard further reported that the metal plates on Curtis Road are starting to move a little bit, so he has reduced the travel down to a single lane, and will provide a status report to the Selectmen as appropriate.

WINTER ROAD MAINTENANCE 2021-2022

L. Gargiulo spoke with Ryan Bailey of Bailey Landscaping regarding the Winter Road Maintenance contract for 2021-2022 for plowing and sanding, who was present and said that he would agree to renew the Town's contract for another year at the same price and the same level of service.

MOTION: To move forward to sign the contract for renewal of the Winter Road Maintenance agreement with Bailey Landscaping for 2021-2022.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

The Board acknowledged the report from Fire Chief Lord.

E. Beattie raised the question about the cost of a transport in an ambulance by the Fire department.

Chief Lord responded that Hampton Falls' rate charged for transport is actually on the low side comparatively, and that in the next few years there will be national rates established, resultant from planned analyses by Congress. L. Gargiulo inquired about how ambulance billing is structured, and Chief

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Lord explained that funds collected are specifically designated for expenditures for future fire apparatus purchases.

CEMETERY TRUSTEES – MOWING – TOWN CEMETERIES

L. Gargiulo reported that he received numerous phone calls from residents about their concerns with the condition of mowing at the cemeteries, over the last few weeks. As a result of those inquiries, he asked Jonathan Bohm, who is Chairman of the Cemetery Trustees, if he needed any help. J. Bohm responded by email that he was “very upset” by the communication, and that if weekly mowing was desired, then the budget would need to be doubled, as the current practice is mowing every two-weeks. L. Gargiulo said that although the Cemetery Trustees have “authority” over the cemeteries, it is the Board of Selectmen who receive the phone calls when people complain. L. Gargiulo stated that even though the Selectmen are not directly responsible for the cemeteries, they have a moral obligation to facilitate a positive outcome to the complaints. Toward that end, L. Gargiulo contacted several landscaping companies and identified two businesses willing to take on the cemetery mowing, if it is determined that the current vendor is dissatisfactory. He added that perhaps the question should be asked, if the current vendor is the right person. Additionally, he conceded that he observed a cemetery being mowed and that it is a cumbersome process to mow cemeteries.

E. Beattie made the point that it is easy for people to “complain” on social media, without first seeking answers to their questions or concerns, and for issues to escalate easily and to become inflamed. It is also, most likely, not public knowledge that the Cemetery Trustees manage the cemeteries, not the Board of Selectmen, and that this is spelled out in state law RSA 289. E. Beattie acknowledged the work that R. Hilliard accomplished cleaning up and improving the Brookside Cemetery and the cemetery beside the church. Lastly, he stated that the Board of Selectmen should do an analysis at budget time of the amount the budget allocates for cemeteries.

J. Bohn responded to the discussion saying that the present landscaping service is operating without a contract, and that they currently mow every two-weeks. He added that, in the future, the Board of Selectmen may want to consider a capital improvement plan (CIP) for the cemeteries to include re-seeding and re-sodding areas of the cemeteries to bring them up to a more respectable level of condition/presentation.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board acknowledged the report from Police Chief Dirsra. There were no questions from the Board regarding Chief Dirsra’s monthly report. L. Gargiulo inquired about the Police Department’s staffing levels. Chief Dirsra responded that he is fully staffed in his full-time positions, but that he still has some openings in his part-time staffing. He said that he is working with one part-time applicant, and hopes to be able to move forward.

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT

The Board acknowledged the report from Building Inspector Sikorski, with no questions, nor comments.

CONSENT AGENDA

- 1. Monthly Financial Reports of Bookkeeper, Treasurer, Tax Collector**
- 2. 2020 Town Audit**
- 3. Impact Fees**
- 4. Winnacunnet Cooperative school District Unadjusted Amount of Taxation \$2,013,851**

The Board acknowledged the items in the Consent Agenda.

There was discussion on the topic of Impact Fees. Town Administrator L. Ruest informed the Selectmen that the Town started using impact fees in 2003 with a report by Bruce Mayberry, that was initiated by the Planning Board as a way to fund the Town's proportional share of the expansion project at Winnacunnet High school. The bond with Winnacunnet HS sunsets in 2024, so the Town needs to decide if there is a need to start planning for an alternate application for the funds collected as impact fees, once the school bond payments are done. Proposals would need to be on the Warrant for Town Meeting in March 2024, with the work completed during Fall 2023. L. Gargiulo requested that L. Ruest bring this topic, of Impact Fees, back to the Selectmen in September/ October 2021 for further discussion either in a work session or in a joint meeting with the Planning Board.

OLD BUSINESS

FINANCIAL REPORTS - GENERAL FUND BALANCE \$574,682.53

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Bookkeeper	Payroll Warrant # 543	\$23,575.61
	Accounts Payable Warrant #771	\$566,461.89

MOTION: To approve the warrants as presented above.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

OTHER SELECTMEN'S OLD BUSINESS

There was no Other Selectmen's Old Business at this time.

OLD BUSINESS PUBLIC COMMENT

- 1) Tracy Beattie, Drinkwater Road, as President of the Historical Society, described her concerns about the electrical service and outlets in the Historical Society building, since shelving has been removed to which electrical outlets were formerly attached. The building has been emptied for interior painting, and subsequent floor refinishing, however there are electrical needs requiring attention prior to commencement of the floor refinishing. T. Beattie further reported that the interior painting work is completed and looks fantastic.

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- 2) Beverly Mutrie, Brown Road, as Vice-President of the Historical Society, described additional electrical needs in the Historical Society building as a ceiling fan and chandelier, in addition to the floor outlets mentioned by T. Beattie. She asked Mark Sikorski, Building Inspector, for his opinion, and he stated that the Historical Society needs to make a plan to identify what they want to do with the property.

L. Gargiulo reiterated that the Historical Society needs to make a list of what work needs to be done to the Historical Society building, and a schematic plan needs to be prepared, of how they want the physical space laid out or utilized, and then submit those plans to the Town Administrator for consideration of the Board of Selectmen and any needs per Purchasing Policy.

NEW BUSINESS

WARRANT FOR UNLICENSED DOGS

The Selectmen received, acknowledged, and agreed to sign the Warrant for Unlicensed Dogs as presented.

WARRANTS FOR LAND USE CHANGE TAX (MAP 6, LOT 5-1 AND MAP 6, LOT 5-2)

The Selectmen received, acknowledged, and agreed to sign the Warrants for Land Use Change Tax (Map 6, Lot 5-1 and Map 6, Lot 5-2) regarding the two Planning Board approved lots on Sanborn Road, as presented.

MOTION: To approve and sign the Warrants for Land Use Change Tax (Map 6, Lot 5-1 and Map 6, Lot 5-2).

MOTION: E. BEATTIE

SECOND: M. LANE

UNANIMOUS

VOLUNTEER APPLICATION – TRICENTENNIAL COMMITTEE

There was a Volunteer applicant to serve on the Tricentennial Committee, Karen Moura of Old Stage Road.

MOTION: To appoint Karen Moura to the Tricentennial Committee.

MOTION: E. BEATTIE

SECOND: M. LANE

UNANIMOUS

TOWN NEWSLETTER (JULY – AUGUST 2021)

The Selectmen had no comments, edits, nor questions regarding the proposed Draft Town Newsletter (July-August 2021).

MOTION: To approve and move forward to distribute the July-August 2021 Town Newsletter as written.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

OTHER SELECTMEN'S NEW BUSINESS

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**JUNE 16, 2021 – 6:00 PM
TOWN HALL**

FINAL

- 1) Property Tax Abatement # 734, regarding Numerous Wakeda Campground Residents, in the amount of \$1,242 for the Map 6, Lot 39 Sub A-25, A-34, A-51, B-8, D-44, E-61, E-65, F-8, H-7, H-8, H-14, and X-35 for tax year 2021.

MOTION: To approve Property Tax Abatement # 734, regarding Numerous Wakeda Campground Residents, in the amount of \$1,242 for the Map 6, Lot 39 Sub A-25, A-34, A-51, B-8, D-44, E-61, E-65, F-8, H-7, H-8, H-14, and X-35 for tax year 2021.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

- 2) Invoice for Printer, to replace Town Secretary's Printer, to pay from the Town Communication Fund.

MOTION: To approve the Invoice for Printer, to replace Town Secretary's Printer, to pay from the Town Communication Fund.

MOTION: E. BEATTIE

SECOND: M. LANE

UNANIMOUS

- 3) Assistant Town Clerk/Tax Collector candidate Dana DeLotto, recommended for appointment.

MOTION: To appoint Ms. Dana DeLotto to the position of Assistant Town Clerk / Tax Collector position, for a six-month probationary period, to sign the Appointment Form, and to sign the Hire Letter.

MOTION: M. LANE

SECOND: E. BEATTIE

UNANIMOUS

- 4) Recognition of three (3) Hampton Falls' Top Ten Winnacunnet High School Students

A) Kaitlin Lennox, Valedictorian is heading to University of New Hampshire; B) Trinity Minard is heading to Great Bay Community College; and C) Carolyn Thompson is heading to Tufts University. The Selectmen expressed their congratulations to all three Hampton Falls' graduates, especially in the challenging educational environment of the past year.

NEW BUSINESS PUBLIC COMMENT

No Comments were heard at this time.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: June 2, 2021.

MOTION: To approve the minutes of the June 2, 2021 Selectmen's meeting as written.

MOTION: M. LANE

SECOND: E. BEATTIE

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PUBLIC COMMENT No comments were heard at this time.

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**JUNE 16, 2021 – 6:00 PM
TOWN HALL**

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ADJOURNMENT

MOTION: To adjourn the meeting at 6:55 PM.

MOTION: E. BEATTIE

SECOND: M. LANE

UNANIMOUS

Next Selectmen's Meeting – Wednesday July 21, 2021, 6:00 PM, Town Hall