March 23, 2022 – 6:00 PM TOWN HALL

FINAL

PRESENT: M. R. Lane, Chairman; E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman

K. Anderson, Town Administrator; R. D. Webb, Town Secretary

GUESTS: R. Dirsa, Police Chief; R. Veno, Police Lieutenant; M. Sikorski, Building Inspector;

J. Ziolkowski, ELM Services; Susan Porcelli, Tricentennial Committee;

Tracy Beattie, Historical Society

Chairman M. Lane called the meeting of the Board of Selectmen to order at 6:00 PM.

PUBLIC HEARING – Discretionary Preservation Easement:

The applicants, Michael & Frederick Klein-McNeil have applied for a Barn Preservation Easement under RSA 79D for their barn at 298 Exeter Road. The barn is estimated to have originally been built around 1890. The easement requires that there be a public benefit and the applicants note that it is visible from Exeter Road and many people stop by and photograph it; as it is the only Yankee-Style barn visible along that stretch of Scenic Road. The intent is that the property will continue as a horse farm with an emphasis on promoting and saving the endangered Shire breed of heavy draft horse.

The Discretionary Easement is a provision in State law that allows a town to "freeze" the value of the barn at a percentage of its current value for a period of ten-years, with penalties enacted if the owners request that the easement be removed, and the barn is either removed or re-purposed. The State allows the value percentage to be between 25% and 75%. K. Anderson had a discussion with the Assessor that 50% was appropriate for this barn, based on the condition and the amount of work that is required.

The barn is currently assessed at \$50,688 and this would reduce the assessed value to \$25,344 for tenyears, allowing restoration efforts to take place without the added tax burden of the value of improvements.

Discussion among the Selectmen: L. Gargiulo asked if there were any other barns in Hampton Falls that had a Discretionary Barn Preservation Easement, and K. Anderson responded that there is one. And L. Gargiulo followed up asking at what level was the other barn valued at, and K. Anderson responded at fifty-percent (50 %).

Public Comment:

Bev Mutrie, Brown Road, asked what the size of the barn is, and the response was 1,535 sq.ft. K. Anderson provided some photos for viewing, which B. Mutrie viewed, and also Lisa Brown-Kucharski viewed the photos. B. Mutrie asked the source of the age of the barn, and E. Beattie responded that an email from the State dated the barn.

MOTION: To close the Public Hearing

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

MOTION: To approve a fifty-percent (50%) Discretionary Barn Preservation Easement for the barn located at Map 6 Lot 38 for a Yankee barn with Gable, located on 1,536 sq. ft for a ten-year period from acceptance of the Easement.

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MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

ROAD AGENT - CORE SERVICES / INVOICE MONTHLY REPORT:

R. Hilliard was not available to present the monthly core services report for February 2022 in the amount of \$4,428.30.

MOTION: To approve the Road Agent's Monthly Invoice, for February 2022 in the amount of

\$4,428.30.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

K. Anderson stated that the Warrant Article to change the term of the Road Agent from 1 year to 3 years passed March 8th, 2022.

MOTION: To re-appoint Russ Hilliard as Road Agent for a 3-year term.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

<u>FIRE CHIEF – MONTHLY REPORT:</u> Fire Chief J. Lord was not available, although submitted his monthly report for February 2022. The Board of Selectmen accepted the Fire Chief's report.

POLICE CHIEF - MONTHLY REPORT:

R. Veno said that Police Chief Dirsa requested that he address the Board, in light of his upcoming retirement. R. Veno asked if there were any questions about the February monthly report that was submitted. There were no questions regarding the monthly report of the Police Chief.

R. Veno reported that the Police Department is completing background checks on applicants for the Animal Control Officer positions and hopes to have the three (3) candidates before the Board of Selectmen for their appointments at the next Selectmen's meeting.

Additionally, R. Veno reported that an ad was placed for a Police Lieutenant and there have been four (4) interviews conducted by a board of four Police Officers, and there will be an interview for an additional applicant, so the search is still open. E. Beattie inquired about the timeframe for hiring, and R. Veno responded that all candidates have credentials, background checks would need to be completed, and the applicant would need to give notice to their current employer, so a realistic start date he anticipates is June 1.

BUILDING INSPECTOR – MONTHLY REPORT:

M. Sikorski presented his monthly report for the month of February 2022. There were no questions regarding the monthly report of the Building Inspector. M. Sikorski provided an update on the Library contract. At the previous Board of Selectmen's meeting March 9th, L. Gargiulo requested that a third bid be obtained from the vendor utilized for the Museum to bid on the Library. M. Sikorski said that he would ask if the vendor at the Museum could do the type of work needed at the Library, and if they would submit

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a bid. If not, then K. Anderson would continue to look for another third bid. Any new/additional bids would be based on the Engineered plans specs established previously. Additionally, the Selectmen requested that reaffirmation of pricing submitted from August 2021, be confirmed.

M. Sikorski's update described that it is challenging getting vendors to respond. One increased their proposal by 20%, another has an adjustment forthcoming, and still waiting on a third, so he was wondering if he should consider reaching out to some new vendors. The Board asked if the Library's air conditioning and heating systems are currently working. M. Sikorski confirmed that the systems work, although not as well as the proposed system will.

WASTE COLLECTION/DISPOSAL CONTRACTOR UPDATE - ELM SERVICES

J. Ziolkowski of ELM Services presented a six-month review, as required by the Solid Waste Contract. He said that he has received consistent positive feedback from residents saying that they appreciate the timeliness of the pick-ups, and that they are always at the same time weekly. He reported that he has noticed a decrease in tonnage collected the past month, down approximately by one to one-and-a-half tons, and he attributes this to people going back to work, and not spending so much time in their homes zooming. He reported that the Cardboard collection is going well. He said that they are close to having another trailer load of cardboard being ready for pick-up in early April.

M. Lane asked if there are any changes to recycling, and the response was that the market for recycled glass is not back yet. K. Anderson said that Towns that separate out the clear glass (if it was clean), have a market for glass, but there is no market for the mixed, colored glass so it eliminates Hampton Falls from a comingled program.

J. Ziolkowski reported that the larger ten-yard container for the cardboard at the Brush Dump was swapped out because it was not built to the specifications requested (with a barn door opening on the side), so the manufacturer returned and picked it up to make that change; so, temporarily there is a smaller substitute container in place, until the larger one returns. J. Ziolkowski said that instead of emptying the larger container twice per week, that he will empty the smaller container every other day, and he is checking on it daily. He explained that the change is only for a week to ten-days until the manufacturer delivers back the original ten-yard container. In conclusion, he stated that the equipment is doing well, and so are the staff.

OLD BUSINESS:

General Fund Balance: \$1,444,990.01

Executive: Payroll Warrants:

K. Anderson presented the Payroll, Accounts Payable, and Accounts Payable Escrow Warrants as follows:

- Payroll Warrant # 569 dated March 16, 2022 in the amount of \$36,434.97
- Accounts Payable Warrant #805 dated March 9, 2022 in the amount of \$781,539.53
- Accounts Payable Warrant #806 dated March 16, 2022 in the amount of \$15,199.17
- AP-Escrow Warrant #03 dated March 9, 2022 in the amount of \$2,093.76

MOTION to approve:

Payroll Warrant # 569 dated March 16, 2022 in the amount of \$36,434.97

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- Accounts Payable Warrant #805 dated March 9, 2022 in the amount of \$781,539.53
- Accounts Payable Warrant #806 dated March 16, 2022 in the amount of \$15,199.17
- AP-Escrow Warrant #03 dated March 9, 2022 in the amount of \$2,093.76

MOTION: L. GARGIULO SECOND: E. BEATTIE

UNANIMOUS

Town Clerk: Appointments to Boards/Committees, Staff:

K. Anderson described that appointments of Staff have been adjusted to read "until another is appointed in your stead" to eliminate the need to re-appoint Staff each year.

<u>Firefighters</u> – Bryce Parker, Jeremy Waterman, Daniel Calderwood, Alex Ghersi, Walter Moulton, Ralph Martinese, Jeremy Poder, Kristen Haughton.

MOTION: To reappoint Call Firefighters Bryce Parker, Jeremy Waterman, Daniel

Calderwood, Alex Ghersi, Walter Moulton, Ralph Martinese, Jeremy Poder, Kristen Haughton.

MOTION: L. GARGIULO SECOND: E. BEATTIE

UNANIMOUS

Police Officers – P/T- Neal Casale, Brad VonHaden, Bruce Preston, Barry Newcomb

MOTION: To reappoint P/T Police Officers Neal Casale, Brad VonHaden, Bruce Preston,

Barry Newcomb.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

Joint Loss Management - Mark Sikorski, Karen Anderson

MOTION: To appoint Mark Sikorski and Karen Anderson to the Joint Loss Management

Committee.

MOTION: L. GARGIULO SECOND: E. BEATTIE

UNANIMOUS

Town Clerk: Appointments to Boards/Committees, Non-Staff:

Zoning Board, Conservation Commission, Heritage Commission, Highway Safety Committee, Recreation Commission, Solid Waste Committee, and Tricentennial Committee.

It was the consensus of the Selectmen to discuss this further in Non-Public Session, at the end of the meeting agenda.

Other Selectmen's Old Business: M. Lane reported that the consultants for the Route 1 Corridor Study were requesting any additional comments from the Board of Selectmen regarding their draft report submitted previously, and for which they made a presentation at the Board of Selectmen's meeting March 9, 2022. There were no additional specific comments on the Draft report submitted. There was a general comment to please see what can be done to address the traffic lights on Route 1 at the Town Common in terms of timing.

FINAL

OLD BUSINESS PUBLIC COMMENT: There was no Old Business Public Comment.

NEW BUSINESS:

Financial Administration: MS 232 – Report of Appropriations Actually Voted at Town Meeting:

K. Anderson explained that the MS 232 Report is required by the Department of Revenue to verify the Budget that was approved by the voters for 2022. There were no adjustments made at Deliberative Session, the Budget passed and was approved at \$3,011,022 and the warrant articles approved total \$332,000 for a total appropriation of \$3,343,022.

MOTION: To sign the MS 232-Report of Appropriations Actually Voted at Town Meeting as prepared by the Town Administrator and to submit the MS 232 Report to the Department of Revenue.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

Financial Administration: Approval of 2022 Pay Scale as Voted:

E. Beattie asked when the new Pay Scale would become effective, and K. Anderson responded that when the 2022 Pay Scale is signed by the Board of Selectmen, then it is retroactive back to January 1, 2022. E. Beattie followed-up asking specifically how the payments will be made, are they separate checks or combined with regular pay; and K. Anderson responded that most show as a separate line item on the pay stub. Some employees request the increased amount as a separate check.

MOTION: To approve the 2022 Pay Scale as voted at Town Meeting.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

Executive: Tricentennial Committee – Authorizations/Scheduling/Finances:

Susan Porcelli first thanked everybody who has been a part of the Tricentennial Committee over the many years completed by many hard-working volunteers. She addressed the Board of Selectmen as a representative of the Tricentennial Advisory Committee with a printed PowerPoint presentation that had been previously submitted as part of the agenda packets. The documents presented covered over 50-pages of details on the subjects of: the Tricentennial Fund Balance annually from 2016 to present; the governance of the Tricentennial Committee including the: operating model, approval process, issue resolution process, and financial controls; the Calendar of Events (which is a work in process); the Event Summary; the Ask: "approve now" request is \$17,921, and "approve later" request is about \$6,000; and the BOS next steps to determine the Book retail price per copy, and to identify the number of comp copies of the book.

E. Beattie described that there will be 2,000 copies of the history book sold, and the book sales will offset the cost of the book. K. Anderson stated that she has worked with the sub-committee to establish some financial controls to have all expenses and revenues flow through the Tricentennial Fund. Yet to be determined is the cost of the History Book and the amount of revenue that will offset that cost. Funds that will be requested to cover events do not take into consideration that revenue and the actual withdrawal from the Frying Pan Lane Fund will take place after the conclusion of the events when all costs and offsetting revenues have been determined.

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\$20,130.00 2021 Frying Pan \$4,055.01 Capital reserve Fund \$8,978.39 Tricentennial Fund \$33,163.40 (\$21,716.00) Obligated for book Total Funds available \$11,447.40

K. Anderson further described that all revenues that come in from the sale of the book will go into the Tricentennial Fund, then disbursements will be from the Tricentennial Fund, so that everything is accounted for. The ticketed events are being sponsored by the Historical Society, so that revenue will go to them because that will offset the cost.

M. Lane offered his congratulations on a great program and spectacular planning. He asked how soon before the book will be available, and K. Anderson responded that the first payment has been made to the publisher, and the author has been paid. The book is being finished being written, it is at the publisher. The second payment to the publisher the Town is holding upon receipt of the proofs, so as soon as the proofs are received and approved then the second payment to the publisher will be released, and the book will go to press.

M. Lane asked how will advertising Tricentennial events be handled to the school, the students, and their parents, and S. Porcelli responded that there is a subcommittee who is specifically working with the school and engaging the students, and there has recently been a proposal developed for publicity. She continued that the committee has someone who does marketing for a living who is volunteering to assist in this regard, such as: "Save the Date" cards, banners, signs, and social media, and that is in process currently and will be a part of the next "ask" for funding, from the Board of Selectmen, for publicity, photography, and the parade. M. Lane stated again that he very much appreciated the effort of the Tricentennial Committee.

MOTION: To authorize expenses for the Tricentennial Events to come from the 2022 Frying Pan Lane allocation in the amount of \$17,921.00.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

S. Porcelli followed up saying that over the next few months that the event point of contacts may want to periodically give the Selectmen a preview of some of the events, with more details.

Assessing: Veterans Credits Map 2 Lot 53-0-0 & Map 5 Lot 24-3-0:

K. Anderson reported that applications for Veteran Credits have been reviewed and both applicants qualify based on length of service, residency, and honorable discharge. She added that these applications are due April 1st so the Town is seeing more than one application at this time.

MOTION: To approve the Veterans Credit for Map 2 Lot 53-0-0 and Map 5 Lot 24-3-0.

MOTION: L. GARGIULO SECOND: E. BEATTIE

UNANIMOUS

Assessing: Timber Intent to Cut – Eversource ROW:

FINAL

K. Anderson described that an application has been received and reviewed for an Intent To Cut for the Eversource Right-Of-Way. There is no specific Map/Lot as this is maintenance of the right-of-way. The Town has requested the Map and Lot for the location of the proposed Intent to Cut but has not yet received the specific information. E. Beattie reminded the Selectmen how many streets in Hampton Falls are designated as Scenic Roads, and the importance of that designation in terms of reviewing tree trimming and tree removal by the Planning Board (Scenic Road Alteration Permit). L. Gargiulo wanted to know the specific Map and Lots proposed for the Intent to Cut, before making a decision on the application. E. Beattie agreed that the Selectmen need more details before they can vote on the application. The Selectmen reached a consensus to Table this application until they receive more specific information regarding the locations of the proposed Intent to Cut.

Assessing: Abatement – Map 6 Lot 39-H-28:

K. Anderson described that an owner of a motor home at Wakeda had notified the Town Clerk, who verified that the vehicle was registered on March 21, 2021. The assessor failed to remove the property from the warrant and the owner was incorrectly billed for that unit. This abatement removes the tax from the Tax Collectors system.

MOTION: To abate \$532.00 plus interest and costs for Map 6 -Lot 39-H-28 billed in error.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

Highway: Contract for Design Services – Evergreen Road Drainage:

This proposal is for the surveying and engineering services for the drainage design for Evergreen Road – more particularly near #21. This is work that needs to be done to correct a flooding issue and make repairs prior to the paving of the road scheduled for 2022. This project was included in the Road Agent's proposal of work for 2022, and it is the biggest project proposed for the year, at an approximate total cost of \$73,000 including paving and engineering.

MOTION: To contract with Jones & Beach, Engineers for design services for Evergreen Road in the amount of \$3,100.00.

MOTION: L. GARGIULO SECOND: E. BEATTIE

UNANIMOUS

Other Selectmen's New Business:

1) Welfare Agent Contract- Renewal:

K. Anderson described that the Town has contracted with a Welfare Agent, and the contract expires March 31, 2022, so this is a proposal to renew that contract. There are no proposed changes other than the dates of the contract.

MOTION: To approve the Welfare Agent Contract, as proposed, for a year, to March 31, 2023.

MOTION: E. BEATTIE SECOND: L. GARGIULO

UNANIMOUS

2) NH Card for Ukraine – Request to Schedule Giant Card Signing:

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K. Anderson described that she received an email late this afternoon, from a resident of Frying Pan Lane, requesting organization of a local card-signing event, to give residents of Hampton Falls the opportunity to sign a giant card in support of the people of Ukraine. The family of Jim Conant made a similar card for the people of Sandy Hook in 2012 in response to the tragic shooting at Sandy Hook Elementary School. There was a consensus of the Selectmen to authorize K. Anderson to work with Mr. Conant to identify a date and time for the event at Town Hall. It was subsequently agreed to Tuesday March 29th from 4:30 to 6:00 PM at Town Hall.

3) Bench proposal for retiring LAS teacher, Lisa Woodruff:

M. Lane reviewed an email sent to the Board of Selectmen from Elizabeth Szeliga on behalf of the Lincoln Akerman Staff. The email requested placement of a stone bench, at the end of Depot Road in honor of retiring LAS Science teacher Lisa Woodruff, as she used to bring students on walking field trips to the Depot to conduct labs to help students understand the importance of the ecosystems right in their backyard. There was discussion of the idea, and concern about future plans at the Depot Landing being in flux currently with so many stakeholders interested, that it may not make sense to place a bench in that location now, that may end up needing to be moved in the future. E. Beattie asked if consideration was given to a location on School property. L. Gargiulo asked if consideration was given to a location on the Town Common. M. Lane suggested a location at Raspberry Farm. It was suggested that the bench could be purchased now and put in storage until the plans at the Depot were finalized and then the bench could be installed later. M. Lane said that he believed a permanent location should be established at this time, but that he did not think that the Depot was a good location. E. Beattie said that he agreed that the Depot is not a good spot for a bench, and that placement matters. M. Lane said that it is a great idea, for an excellent teacher who has been at LAS a long time. The Board instructed K. Anderson to contact Liz Szeliga with the comments of the Selectmen, that the Depot is not a good location.

4) Confirmation of Household Waste Collection Day and Time – May 14 from 8am to 2pm:

The Board of Selectmen agreed to the date of the Household Waste Collection Day on Saturday May 14, 2022; however, the timeframe was discussed to shorten the event to be done at 12:00 noon, and not go until 2:00 pm. A consensus was reached with all Selectmen agreeing to shorten the timeframe to end at 12:00 noon. E. Beattie said that the more the Town can do to educate people about what they can and can not bring to the event ahead of time will be beneficial. He said that the mattresses are the most confusing to people, that they must pay an additional \$40 to dispose of a mattress, in addition to their per Trip Fee cost of \$20. The other fee of confusion to residents was regarding tire disposal costs, and that any tires disposed must be rimless. R. Webb stated that last year we included this information in the May/June Newsletter, and this can be done again.

5) Update on Parade for Tricentennial Celebration – Tracy Beattie:

Tracy Beattie provided an update on the planning for the Parade at the conclusion of the Tricentennial, as Ward Dilmore was unable to attend this meeting tonight. Ward Dilmore is Chairing the Parade Committee. The proposal is to temporarily close Route 88 starting at Parsonage Road, along Drinkwater Road to conclude at the Town Common. There is a State Parade Permit that has been filed with the State to seek permission to close Route 88. The length of time the State will allow for closure for the Parade will determine the duration of the Parade. Some participants being sought to join the parade are the Budweiser Clydesdale Horses, and the US Navy Marching Band, to be determined 60 to 90 days prior to the Parade.

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6) Tree Dedication – Purple Beechwood:

Tracy Beattie described an effort to establish a tree dedication tribute to Ann Haggart with a Purple Beechwood tree and a NH Granite marker, with the following wording:

The Hampton Falls Tricentennial Celebration, 1722 to 2022. A tribute to Ann G. Haggart.

Her passion for children, community, and the historical integrity of Hampton Falls has greatly benefited this generation and those to come. In the far corner would be a listing of the current Selectmen. Prices are currently being obtained from monument vendors. A location at the Library is being considered, on the knoll between the Library and the Public Safety Building, but has not been finalized.

NEW BUSINESS PUBLIC COMMENT:

Bev Mutrie, Brown Road, Heritage Commission and Library Trustee, commented about the proposed Bench at the Depot as a commemorative bench for the retiring teacher. She thought that it would be better to give the money to the Scholarship fund (in the name of the retiring teacher) to give to a student who was interested in the Sciences for a career, and that would be an ongoing memorial, instead of a fixed, physical object.

The second subject on which B. Mutrie commented was regarding the proposed Beech tree location at the Library. She said that the knoll between the Library and the Public Safety Building is being considered by the Library Trustees as a location for a future parking lot for the Library, and they are having an Engineer work on the design and survey of the property for that purpose. She mentioned the possible Beech tree to the Engineer to try to work its location into the plan. He said that Beech tree root systems and the trees themselves get very large, so that needs to be taken into consideration with the decision of where to locate the Beech tree. B. Mutrie mentioned the tree next to the Governor Weare house as an example of the potential size. She concluded saying that there may need to be a compromise on the location of the Beech tree.

Lisa Brown-Kucharski, Taylor River Road, Planning Board member spoke about the subject of Scenic Roads in Hampton Falls. The Planning Board just spent a lot of time reviewing Unitil's proposed Hazard Tree Removal List of trees deciding which ones to leave along Scenic Roads. She spoke about the flashing speeding signs located along Scenic Roads and said that the signs were not "scenic", and she felt that they were not appropriate to be located along "Scenic Roads". L. Brown-Kucharski said that if there is a speeding problem and residents are complaining of speeders, then have the Police ticket the speeders. She does not want to see any more of those flashing signs installed in town. She said, "let's not start updating these things that are just not suitable for what our town is". Her suggestion was to reconsider flashing signs on a Scenic Road. M. Lane stated that there was a request for an additional flashing speed sign, and the Board of Selectmen did not approve the request. L. Brown-Kucharski said that the Police could do more speed traps, and M. Lane responded that the Board of Selectmen has asked the police to do more ticketing.

Public Comment was closed.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: March 9th, 2022.

MOTION: To approve the minutes of March 9th, 2022, as written.

MOTION: E. BEATTIE SECOND: L. GARGIULO

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UNANIMOUS

Winter Road Expenses:

K. Anderson shared that the first half of Winter 2022, that the Winter Road Maintenance Budget was \$210,985 and the Town has Spent \$62,927.06 so there is plenty for October, November and December. The Salt Budget was \$31,600 and the Town has Spent \$26,807.32 but we do have some salt in storage. The Road Agent was able to confirm that with Morton the Town will not be required to buy salt in advance. Normally the Town reserves 600 tons but this year that was not enough, and the Town had to purchase an additional 126 tons; so the Road Agent is going to change the amount of Salt the Town reserves to 750 tons.

Motion to enter Nonpublic Session made by L. Gargiulo and seconded by E. Beattie.

X RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call vote to enter nonpublic session:

Mark R. Lane, Chairman
Y
Edward B. Beattie, Vice Chairman
Y
Lou Gargiulo, Selectman
Y

Entered nonpublic session at 7:20 p.m.

Motion to leave nonpublic session and return to public session by L. Gargiulo, seconded by E. Beattie.

Motion: PASSED

Public session reconvened at 8:56 p.m.

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:57 p.m.

MOTION: L. GARGIULO SECOND: E. BEATTIE

UANANIMOUS

Next Selectmen's Meeting is scheduled for Wednesday, April 6th, 2022, at 6:00 PM, Town Hall.

These minutes prepared by Rachel D. Webb, Town Secretary; Town of Hampton Falls, NH.