

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**April 20, 2022 – 6:00 PM  
TOWN HALL**

*FINAL*

**PRESENT:** M. R. Lane, Chairman; E. B. Beattie, Vice Chairman; L. Gargiulo, Selectman  
K. Anderson, Town Administrator; R. D. Webb, Town Secretary

**GUESTS:** R. Veno, Police Lieutenant; R. Hilliard, Road Agent; J. Lord, Fire Chief;  
M. Sikorski, Building Inspector; S. Porcelli, Tricentennial Committee; Karen Ayers, Parks  
and Recreation Commission

Chairman M. Lane called the meeting of the Board of Selectmen to order at 6:00 PM.

**POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT:**

**Swearing in of Ryan Veno as Chief of Police Effective May 1, 2022:** Stephanie Grant, Town Clerk, was present to swear-in Ryan Veno as Police Chief, effective May 1, 2022. Some area Police Chiefs were present to show their support for R. Veno. There was a Chief's badge provided that R. Veno's wife pinned on to his uniform. All Selectmen congratulated R. Veno by shaking his hand, and the attendees applauded. M. Lane congratulated R. Veno on behalf of the Board of Selectmen for becoming the Chief of Police, and he stated that they are excited to work with him and that everyone in Town will appreciate him as Police Chief. He further welcomed R. Veno and thanked him very much. R. Veno thanked the Board and said that he is looking forward to the future and working for the Town of Hampton Falls.

**Monthly Report:** R. Veno, Police Lieutenant presented the Police Department's monthly report and asked if there were any questions from the Board, and there were not.

**Animal Control Officers:** The three Hampton Falls Volunteer Firefighters have been selected (to assist the current Animal Control Officer Jack McEachern), to work as Animal Control Officers: Paul Michael, Jackson Crouse, and Dan Barrett. Police Lieutenant R. Veno stated that the background check process has been completed, and he recommended they be appointed as Animal Control Officers, until someone is chosen in their stead.

**MOTION:** To appoint Paul Michael, Jackson Crouse, and Daniel Barrett as Animal Control Officers, until someone is chosen in their stead.

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**Appointment P/T Police Officer Michael Dore:** Police Lieutenant R. Veno stated that M. Dore retired from the Nashua Police Department after twenty-years, and began working for the Town of Hampton Falls part-time last year.

**MOTION:** To appoint Michael Dore as a part-time Police Officer, until May 31, 2023.

**MOTION:** E. BEATTIE

**SECOND:** L. GARGIULO

**UNANIMOUS**

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**Appointment of Ryan Veno -Highway Safety Committee:**

**MOTION:** To appoint Ryan Veno to the Highway Safety Committee, (replacing Robbie Dirs), until March 31, 2025.

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**Contract Signing:**

**MOTION:** To approve and sign two copies of the contract with Ryan Veno as Hampton Falls Chief of Police, effective May 01, 2022.

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**ROAD AGENT – CORE SERVICES / INVOICE MONTHLY REPORT:**

Russ Hilliard presented the following update of current projects to the Board of Selectmen:

**Glenwood Road** is ready to go to bid, with a finish date of no later than November 1, 2022.

K. Anderson reported that she submitted, today, a Letter of Intent to apply for a grant with Emergency Management that has extended the disaster declaration for COVID to road projects “to correct flooding issues”. It is a 90/10 split, and the Glenwood project is going to be approximately \$40,000. The project is shovel-ready, so it makes sense to apply. K. Anderson added that a community can make more than one application to the grant program.

**Curtis Road Culvert** Jamco installed a granite piece on top of the three pipes, and there is some additional work that needs to be completed prior to Jones & Beach Engineers signing off on the project as complete.

**Evergreen Rd Drainage** survey work is done, and the plan is being created.

**Drinkwater Road, Grapevine Run Brook** the wetlands delineation is done. R. Hilliard was looking for direction from the Board of Selectmen as to which of two approaches to choose, either (1) re-line or (2) replace the culvert. E. Beattie asked R. Hilliard if the culvert could be re-lined, and he responded that Jones and Beach Engineers (J&BE) stated that the culvert could be re-lined, based on J&BE calculations, and that the wetlands permit would be the same with either scenario because the water body is a “continuous flow brook”. R. Hilliard said that he did receive a bid to re-line the culvert, and that he will also get the cost to replace the culvert so that the Selectmen have both costs to compare. L. Gargiulo pointed out that if the culvert gets re-lined then the Selectmen will not have to close the road during construction. R. Hilliard described re-lining a culvert, that the new pipe gets slid inside the existing culvert, then the ends are cemented together. The life expectancy on a re-lined culvert is 25-years less on the guarantee (or 75-years) than a new culvert (100 years).

M. Lane asked if any of these projects are eligible for the same funding from the State, and K. Anderson responded yes. The re-lining project would be a simple one to go through the Hazard Mitigation funding. If the Town were to do the open bottom, fish passage, culvert replacement then that would be more eligible for the Federal Clean Water Act funds which is highly competitive. She concluded stating that it will be easier to get the State money. If the Town wanted to apply for the Federal grant, the Town could not

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exclusively use J&BE due to federal guidelines, there would need to be an RFQ process for an engineer, for example. The State deadline for applying is June 1<sup>st</sup> so the Town would have a response fairly quickly, so it makes sense to apply.

M. Lane asked if it also made sense to apply for the State funding for the project on Evergreen Road. K. Anderson responded that she would have to see the plans because the project is supposed to “*correct flooding issues*” as part of hazard mitigation. The Evergreen Road project may be more of a basic drainage issue and not flooding. The Glenwood project floods, and that water runs down toward Dodge’s Pond and it was easy to explain on the grant application. R. Hilliard offered to ask J&BE about their opinion regarding Evergreen Road if they would consider it to be a flooding issue or a drainage issue.

**Winter Road Maintenance contractor** was given a list of items to complete, by R. Hilliard, and those items were completed.

**Public Safety Building issues:** K. Anderson reported that the insurance companies have already paid their money to the Town, some of the work is done, and there are contractors lined-up to complete the remaining work. Primex Insurance has subrogated the driver’s insurance in case the work exceeds the initial amounts paid. E. Beattie asked if the work that needs to be done will affect the functionality of the building, and how soon contractors could begin the work. K. Anderson replied that Chief Dirsa went out to bid on the work needed and has contractors lined up to complete the work.

**MOTION: To release the retainage, for the Winter Road Maintenance contractor, Ryan Bailey, in the amount of \$2,213.57 on the recommendation of the Road Agent that all repairs have been completed.**

**MOTION: L. GARGIULO**

**SECOND: E. BEATTIE**

**UNANIMOUS**

**ROAD AGENT MONTHLY CORE SERVICES – MARCH 2022:** R. Hilliard presented the monthly core services report for March 2022 in the amount of \$3,595.83

**MOTION: To approve the Road Agent’s Monthly Invoice, for March 2022 in the amount of \$3,595.83**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

**Non-Emergency Highway Project Work Sheets:** The following non-emergency projects were requested by the Road Agent for consideration by the Selectmen:

- 1) **Burn Brush** – at the Brush Dump, 11 Parsonage Rd., 10 Hours with Equipment. This project is weather-dependent, and R. Hilliard said that he would wait until more Brush is collected before burning.

E. Beattie asked if the Brush Burning would be done prior to the White Goods Day, and R.

Hilliard responded that he would move the Brush to the side if it is not burned before that day.

Project cost \$850.00 (Available budget \$27,918.76)

**MOTION: To approve the burning of brush at the Brush Dump, 11 Parsonage Rd for \$850.00.**

**MOTION: E. BEATTIE**

FINAL

**SECOND: L. GARGIULO**  
**UNANIMOUS**

E.Beattie publicly congratulated R. Hilliard for how the Brush Dump looks, and for the effort to make it organized. Thank you.

**2) Replace section of culvert that has collapsed between 29-33 Old Stage Road.**

R. Hilliard described that this is a 300-foot roadside culvert where the end has collapsed it is flooding into the street. A new section of culvert will be installed.

Project cost \$2,250 (Available budget \$15,987.50)

**MOTION: To approve the non-emergency project to replace a section of culvert between 29-33 Old Stage Road in an amount of \$2,250.00.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

**3) Regrade parking lot drainage swale at Public Safety Building, 3 Drinkwater Road to correct ongoing water problem.**

Project cost \$1,175.00 (Available budget \$27,918.76)

**MOTION: To approve the non-emergency project to regrade parking lot drainage swale at Public Safety Building, 3 Drinkwater Road, in an amount of \$1,175.00.**

**MOTION: L. GARGIULO**

**SECOND: E. BEATTIE**

**UNANIMOUS**

**4) Roadside Brush Removal -Use a truck and chipper with a 3-man crew to collect and chip brush, with some brush brought to Brush Dump for burning. R. Hilliard estimated this project duration to be three-days for completion.**

Project cost \$1,500 per day (Available budget \$27,918.76)

**MOTION: To approve the collection and chipping of roadside brush removed from Town roads to the Brush Dump at the cost of \$1,500 per day.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

L. Gargiulo asked R. Hilliard if he looked at the **Crank Road flooding**, and he responded that he went over and cleaned it out with a backhoe and noted that there are three or four catch-basins in that location. R. Hilliard said that a High Velocity Grate may make sense for that location, for future consideration. He noted that the most recent rainfall had so much water that a significant amount was passing over the catch-basins and not going into the drains. The High Velocity Grate tips up and forces the water into the drain.

**Ordered stone for Erosion Control** and R. Hilliard will be applying the stone to areas in town where erosion has occurred due to heavy rains recently.

FINAL

**King Street and Curtis Road Culvert Projects Topcoat Paving** R. Hilliard provided three bids for pricing on the paving topcoats for the two new culvert areas at King Street and Curtis Roads. All three bids were very close in price. E. Beattie stated that New England Paving is typically the low bidder. He asked whether the Road Agent was satisfied with the paving done by New England Paving last Fall and how it held up over the Winter, and R. Hilliard stated that he was satisfied. E. Beattie asked if New England Paving was the company that provided free paving for a section of road on King Street last summer to solve a dip in the road problem, and R. Hilliard responded yes. E. Beattie wanted to remind everyone that last summer New England Paving was very amenable to what needed to get done on King Street. E. Beattie asked K. Anderson if the money was still in the account for the top-coat paving, and she responded yes.

**MOTION: To award the topcoat paving contract to New England Paving for the King Street and Curtis Road new culvert areas at \$12,000.00.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

M. Lane asked if there were other paving jobs in Town, and R. Hilliard responded that he is working on a list. Evergreen Road is one, but the drainage needs to get done first, so the paving for that may be scheduled for Fall. He said that Blake's Lane may be ready for paving with some regrading to correct some puddling. E. Beattie asked if the Crack Sealing would continue this year, as he stated that it is well worth the effort, and R. Hilliard responded yes. The Road Agent said that he would put together a list of roads and get some pricing.

**FIRE CHIEF – MONTHLY REPORT:** Fire Chief J. Lord presented his monthly report for March 2022, and asked if there were any questions, and there were not. J. Lord said that a couple of years ago the Fire Department received a grant to purchase air packs (SCBA gear) that are currently in service and working fine. The Fire Dept kept the old ones and tried to see if there was a way others could use them for parts. The sales rep from whom they were purchased has a connection for donated equipment and could pick them up next week. The donated equipment may go to a Central American or to a European country, with no guarantees nor liability to the Town. Request is to donate surplus SCBA equipment and parts that are no longer in service for the HF Fire Dept.

**MOTION: To donate surplus SCBA equipment (minus the air bottles) and parts that are no longer in service for the HF Fire Dept.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

K. Anderson requested that J. Lord obtain a receipt for the donation to be provided to the Town's Auditors in terms of Asset Management.

**BUILDING INSPECTOR – MONTHLY REPORT:** M. Sikorski presented his monthly report for the month of March 2022, and asked the Selectmen if they had any questions. E. Beattie asked for an update on the issue of the on-going junkyard issue, and M. Sikorski reported that the Town is working with the property owner, and that the case is scheduled back in court in June.

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The update on the Library bids for AC repair were discussed. The bids were originally from August 2021, so M. Sikorski requested the two bidders to please update their estimates. He asked the Selectmen if the project should be re-advertised to go to bid again. One bidder provided an updated bid from \$113,000 to \$132,000 (an increase of \$19,000), and is from the vendor who currently services the system. This bidder responded that they do have an interest in the project and would need to get creative in their scheduling to complete the work. The second bidder did not respond to update their original bid.

M. Sikorski posed the question of whether to continue to work with the current vendor who services the equipment and who has an interest in doing the project, or to start all over and put the project out to bid a second time, and invariably receive higher bids. E. Beattie asked if the Library Trustees were happy with the current vendor, and M. Sikorski stated that the vendor is very responsive and is a well-respected contractor who has been in the area for a long time. The second contractor has lost interest in providing any updated costs.

M. Lane said that it is a frustrating position to be in because of the economic circumstances of not being able to find contractors, and inflation, and increased costs. M. Lane said that the Library's HVAC system still works but not efficiently, and so he was looking for confirmation of the concern that it may not work. M. Sikorski responded that the system is starting to age, (at over twenty-years old), and there may be a future failure to a system of that age. The four compressors are reaching the end of their workable life and so the system is working very hard to produce and the system is holding a charge for only so long and then it starts to fail. The project is to bring the system to full operating parameters, to replace some components, and to rebalance the system to make it function more efficiently.

M. Lane asked for confirmation of the proposed funding for this project, that it had been previously discussed to fund this project with the anticipated second tranche of ARPA funds due August 2022, in the amount of \$126,000, and K. Anderson confirmed and added that the balance of the project funds over \$126,000 could be paid from the General Fund. M. Sikorski recommended to engage with the contractor now; and, E. Beattie said this issue has been outstanding for some time, and that it was time to address it, and that it would be unfortunate to lose the opportunity to work with the interested contractor. M. Sikorski provided an updated contract in the amount of \$132,349.00 from Dowling.

**MOTION: To move forward with the Library HVAC project with Dowling, in the amount of \$132,349.00.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

**Government Buildings: HVAC Improvements for Meeting Room:** M. Sikorski reported that the request for proposals has gone out for the addition of two mini-split units for the Town Hall Meeting Room, with bids due back on May 18<sup>th</sup>, and he has received one response.

K. Anderson updated the Selectmen that bids were sent out to fifteen (15) vendors total, and so far two (2) have responded.

**OLD BUSINESS:**

**General Fund Balance: \$1,469,023** K. Anderson commented that this is the General Fund balance temporarily, until the following two warrants are approved.

*FINAL*

**Executive: Payroll and Accounts Payable:**

K. Anderson presented the Payroll and Accounts Payable Warrants as follows:

**Payroll Warrant** Payroll Warrant # 572 dated April 13, 2022 in the amount of \$31,350.02

**MOTION: To approve Payroll Warrant # 572 dated April 13, 2022 in the amount of \$31,350.02**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

**Accounts Payable Warrant** Accounts Payable Warrant #809 dated April 13, 2022 in the amount of \$789,242.67.

**MOTION: To approve Accounts Payable Warrant #809 dated April 13, 2022 in the amount of \$789,242.67**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

Those two manifests include the April payments to the school and Winnacunnet that brings the General Fund balance to \$648,400, so that we will be carefully monitoring revenues and expenses. Tax bills should be able to go out mid-May, due July 1<sup>st</sup>, so K. Anderson will be working with the School Treasurers on their next payments.

**Executive: Update of Potential Sewer on Lafayette Road:** K. Anderson reported that an application has been submitted to the Regional Economic Development Center (REDC) for the proposed/potential sewer project (intermunicipal agreement) to be added to the 2022 Comprehensive Economic Development (CEDS) Plan for Rockingham County, and May 5<sup>th</sup> is their meeting to prioritize projects. The inclusion in that plan will be a benefit in the application for State and Federal grants.

Next Tuesday (04/26) Todd Santora, Planning Board Chairman, and K. Anderson will be meeting via Zoom next week with the Seabrook Town Manager and Seabrook's WWTP Supervisor to determine anything specific they would like Hampton Falls to do; and, if the possibility to connect into Seabrook's system is a strong enough potential for Hampton Falls to start the grant applications and development of a Tax Increment Finance (TIF) District for Lafayette Road.

The State's Revolving Loan Program is accepting pre-applications for wastewater planning projects up to \$100,000 (for planning and engineering costs) and based on the results of the meeting with Seabrook next week, the Town Administrator is seeking authorization to draft a pre-application for the planning grant for the Board of Selectmen's review. Typically, the loan program requests payment due one-year after substantial completion; however, while this is technically a loan program through the State, NH is offering it this year with 100% principal forgiveness.

K. Anderson discussed with the Town of Hampton their potential receptiveness to extending sewer to Hampton Falls, and the feasibility in terms of timing. Hampton is planning to extend sewer to the liquor store on the west side of Route 95, and also to potentially more locations west of Route 95, although the timeframe for that is not for a few years until 2024/25.

*FINAL*

When K. Anderson and Todd Santora meet with the Town of Seabrook and demonstrate strong interest including the application to the grant/loan program, then hopefully Seabrook will show a strong commitment to work with Hampton Falls, and then K. Anderson will move forward to get the engineering funding.

K. Anderson also had J&BE (while they were looking at the Woodlawn, Crestview area for engineering) look at another option of a potential sewer treatment facility located on land owned by the School Department behind that area. Then she looked at the costs for the Town of Newfields' small sewer treatment plant, and the operation costs alone require more flow than Hampton Falls could compensate. Additionally, J&BE confirmed that the operating, maintenance and staffing costs of a small sewer treatment plant would be very high and cost prohibitive for the Town, as both an Engineer and a Chemist would need to be onsite. L. Gargiulo asked if the numbers included flow from the school, and M. Lane responded that he thought it did include the school. L. Gargiulo summarized that the small sewer treatment plant for Hampton Falls would not be practical, and that Hampton's connection would not be until 2024-2025 for a few years, so that a potential connection to Seabrook's sewer system appears to be the most viable option at this point. E. Beattie thanked K. Anderson for her efforts to get the subject of sewer to Hampton Falls to move forward.

**Executive: Approval of May – June 2022 Newsletter:** The every two-months Newsletter Draft was included in the Selectmen's packets for review.

**MOTION:** To approve the proposed May – June 2022 Newsletter for distribution.

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**Highway: Fencing at Brush Dump:** Request for proposals for fencing at the Brush Dump were sent to sixteen (16) fence companies with only one (1) bid received from AAA Fencing. Two alternates were proposed – a stockade fence or a black chain link fence. The resulting bid is for \$32,201 for stockade fencing and \$24,032 for the black chain link. K. Anderson suggested that this may be a project to wait another year to see where the market is for fencing next year, and L. Gargiulo agreed. M. Lane was disappointed that the Town only received one bid, and he was in agreement to table the project for now. E. Beattie also was in favor of tabling the fencing project for now. The consensus was to put the project out to bid again next year, in 2023.

**OLD BUSINESS PUBLIC COMMENT:** S. Porcelli, representing the Tricentennial Committee, stated that it is approximately three (3) months until the Tricentennial Week, and she thanked everyone for participating, planning and spending creative energy towards the week-long event. Tricentennial Committee Update: there is a framework for the Opening Ceremony with a theme of "Honoring Our Past", and will inform the Selectmen of their participation with more details to come. Ideas for the Closing Ceremony, after the parade, to look to the future and highlight the work of the students during the week (essay contests and tile mural), and the Time Capsule. Publicity is being handled by LD Creative Design, which produced a Home Run Derby Day flyer this week, for posting around town to get participants to sign-up. Plans are in motion for three (3) Save-The-Date cards, including listed events, with the first card going out in the next two weeks. And posting on social media will also be included in publicity. S. Porcelli asked if T. Beattie wanted to provide an update on the tree dedication plans.



*FINAL*

T. Beattie, Historical Society President, said that the decision was made that the Tricentennial Celebration tree, is going to be a Purple Beechwood tree. Many locations throughout Hampton Falls were considered for planting the tree, and it was the consensus to locate the tree on property in front of the Library, between the Public Safety Building and the Library on the knoll. The person who planted the original, large evergreen trees currently on the property is Brian Creed from a nursery in Maine. Ward Dilmore contacted B. Creed and they met onsite and determined that it was an ideal location in terms of exposure and protection from the salt. The directive from B. Creed is that the tree should be planted no later than the second week of May, and he could oversee that work. T. Beattie said that there has not yet been communication with the Road Agent, but that she hoped that R. Hilliard would be able to dig the hole for the tree. R. Hilliard responded that he needs 72-hours' notice to inform Dig Safe prior to digging a hole. She said that it seemed appropriate to obtain the Selectmen's approval for the location of the tree planting at this time.

T. Beattie continued that the monument has been ordered for the base of the tree, to be ready in time for the Tricentennial. M. Lane asked when during the Tricentennial Week would the tree dedication occur, and the response was that it has not been addressed yet, but can be added to the schedule where it makes sense. M. Lane asked if there is anything that the Selectmen needs to do to approve the placement of the tree at this point.

Bev Mutrie, Brown Road, Library Trustee said that the Library was planning on putting an additional parking lot between the existing parking lot and the Public Safety Building. The Library Trustees have an engineer who is going to be preparing plans for the additional parking lot. There is a culvert located under the existing parking lot that currently empties out onto the knoll. There is another pipe, perhaps a water pipe that also is located in the area, so it would not just be electrical wires that Dig Safe would find, but also plastic pipes. There are plans that the Building Inspector has for that area, that were drawn when the Library was built, so she suggested that the Selectmen look at the plans and confirm that wherever the tree is going that it is not going to interfere with anything on that plan. Additionally, B. Mutrie stated that she wanted to see where the tree was going to go, on a plan.

L. Gargiulo asked a Point of Order to the Chairman asking if anyone had come before the Selectmen because isn't that Town-owned land in the location of the proposed Library parking lot expansion. B. Mutrie responded that yes, it is Town-owned land and the Library approached the Selectmen a couple of years ago, about putting in a parking lot due to safety reasons, and they received approval at that time. L. Gargiulo stated that he did not recall anything getting formally approved, and B. Mutrie responded that she would need to review that, and that she would find out, and the Library Trustees have been operating under the assumption that it would be approved. L. Gargiulo asked if the Selectmen want to put more tar on beautiful grass areas. B. Mutrie said it was a safety issue of people having to park on the street at night, and L. Gargiulo said that he has never seen anyone have to park on the street at night, to which B. Mutrie responded that she has pictures. L. Gargiulo reiterated that the property is Town-owned land, and that he did not recall the Selectmen approving a parking lot on that land. B. Mutrie said that it could have been pre-COVID. L. Gargiulo asked E. Beattie if he recalled the discussion or decision, to which he responded that he recalled the approval from the Library Trustees for the plans. E. Beattie also raised the issue of asking the Fire Chief, and B. Mutrie said that he was consulted. E. Beattie said that the tree siting should work around the culvert pipe locations. B. Mutrie said that the discussion with the

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Selectmen may have been one or two years before the current Selectmen were on the Board, and it may have been a tentative approval, it was not permanent and was not fully approved because they do not have the plans yet and that is what they have been working on when everything got put on hold because of COVID. The last time there was a big event at the library there was parking overflow all of the way along the street down to Town Hall.

T. Beattie said that the area between the two evergreens is the potential location of a path to connect the existing two parking lots between the Library and the Public Safety Building. Additionally, with the potential development of the path connection between the existing parking lots, there could be conversion of more parking adjacent to the Library for dedicated Handicapped parking spaces. B. Mutrie said that she has plans she can send around to show the parking lot expansion location and also a plan that shows the path location. M. Lane said that there has to be a determination made of priorities, and asked if B. Mutrie was suggesting to do both the parking expansion and the path projects. E. Beattie stated that the plans need to be presented to the Board of Selectmen. M. Lane stated that he needs some evidence of necessity. B. Mutrie said that she would look-up the minutes.

**MOTION: To approve the proposed site, at the Library on the knoll, as discussed, for the Tricentennial Tree to be planted on a date to be determined prior to May 15<sup>th</sup>, and to work with the Road Agent to arrange for the hole to be dug.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

B. Mutrie asked who was going to water the tree, and the response was that it would be bagged. E. Beattie thought that B. Creed is in town every weekend, and that perhaps it could be arranged for him to fill the tree bag with water throughout this summer.

T. Beattie thanked the Board for their decision.

**NEW BUSINESS:**

**Executive: Appointment to Conservation Commission:**

Ann Reis, 31 Old Stage Road has volunteered to be a member of the Conservation Commission.

Current member Shawn Hanson has recommended that she be appointed for a 3-year term to April 20, 2025.

**MOTION: To appoint Ann Reis to the Conservation Commission for a 3-year term, to April 20, 2025.**

**MOTION: L. GARGIULO**

**SECOND: E. BEATTIE**

**UNANIMOUS**

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**Financial Administration: Yield Tax for Property on Linden Road at Map 6 / Lot 64.17:**

**MOTION:** To approve the Yield Tax for Map 6 / Lot 64.17 on Linden Road in the amount of \$462.84.

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**Financial Administration: Overpayment of Taxes #757 – Map 2 / Lot 8:**

The Tax Collector has submitted a request for a refund of overpaid taxes, #757 for Map 2 Lot 8 in the amount of \$1,016.02, due to the mortgage company overpayment.

**MOTION:** To refund \$1,016.02 – overpayment of taxes for Map 2 Lot 8.

**MOTION:** E. BEATTIE

**SECOND:** L. GARGIULO

**UNANIMOUS**

**Financial Administration: Lien Execution:**

The Tax Collector has reported that she has executed liens for unpaid 2021 taxes as of April 12, 2022 in the total amount of \$60,720.37 including interest and fees. It applies to fourteen (14) different property owners and is the lowest amount liened in several years.

**Financial Administration: Elderly Exemption:**

The residents of Map 2 Lot 86 have applied for an Elderly Exemption. Applicants qualify by age, for Level 1 residency length, assets and income for 2022.

**MOTION:** To approve Level 1 Elderly Exemption for property owners at Map 2 Lot 86 .

**MOTION:** L. GARGIULO

**SECOND:** E. BEATTIE

**UNANIMOUS**

**Other Selectmen's New Business:** There was no Other Selectmen's New Business.

**NEW BUSINESS PUBLIC COMMENT:**

B. Mutrie was looking for an update on getting the windows fixed on the Museum, and was wondering if the contract had been awarded yet. K. Anderson responded that the Selectmen most recently discussed it at their meeting two weeks prior, and there was only one respondent to the request for bids. M. Lane recalled that he wanted the person who did the windows at the LAS school to be consulted for this project, and K. Anderson agreed to get in touch with that business to request a bid. B. Mutrie said that the business name is Window Woman of Amesbury, MA, and the person's name is Alison Hardy.

B. Mutrie raised a second issue of the trim on the Museum around the windows is cracking and falling off. She said that similar work was done at the Unitarian Church by a contractor who specializes in redoing Lead Paint and painting over it with a special product, whose name is James Chase from Manchester and the church was pleased with his work and it was reasonably priced. She suggested to start looking for contractors who could do that job at the Museum.

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**April 20, 2022 – 6:00 PM  
TOWN HALL**

*FINAL*

T. Beattie, Chairman of the Historical Society, said that the Historical Society is so grateful for what the Board of Selectmen has done in support of the Museum building. The windows are certainly a concern, although they are not a concern at the moment. She further stated that she was not sure what B. Mutrie was discussing with the Selectmen because it was not previously discussed with the Historical Society Board. B. Mutrie elaborated further that it was the exterior trim around the rear door and windows that was in need of attention. T. Beattie agreed that perhaps around the rear door would be useful to address the trim paint prior to the Tricentennial, since that is the door people will be using to access the building. T. Beattie further clarified that this subject has not been discussed with the Historical Society Board as an imperative need, and when they do, they will bring it to the Selectmen's attention.

Karen Ayers, Parks and Recreation Commission presented a sign that she chose for Raspberry Farm and Marsh Lane that read, "Please clean up after your pet".

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: April 6th, 2022.**

**MOTION: To approve the minutes of April 6th, 2022, as written.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

**Motion to enter Nonpublic Session** made by E. Beattie and seconded by L. Gargiulo

X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

<b>Roll Call vote</b> to enter nonpublic session:	Mark R. Lane, Chairman	Y
	Edward B. Beattie, Vice Chairman	Y
	Lou Gargiulo, Selectman	Y

**Entered nonpublic session** at 7:25PM.

**Motion to leave nonpublic session** and return to public session by E. Beattie seconded by L. Gargiulo

**Motion: PASSED**

**Public session reconvened** at 8:20PM.

**ADJOURNMENT:**

**MOTION: To adjourn the meeting at 8:20PM.**

**MOTION: E. BEATTIE**

**SECOND: L. GARGIULO**

**UNANIMOUS**

Next Selectmen's Meeting is scheduled for Wednesday, May 4<sup>th</sup>, 2022, at 6:00 PM, Town Hall.

These minutes prepared by Rachel D. Webb, Town Secretary; Town of Hampton Falls, NH.