**Conservation Commission** March 17, 2020 Meeting Minutes, **DRAFT**

Location: Town Hall

Present: Mary Ann Hill, Shawn Hanson, James Kibler, Cathy Golas, Karen Ayers, Paul Melanson

Absent:, Nancy Roka, Bethany McAvoy, Dale Ohsberg, Glen Schrempf, Rob Weiner, Lou Gargiulo, Selectman

 The meeting was called to order at 6:35 P.M.

K. Ayers was made a voting member for this meeting.

**Road side Cleanup**: Date April 18, 2020

* R. Winer has the banner and other supplies
* Town arranges for the dumpster, M. Hill will contact Town Administrator
* S. Hanson will bring a table
* Bags provided by K. Ayers and NRRA’s free bag program
* M. Hill will contact Jay Lord to ask about using the fire department’s message sign
* Discussion whether to go forward with this in light of the Coronavirus epidemic. Since no close contact between participants we will keep April 18th as the official clean-up and drop off day, but encourage people to participate at any time. K Ayers will be point of contact.

**Clay Brook Forest conservation**: The Town has been named the beneficiary of a fund created by an anonymous donor, the Frying Pan Lane Fund. The Town will receive $43,624.68 this year: $20,000 to be allocated to the old library (Historical Society Museum) roof and the Balance of $23,624.68 to go to the Clay Brook Forest conservation easement effort.

Wine glass sales: Amount to date = $580 plus $.27 interest. Wine social has been put off due to Coronavirus.

Shawn Hanson reported that the **Planning Board** approved the construction of the new Motor Sports building on Route 1 next to Pelton Farms with some restrictions. The contractor is working with the Pelton Farm association to minimize impact on that development.

Shawn also reported that **SHEA** hosted a meeting on Flood Mitigation. Jay Lord did an excellent presentation on emergency management. He recommended that every household have an emergency kit. SHEA rotates their meetings, which are held every other month, between the associated towns. They have held some interesting events such as a nature photography contest, and photography how-to. SHEA is looking for members.

The Selectmen accepted the deeds for the 3 properties on Depot Rd. which were donated to the town.

 K. Ayres took the deeds to the Registry of Deeds and paid the registry fee of $24.70.

**Motion:** S. Hanson made a motion that K. Ayres be reimbursed $24.70, P. Melanson seconded. Motion passed.

Mary Ganz wrote up the deeds pro bono. K. Ayers sent her two of our wine glasses as a thank you. Mary sent the Commission a nice thank you note.

Selectmen signed reappointments including the haying of the Raspberry Farm. M Hill will get Glenn Schrempf’s signature. Also ask Glenn if field needs lime or fertilizer too.

**Conservation Commission handout**: C. Golas has completed the CC handout. K. Ayers and C. Golas will coordinate the printing of the brochures. C. Golas still needs the license to use the GIS app for the story map project. She will try UNH extension.

**Cancellations/postponements** due to coronavirus include Saving Special Places on April 4, the library’s Earth Day on April 22, SELT movie night, trail clean up on Marsh Lane, and other events of conservation interest.

**NHACC Handbook:** M. Hill recommended using the handbook as a guide to finish writing up our mission statement and Policies and Procedures.

M Hill reported that the 2019 budget balance has been closed into the conservation Fund.

**Motion:** Minutes from February 18th were reviewed. S. Hanson made a motion to accept the minutes as amended, C. Golas seconded. Motion passed.

 The April meeting is tentatively set for April 14, 2020.

Meeting was adjourned at 8:15

Respectfully submitted, Mary Ann Hill