

The Hampton Falls Heritage Commission
FINAL Special Meeting Minutes
August 23, 2021

1. Present: Beverly Mutrie, Chair, Phil Chura and Mary Ann Hill, Commissioners with Lou Gargiulo, Selectman, attending by phone. The meeting commenced at the Town Hall at 3 pm.
2. We are holding an extra meeting due to the request for comments from the Planning Board re 41 Lafayette Road site plan for their meeting tomorrow and the budget submission deadline of September 1.
3. The minutes from August 3rd were approved upon a motion by Phil, seconded by Mary Ann and all voted in the affirmative.
4. Budget for 2022: A motion was made to increase the printing line item to \$1000 by Beverly, seconded by Mary Ann with all concurring. The total for the 2022 budget would be \$2000. Lou suggested that we/town should plan to have a documentary done of the 300th festivities. Phil offered to do a week's worth of videoing for \$500. If necessary, the Heritage Commission could help defray the cost.
5. Beverly paid Phil \$45 cash for the scans of the 3 HFHS slides of the town common. She will ask for reimbursement from the HFHS. The request to transfer \$50 from our budget to the Conservation Commission was done last week by email to the bookkeeper.
6. We discussed the proposed plans for the small building at 41 Lafayette Road. It was deemed acceptable. Lou left the meeting at 3:15 pm.
7. Taylor from UNH has not worked on our ARC-GIS photo uploads yet. Mary Ann had his Invasives ARC-GIS Program on the town's laptop and was trying to navigate it. We need URLs for each house picture and need to find out if the Town website could host the pictures somehow. Can Taylor work on this on his vacation?
8. We discussed the sample postcard mailer's text to ask homeowners about old photographs of their historic properties. How to get the PC back as it doesn't fit in an envelope easily? Beverly will try to find a solution.
9. Phil will do more surveys once leaves start to fall. He has about 10-20 left to do.
10. We adjourned at 3:53 pm upon a motion by Phil, seconded by Mary Ann with Beverly agreeing.
11. Next meeting will be Tues, September 7, at 9 am as planned.