

**Hampton Falls Heritage Commission**  
**Draft Meeting Minutes for December 10, 2018**

The meeting commenced at 2:15 pm in the small Conservation room. In attendance were Beverly Mutrie, Chair, David French, Vice-Chair, Jim Ziolkowski, Selectman/Commissioner, with Mary Ann Hill and Phil Chura, Commissioners.

David French made a motion to approve the minutes from November with the change of omitting a comma, seconded by Mary Ann Hill and all agreed with one abstention.

The balance in the Heritage Fund is now \$6981.53. Mary Ann pointed out that these funds would pay for house survey work, especially if one house is nominated to either the State or National Historic Register. Beverly mentioned that printing the Historic Resource booklet could also come from this fund if need be. Last month we voted to transfer the remainder 2018 budgeted funds of approx. \$688 to our Heritage Fund.

Discussion took place regarding reducing our 2019 budget, currently at \$1350, as we have the \$688 from this year's budget. A motion to keep the 2019 budget at \$1350, was heard from David French, seconded by Phil Chura and it carried, 3-2.

We next discussed reducing the Heritage Fund Warrant Article to compensate for the needed funds for the Tercentennial Committee's funding of the HF History update. After discussion about the inclinations of the voters, a motion by Beverly Mutrie was heard to **reduce the Heritage Fund request to \$1000**, seconded by David French and it passed 4 to one.

We agree that PR work needs to be done to make sure the purpose of the 300th funds is for the History Book, not just a celebration. We wondered if wording could be put at the end of that Warrant Article in italics that states the purpose of the fund...or even in the body of the warrant article. Another thought was to spread out the two warrant articles so no confusion.

Jim Ziolkowski had to leave.

Phil will be taking drone pictures this winter, but has trouble getting people to agree. He prefers calling the owners but phone numbers are difficult to obtain. He will also undertake to find the location of the WB stone.

Mary Ann Hill made quite a few edits to the year-end report that Beverly drafted and that will be submitted to the town by Jan. 3. We made a few more edits, approved it, and will send the final version to Lori soon. We agreed that the Heritage Commission should help with a Trolley Tour either by being docents or by writing the script or both. Phil Chura proposed that a video of the tour could be done instead. Both ideas have merit and warrant further discussion.

David French, still needs to write a letter explaining the Heritage Commission's mission for inclusion in a welcome to HF letter and talk to his neighbors. Beverly will continue to add old pictures to the survey guidebook and come up with a good design for the Heritage Plaques order form once the vendor is found. Phil offered to take old photos and work his magic so they print well. Mary Ann has found a few vendors for the hand-painted plaques as well as carved ones with optional gold-leaf. More discussion to follow next month.

The meeting adjourned at 3:15 upon a motion by Mary Ann Hill, seconded by David French and all concurred. Beverly Mutrie, acting Secretary.