

## **Property Check Requirements**

1. Requests for property checks cannot be taken over the phone. The form must be filled out by the homeowner and may be dropped off, mailed, emailed or faxed.
2. Property checks cannot be taken if someone is staying at the property.
3. Properties for sale are not eligible for property checks.
4. Property checks must be for 2 days or longer.
5. Property checks are valid for no more than 6 months without renewal.
6. Property checks should be received at least 24 hours prior to leaving.
7. Please lock all doors, windows and out buildings before leaving.
8. Property checks will be performed as call volume allows. Buildup of snow/ice or other unsafe conditions may not allow complete checks on each visit.
9. Please call with any questions or concerns. The office number is (603) 926-4619.
10. Homeowner is requested to notify the police department when they return by calling Dispatch. Dispatch can be reached at (603) 772-4716.

# HAMPTON FALLS POLICE DEPARTMENT

## HOUSE CHECK REQUEST



**Address:**

**Name:**

**Cell Phone:**

**Date/Time Leaving:**

**Date/Time Returning:**

**Vacation Address & Phone Number:**

**Security Features (Lights/Timers/Sensors, etc.):**

**List of All Persons Authorized on Property & Vehicle Make/Plate Numbers:**

**Alarm System Information:**

The Police Department will physically check the exterior, and if found open/unlocked, check the interior of your property, locking the unlocked door. Please check one of the following options.

**Exterior & Interior (as above):**

**Exterior Only:**

**Visual Only:**

Do you want the police department to pick up & hold any packages delivered to your residence while you are away?    **YES:**                      **NO:**

**Emergency Contacts (Family/Friend):**

1.

2.

**Other:**

**\*HOMEOWNER AGREES TO CONTACT THE POLICE DEPARTMENT OR DISPATCH UPON RETURN**

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Homeowner