

Draft

PRESENT: Mark Lane; Chair, Lyn Stan; Vice-Chair, Pam Fitzgerald, Don Janik, Tuesday Orluk, Larry Smith (Selectmen's Rep.), Glen Palm (HYA), Mike Fowler (HYA)

ABSENT: Gary Martin, Phil Chura, Stacie Ohsberg

Mark Lane called the meeting to order at 6:00pm

MEETING MINUTES: Approval of previous meeting minutes

MOTION: To approve the previous meeting minutes of November 19, 2018 with no amendments

MOTION: Mark Lane

SECOND: Don Janik

UNANIMOUS

MOTION: To approve the previous meeting minutes of December 17, 2018 with no amendments

MOTION: Mark Lane

SECOND: Lyn Stan

UNANIMOUS

TREASURER REPORT:

	General Ledger	Rec Revolving Fund
Previous Balance: \$	8,542.70	20,476.89
New Balance: \$	0.00	20,554.80

OLD BUSINESS:

- **Bylaws**
 - Vote on bylaws tabled, Lyn to send out updated copy to review for approval at next meeting
- **Ice Rink Volunteer Statements**
 - Grant Winnes submitted volunteer forms for commission records
 - Grant submitted invoices for repairs and maintenance to ice rink which was previously approved of by commission up to \$700.00. Invoices submitted to town for reimbursement
- **Paver Program**
 - Erin reported, have started to see orders coming in. Pavlok has grouped our order of granite pavers for further savings to commission. Deadline for spring was discussed and decided it was not needed.

New Business:

- **Landscaping Management Contract Review**

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- Commission will hold supplemental meeting Thursday February 21 2019 to discuss Landscape Management Contract.
- **Park Fees**
 - Discussion held on park fees for use of Gov. Weare Park. Possibility of reviewing fees charged. Follow up on invoices sent for the 2018 season. Mark Lane and Erin Sniderman to follow up.
- **Castleberry Fair Contract Review**
 - Lyn Stan stated she has received confirmation that Castleberry Fair will be back again in 2019. We have already received her contracts. The dates will be May 11-12 and September 14-15.
- **NH State Parks & Rec Association**
 - Lyn Stan recommended that the commission join the State organization, New Hampshire Parks and Recreation Association for 2019. Stating as an excellent resource for the commission. Annual cost approximately \$50.00.

Motion to become part of the NHRPA (New Hampshire Recreation and Parks Association) for the 2019 year.

MOTION: Pam Fitzgerald

SECOND: Don Janik

UNANIMOUS

- **Summer Camp Program** : Tabled: Mark Lane to reach out to Stacie Bellen for 2019 interest.
- **HYA: Glen Palm and Mike Fowler presented on behalf of HYA**
 - Glen Palm brought up concerns about the management of the baseball diamond. Stated that throughout the summer HYA brought in their own equipment to manage the cutting of the infield. Raised concerns on the deterioration of the pitchers mound, lips in the infield, home plate is a danger issue as well as water issues with First and Second plates. Don and Larry stated awareness of drainage issue and what methods have been used previously to fix/manage situation. Glen stated HYA would be interested in taking over management of the field in exchange for not paying park fees. It was asked that HYA gather list of materials needed and areas needing maintenance. Commission will take proposal into further consideration.
 - Mike Fowler spoke on behalf of the youth soccer, the soccer field stayed in good condition for the 2018 season. They would like to continue use of field and will still need once a week mowing services for the spring and fall seasons. Mike also stated that HYA has a separate contract with ELM Landscaping Services for liming the soccer field.
 - Spring practice will start when the field is dry enough to use and will use the small field Monday through Friday for practices, games will be offsite. Fall season will start in August 15 and run until approximately November 1, Practice Monday-Friday and Games Saturday and Sunday.
 - Commission also requested that HYA remind members that the fields are a Carry In/Carry Out to help keep the fields and Hampton Falls beautiful.
- **Art on the Common**
 - Carol Whalen interested in pursuing again for the 2019 season. Scheduled for the first Saturday in June. June 1 2019.

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- Looking for volunteers, Tuesday Orluk mentioned reaching out to Winnacunnet High School for volunteers, as students have hours they need to fill. Lyn mentioned reaching out to a new contact in North Hampton for support and an art presence.

OTHER:

- **Town Report Update**
 - **Mark**
- **Town Common Irrigation Systems**
 - Pam stated that whoever placed the signs for LAS event placed them in the triangle and hit the irrigation systems, noting that it'll be an extra costs to the commission and Town for repair of irrigation lines. Inquired on who to contact to try to resolve placement issues in the future. Tuesday Orluk recommended reaching out to Don Conti to indicate where to post signs.

ADJOURN: Motion to adjourn 7:35pm

MOTION: Mark Lane

SECOND: Pam Fitzgerald

UNANIMOUS

Respectfully Submitted:

Erin Sniderman, Recording Secretary/Treasurer