

**DRAFT**

**PRESENT:** Lyn Stan; Chair, Stacie Ohsberg; Vice-Chair, Mark Lane, Pam Fitzgerald, Don Janik, Phil Chura, Larry Smith (Selectmen's Rep)

**NOT PRESENT:** Tuesday Orluk

Lyn Stan called the meeting to order at 6:03pm

**MEETING MINUTES:** Approval of previous meeting minutes

**MOTION:** To approve the previous meeting minutes of September 16, 2019 with no amendments

**MOTION:** Pam Fitzgerald

**SECOND:** Phil Chura

**PASSED:** Mark Lane abstain

**TREASURER REPORT:**

	<b>General Ledger</b>	<b>Rec Revolving Fund</b>
<b>Previous Balance: \$</b>	<b>15,425.29</b>	<b>22,670.51</b>
<b>New Balance: \$</b>	<b>15,323.45</b>	<b>22,708.39</b>

**OLD BUSINESS**

**Summer Camp Program:**

Stacey Bellen reported on this year's summer camp, final report and recommendations. Lyn Stan sent the thank you note out on behalf of the Commission and Stacey Bellen to Hampton Falls First Baptist Church and the Masonic Lodge.

**Bandstand Paver Program Update:**

Lyn sent an email to the NH Recreation & Park Association forum for their input on our memorial pathway brick program and did receive one response from a forum member recommending us to point out other opportunities for businesses to sponsor. It is now late in the season to process pending paver applications, we have not confirmed with Erin Sniderman a time frame with Pavlok and are still working on installation possibilities. members deferred until we have more information

**MOTION:** To clarify Bandstand Paver Program shall accept applications to memorialize an individual or to promote community spirit and love of country

**MOTION:** Stacie Ohsberg

**SECOND:** Mark Lane

## **Unanimous**

### **Governor Weare Park:**

We discussed GWP park rate schedule, we are still working on the 2014 rate schedule and possibly raise some rates. We continue to review our field usage relationships and monitor the maintenance required to keep our fields in safe and usable condition. The members agreed to charge Christina Jackson per the 2014 rate schedule.

### **Bandstand Maintenance:**

We will need to budget in 2020 repairs needed to the bandstand. Glen Aldrich will be getting us an estimate on the repairs for our next meeting.

### **Budget 2020 Fiscal Year:**

We are reviewing the budget as our Town Administrator is asking all departments to reevaluate budget items to see if reductions could be made in 2020 budget, commission members agreed to review all contracts and will decide at our next meeting if we feel adjustments are needed.

## **NEW BUSINESS**

### **Ice Rink Overview:**

Grant Winnes spoke to the commission on progress of Ice Rink and proposed expected costs

**MOTION:** To authorize to spend up to \$600 to include 100ft hose, repairs and incidentals

**MOTION:** Don Janik

**SECOND:** Mark Lane

**UNANIMOUS**

### **Christmas Tree Lighting:**

Stacie Ohsberg gave an update on the tree lighting. It will be Sunday, December 8<sup>th</sup> at 4:30pm and details being worked out and overseeing the tree as well.

### **Review Tru-Green Renewal Contract:**

Members continue to review the contract and decide in the upcoming months what services we feel are needed, Pam Fitzgerald reports that some services we will not need described on the upcoming contract.

### **Blue Star Veteran Bridge Signs:**

Pam Fitzgerald gave us an overview and if members agree we could donate, Pam will speak with our Town Administrator, Pam advised us that there will be a rededication of the bridges too

### **Clay Brook Forest Conservation Land:**

Pam Fitzgerald gave an overview on this program and we are taking under advisement both worthwhile causes.

### **Parks & Recreation Volunteer Application:**

**Karen Sabatini of Hampton Falls was present at the meeting and submitted a volunteer application for the vacant treasurer position.**

**MOTION: Motion to recommend Karen Sabatini of Hampton Falls for the Parks & Recreation Treasurer position contingent on submitted application.**

**MOTION: Pam Fitzgerald**

**SECOND: Don Janik**

**UNANIMOUS**

**OTHER:**

Larry Smith reported that Town Improvement Committee member, Jack Fernery is requesting that we replace 20 Jupiter Shrubs that have died around the town monument

**MOTION: To authorize to spend up \$700 to replace 20 Jupiter shrubs around the Town Monument**

**MOTION: Don Janik**

**SECOND: Pam Fitzgerald**

**UNANIMOUS**

Larry Smith reported on the Floating Dock at Depot Road project, there is possibly an informational warrant article that will be presented to the town in March if residents support a floating dock, the ramp will be built as planned per the Town Improvement Committee.

**ADJOURN: Motion to adjourn 7:43pm**

**MOTION: Stacie Ohsberg**

**SECOND: Pam Fitzgerald**

**UNANIMOUS**

Respectfully submitted,

Stacie Ohsberg

Recording Secretary/Vice-Chair