

## DRAFT MINUTES

**Parks & Recreation Commission Meeting Minutes**  
**Monday, January 20, 2020 @ 6:00pm**  
[url:facebook.com/hfparksandrec](https://www.facebook.com/hfparksandrec)

**Hampton Falls Town Hall**  
**1 Drinkwater Road**  
**Hampton Falls, NH 03844**

**Meeting called to order: 6:10**

**Attendance:** Lyn Stan (chair), Karen Sabatini (treasurer), Mark Lane, Pam Fitzgerald, Don Janik, Phil Chura, Beth Forgione (secretary).

**Not present:** Tuesday Orluk, selectman representative Larry Smith

**Welcome Beth Forgione, Member and Volunteer Secretary**

**Review and Approval of Minutes:**

**MOTION:** To approve the previous meeting minutes of Nov. 18, 2019 with no amendments.

**MOTION:** Karen Sabatini

**SECOND:** Don Janik

Abstentions: Mark Lane, Beth Forgione

**Passed**

**Treasurer Report:**

	<b>General Ledger</b>	<b>Rec Revolving Fund</b>
<b>Previous Balance: \$</b>	<b>14,372.73</b>	<b>22,745.22</b>
<b>New Balance: \$</b>	<b>9,015.86</b>	<b>23,059.06</b>

**Old Business:**

**Governor Weare Park Field Usage/Fee Schedule & Mike Montville to discuss GWP Fields –**

Mark talked to Mike Montville who wants to use the field similar to HYA. Need to resolve drainage issues. Mike proposed he might be able to help with that problem by arranging/working with a professional service provider, but details need to be worked out. Another area that needs to be addressed is maintenance of the field when the season is over. Mike may be able to play a part in that maintenance task as well. Again more info needs to be gathered and details addressed. Mark will take this action item to work the details with Mike.

**Park Rates** – Discussion on whether rates for the park should be increased. Karen researched the rates in North Hampton, Brentwood and Kensington. At this time Hampton Falls rates appear to be a bit less. Karen recommended we take a look at what we are currently charging. Mark will take that action item.

**Park Usage Procedures** – Karen recommended policies, procedures and rules of engagement be prepared and shared with any users of the field. Mark will take that action item.

**Park Sign** - Karen recommended the sign be repainted/repared (Governor Weare Park sign). Will approach the Boy Scouts to see if they are interested in helping.

**Summer Camp 2020/Stacey Bellen –**  
No discussion at this meeting.

**Christmas Tree Lighting review –**

Heavy winds blew the tree down this year in spite of efforts to secure it to the gazebo. Action needs to be taken to secure it a bit better next year. Pam will take this action item. Thanks to Dodge's Agway so such a beautiful tree.

**Bandstand Paver Program –**

Karen did a push on Facebook to market the pavers. Will discuss further next month.

**Review contracts –**

True Green needs the contract signed. Ready to go forward on this contract.

**Blue Star Veteran Bridge Signs –**

Signs have been ordered. Should be ready by Memorial Day.

**Clay Brook Forest Conservation Land –**

Timberland is doing a fund raiser in mid-February (14, 17-20<sup>th</sup>) by selling deeply discounted samples to employees and volunteers. Receipts will be donated to the Fund. Volunteers can contact Timberland at [cdeegan@forestsociety.org](mailto:cdeegan@forestsociety.org) or 603-224-9945 x318.

**Goals and Programs for 2020 –**

Karen, Phil and Pam will put together a meeting to work on identifying activities and new programs. Other committee members welcome to the discussion.

**New Business:**

**Ice Rink 2019-2020 –**

Grant Winnes has been working on the rink and addressing various issues (snow cover, leaks, warm weather). Will be monitoring its use given that it is only available with daylight.

**Art on the Common/Carol Whalen –**

Scheduled for Saturday June 6, 10-4. Good response from artists so far.

**Tricentennial Group –**

No activity to report.

**Other:**

**Bandstand Concerts –**

Scheduled for June 18 through Aug 20. Could the school gym be used if the town common is not viable due to weather or other issues? Fees for custodial? Mark will investigate. PA system needs to be upgraded. Ownership of the system needs to be clarified. Pam mentioned there is a letter identifying ownership when it was donated. Lyn will follow up.

**Thanks –**

To Stacy Ohsberg for her service for several years on the board. Her contribution will be missed.

**Adjourn: 7:30**

**MOTION:** To adjourn

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

**Passed**

Minutes prepared by Beth Forgione