

## DRAFT MINUTES

### Parks & Recreation Commission Agenda

Monday, June 15, 2020 @ 6:00pm

Hampton Falls Town Hall

1 Drinkwater Road

Hampton Falls, NH 03844

**Meeting called to order: 6:01 pm**

**Attendance:** Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Pam Fitzgerald, Phil Chura, Mark Lane (Selectman Representative)

**Not present:** Tuesday Orluk,

### Review and Approval of Minutes:

**MOTION:** To approve the previous meeting minutes of May 18, 2020.

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

### Treasurer Report:

	General Ledger	Rec Revolving Fund
<b>Previous Balance:\$</b>	<b>20,824.76</b>	<b>25,873.41</b>
<b>New Balance:\$</b>	<b>19,557.21</b>	<b>25,899.13</b>

### Old Business:

**Governor Weare Park:**

#### **Mike Montville Field Drainage Issue Proposal**

Mike Montville presented a proposal for draining the field. The proposal is to bury two 8 X 8 drain units in the ground so the water flowing into the swale can dissipate naturally. This option is not a guarantee the problem will be resolved 100% of the time, but should improve the situation. Mike Montville as offered to pay for this solution, but only if the field is properly managed and maintained. He has prepared a proposal for properly managing and maintaining the playing fields. (See below.)

**MOTION:** To have Mike Montville arrange for the installation of two Poly Cultec drainage units near the playing field to address the drainage issues.

**MOTION:** Beth Forgione

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

#### **Mike Montville Field Maintenance Proposal**

Mike Montville made a generous proposal for field management and maintenance. He is volunteering to head up this effort in return for use of the field. He will put together a detailed proposal

which the commission will review and present to the Select Board once all the details have been defined. We should expect an electronic copy shortly. Beth Forgione suggested a contract with Mike Montville would be appropriate to assure roles and responsibilities were clear. Lyn Stan suggested a Volunteer Statement would suffice as that has been used in the past. We agreed the Select Board should weigh in on the best alternative.

**MOTION:** To review Mike Montville's proposal for management and maintenance of the playing fields at Governor Weare Park, resolve any issues or concerns with the proposal, then present to the Select Board for final review and approval.

**MOTION:** Beth Forgione

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

**Broken Sprinkler Head** – A sprinkler head was damaged recently. The repair has been completed.

**MOTION:** Parks and Rec to pay the cost of the repair of the sprinkler head to Epping Well for \$232.34.

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

**Review Field Usage Policy and Regulations** – Discussion on hold until Mike Montville's proposal for field maintenance and management is reviewed.

**Update on Boy Scout's project painting GWP sign** - Not yet completed. Karen Sabatini will follow up.

**Summer Camp Program Status** - Cancelled

**Castleberry Fair July 4 & 5** – On schedule. The Covid-19 requirements will be addressed.

**Friends of the Hampton Falls Bandstand Concerts June 18 thru August 27** - On schedule to begin on June 18..

**Wayne from Maine Childrens Concert July 21** – Karen Sabatini needs to confirm the event is still taking place. The children enjoy seeing the fire truck so will try to include one at this event.

**Art on the Common new date September 26** - On schedule.

**Senior Program Committee update** – Karen Sabatini is working with Applecrest to arrange for senior discounts at the Applecrest Creamery.

**Paver Program project** – Karen Sabatini sold seven more pavers. Remaining tasks - pavers need to be engraved and installed.

**New Business:**

**Wedding request to use Bandstand in August/Paul Morley & Melody Johnson** – Would like a Saturday or Sunday in August. They can select any date they would like.

**Other:**

**Bandstand/Town Common** – A number of maintenance items at the bandstand need to be addressed. The roof is in dire need of repair. Pam Fitzgerald and Lyn Stan each will get an estimate for these repairs. The goal is to get it done before winter.

In addition to the roof many other maintenance tasks are past due. The bandstand needs to be repainted. All the white areas can be scraped, caulked and restained and the interior ceiling sealed with clear stain for \$2,800. All benches can be pressure washed, sanded and restained for \$460. The cannon and cannon balls can be pressure washed, rusty areas sanded and repainted for \$1,300. The total cost is \$4,560.

**MOTION:** Move to complete the maintenance of objects on the common to include restaining of the gazebo, restaining of the benches and painting of the cannon and cannon balls.

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

**Adjourn: 7:29 pm**

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

**Prepared by:** Beth Forgione