

DRAFT MINUTES

Parks & Recreation Commission Meeting Minutes

Monday, July 18, 2022 @ 6:00 pm

Hampton Falls Town Hall

1 Drinkwater Road

Hampton Falls, NH 03844

Meeting called to order: 6:02 pm

Attendance: Lyn Stan (Chair), Karen Sabatini (Treasurer), Beth Forgione (Secretary), Phil Chura

Not present: Pam Fitzgerald, Kathy Dittami, Mark Lane (Selectman Representative), Larry Smith (GWP Liaison)

Review and Approval of Minutes:

MOTION: To approve the minutes for the meeting on June 20, 2022.

MOTION: Karen Sabatini

SECOND: Phil Chura

Abstentions: None

Passed

A suggestion was made to amend the minutes from February to clarify the details of the donation made by Pam Fitzgerald in early February.

MOTION: Move to amend the minutes for February 15, 2022, to clarify the donation made by Pam Fitzgerald. The change will read: "Pam Fitzgerald reported that in the spring the work will begin at the Bandstand Planting area. A personal donation of \$775.00 worth of flowers and supplies was made and the Tricentennial Committee will be covering the remaining balance. The plantings have been ordered by Churchill's Garden Center."

MOTION: Beth Forgione

SECOND: Lyn Stan

Abstentions: None

Passed

Treasurer's Report:

	General Ledger	PRC Revolving Fund
Previous Balance (May)	\$30, 622.00	\$45,705.68
New Balance (June):	\$26, 991.00	\$46,545.68

Old Business:

Governor Weare Park (GWP) Scheduling and Drainage Issues

No update this month.

Parks & Rec Tricentennial – Baseball Game at GWP

So far 35 people have signed up to participate in the Home Run Derby during the Tricentennial celebrations. Shirts have been purchased, some of the food has been ordered, and the three trophies have been received. One trophy will be awarded in the 9 and under age group, one in the 10 to 16 age group and one for the adult group. Volunteers from the Commission will be handing out T-shirts, preparing the food and taking pictures at the event. The Fire Department has generously offered their grill.

Summer Camp Update

No update at this time. The camp is being run from July 11 and August 5.

Farmer's Market 2022 Update

The PRC is going to resume responsibility for the Farmer's Market held on the Common every Wednesday afternoon. Karen Sabatini and Lyn Stan are actively pursuing additional vendors by reaching out to locals, other farmers markets and fairs. A jazzier flyer has also been prepared to be posted around town. We are currently looking for an ice cream vendor to be present for the event as well. No luck so far. The Farmer's Market is held every Wednesday starting June 1 and running until October 5 from 2 - 6:00pm. For information go to

<https://hamptonfallsmarketinfo.weebly.com>

Children's Program

Wayne From Maine, who is very popular with kids, will be performing on Tuesday, July 19 from 6-7 with the Safety Building as the rain location. A flyer has been distributed.

Senior Program Update

On Tuesday, August 9 from 6 – 8pm, the 17-piece orchestra Deep Blue C Studio Orchestra will be playing on the Town Common. A flyer has been prepared and will be distributed through the town's website. A discount on food will be offered to any Hampton Falls resident 65 or over for this event, subsidized by the PRC.

Rails to Trails Update

On July 11, 2022, Lyn Stan and Beth Forgione participated in a presentation by representatives from the New Hampshire Rails to Trails project team. Beth Forgione is preparing minutes of the presentation which will soon be available on the town website along with the PowerPoint of the presentation.

New Business

Roles and Responsibilities of the PRC

At the July 13, 2022, Select Board meeting that board asked the PRC to document and possibly revise how fees generated by PRC programs are being processed. The PRC members will

gather all the current processes and get together with the Select Board in a work session to review.

At this Select Board meeting there was some discussion on current responsibilities of the Parks and Recreation Commission. We will need to do some research of the warrant article passed in 1992 and the current statute RSA 35-B which grants the PRC its powers. Lyn Stan and Beth Forgione have begun that research.

NH Recreation & Parks Association Membership Renewal

It was agreed the membership will be renewed.

Other:

Adjourn

MOTION: Move to adjourn at 6:30

MOTION: Karen Sabatini

SECOND: Phil Chura

Abstentions: None

Passed

Prepared by: Beth Forgione