

## **DRAFT MINUTES**

### **Parks & Recreation Commission Meeting Minutes**

**Monday, May 16, 2022 @ 6:00 pm**

**Hampton Falls Town Hall**

**1 Drinkwater Road**

**Hampton Falls, NH 03844**

**Meeting called to order: 6:03 pm**

**Attendance:** Lyn Stan (chair), Beth Forgione (Secretary), Pam Fitzgerald, Kathy Dittami, Phil Chura, Mark Lane (Selectman Representative), Larry Smith (GWP Liaison)

**Not present:** Karen Sabatini (Treasurer)

**Additional Attendee:** Jason Farias

### **Review and Approval of Minutes:**

**MOTION:** To approve the minutes for the meeting on April 18, 2022.

**MOTION:** Pam Fitzgerald

**SECOND:** Phil Chura

Abstentions: None

**Passed**

### **Treasurer's Report:**

	<b>General Ledger</b>	<b>PRC Revolving Fund</b>
<b>Previous Balance (February)</b>	<b>\$33,872.62</b>	<b>\$36,860.25</b>
<b>New Balance (March):</b>	<b>\$32,799.00</b>	<b>\$39,992.99</b>

### **Old Business:**

**Governor Weare Park (GWP) Scheduling and Drainage Issues – Mark Lane and Jason Farias**

**Scheduling:** A number of changes in personnel have taken place with the groups using the GWP fields since last Fall. As a result, there has been some confusion with scheduling field usage. Mark Lane explained there is a contract with Mike Montville to manage the baseball field and he is responsible for managing the schedule in the Spring and Summer. The soccer field is available to Hampton Attack, but if they need more fields they should work with Northeast Baseball (NEB) to schedule additional field time. Jason Farias from Hampton Attack and Mike Montville and Luke Fernandes from NEB have been working together to address the scheduling. They are also working together to make sure the fence is taken down and put back up in a timely manner and in the right location.

**Mowing:** Bateman has mowed the field and will mow twice a week on Tuesdays and Fridays.

**Drainage:** It was agreed the drainage problem needs to be addressed with a long-term solution as quick fixes would only be temporary. Mark Lane agreed to work with Mike Montville, Luke Fernandes and Jason Farias to put together a plan. Mike Montville suggested the work could be done with volunteers, but there will be expenses for materials and equipment. This group will prepare an estimate for any expenses which will need to be presented to the Select Board as well as the Parks and Rec Commission.

**Parks & Rec Tricentennial – Baseball Game at GWP**

No update at this time.

### **Summer Camp Update**

No update at this time, but a question arose as to whether Dragon will be spraying for mosquitos again this year. Mark Lane said the spraying should take place this year as it has in the past.

### **Farmer's Market 2022 Update**

The Farmer's Market will be held every Wednesday starting June 1 and running until October 5 from 2 - 6:00pm. For information go to <https://hamptonfallsmarketinfo.weebly.com>

### **Movie Night on the Town Common – Becky Nolan and Alizza Mitchell**

Becky Nolan and Alizza Mitchell will be presenting the information and permissions to the Select Board on Wednesday to seek their approval for movies on the Common this Summer.

### **Planting and Irrigation at the Town Common and Triangle**

Pam Fitzgerald and Beth Forgione have planted and mulched the triangle just west of the bandstand and Pam Fitzgerald has planted the geraniums on the Common in front of the memorial stones. Spring maintenance and adjustments to the sprinkler heads on the Common have been completed by Epping Well and Pump.

Epping Well and Pump reported that some of parts that run the irrigation system need to be replaced. The cost of all the parts needed comes to \$627. A motion was made to go forward with the replacements.

**MOTION:** Move to spend the estimated \$627 to replace the failing parts of the irrigation system.

**MOTION:** Pam Fitzgerald

**SECOND:** Kathy Dittami

Abstentions: None

**Passed**

Larry Smith pointed out that both the irrigation and main electrical panel at the Town Common need to be protected from the weather. Phil Chura agreed to take a look to see what can be done and report back to the Commission.

### **New Business**

None this month.

**Other:**

### **Adjourn**

**MOTION:** Move to adjourn at 6:45

**MOTION:** Pam Fitzgerald

**SECOND:** Kathy Dittami

Abstentions: None

**Passed**

**Prepared by:** Beth Forgione