

DRAFT MINUTES

Parks & Recreation Commission Meeting Minutes
Monday, August 15, 2022 @ 6:00 pm

Hampton Falls Town Hall
1 Drinkwater Road
Hampton Falls, NH 03844

Meeting called to order: 6:06 pm

Attendance: Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Phil Chura, Pam Fitzgerald, Kathy Dittami

Not present: Mark Lane (Selectman Representative), Larry Smith (GWP Liaison)

Review and Approval of Minutes:

MOTION: To approve the minutes for the meeting on July 18, 2022.

MOTION: Karen Sabatini

SECOND: Lyn Stan

Abstentions: None

Passed

Treasurer's Report:

	<u>General Ledger</u>	<u>PRC Revolving Fund</u>
Previous Balance (June)	\$26, 991.00	\$46,545.68
New Balance (July):	\$16,036.00	\$49,806.81

Old Business:

Governor Weare Park (GWP) Scheduling and Drainage Issues

No update this month.

Parks & Rec Tricentennial – Baseball Game at GWP

The Home Run Derby was very well received with lots of positive feedback. A number of participants said they would like to see it repeated next year. The award winners' names were added to the trophies given out on the day of the event. A suggestion was made that perhaps other competitions or activities could be added to the event if we do it again next year.

Farmer's Market 2022 Update

The farmer's market is been growing in leaps and bounds more vendors and more shoppers as well as the ice cream truck. Karen Sabatini has brought on a talented marketing expert to expand our presence on Facebook and added marketing blasts. Karen Sabatini is working on pursuing more vendors to encourage more shoppers. A suggestion was made that maybe next year we should start a bit later in the season when more local produce is available. The farmer's market is held every Wednesday until October 5 from 2 - 6:00pm. For information go to [FB:HamptonFallsFarmersMarket](https://www.facebook.com/HamptonFallsFarmersMarket). More information can also be found on the Town website.

Senior Program Update

The Deep Blue C Studio Orchestra concert on August 9 had to be cancelled due to weather. The concert with this 17-piece orchestra has been rescheduled to play on the Town Common on September 8 from 5:00-7:00. An updated flyer will be distributed via the town website and posted at various town buildings. A sandwich, chips, cookie and drink will be offered for \$5 to any Hampton Falls resident 65 or over (with ID) for this event, subsidized by the PRC.

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Wreaths Across America Update

Linda Savoy, who is heading up the Wreaths Across America program in Hampton Falls with Pam Fitzgerald, joined us to discuss the status of this program. They have met the criteria needed to place the 204 wreaths this year so this December wreaths will be placed on every veteran's gravestone in Hampton Falls' public and private cemeteries. This year's program is funded, but donations will continue to be accepted to keep the program going in subsequent years. Donations can be made online at www.wreathsasscrossamerica.org/NHHFLS. Linda Savoy will accept checks if a donor prefers not to donate online. To fund future years, sponsorship funding will also be pursued. Volunteers will be needed to unload the wreaths from the trucks and place them on gravesites. Meetings with volunteers will be held ahead of time for planning purposes. A ceremony is being planned on the Town Common for December 17.

Bandstand Irrigation and Planting

The irrigation system and planting at the bandstand have been completed by Churchill's Garden Center. The new system is a self-contained drip irrigation system independent of the primary irrigation system on the Common. It requires the drip pipes to be refilled every three days and has a minor leak which will be repaired at the end of the season. Although it is not linked to the main irrigation system, it is a significant improvement to the previous process. Many thanks to the Mannas and Churchills for the installation and all the beautiful plants.

Roles and Responsibilities of the PRC

We discussed the roles and responsibilities of the PRC. After discussion the majority of the Commission members decided to follow the mission to "provide recreational and entertainment programs and facilities for young and adult residents" and hand over the property management responsibilities to the town. A future workshop will be planned with the Select Board.

Beth Forgione made a motion to prepare a proposal to be presented to the Select Board which modifies the roles of the PRC and suggests how fees could be handled. A transition plan can be worked in conjunction with the parties who assume responsibility for property management currently being managed by the PRC.

MOTION: To prepare a proposal to be presented to the Select Board which proposes a modification to the roles and responsibilities currently being performed by the Parks and Recreation Commission. The proposed modification would be to move the property management responsibilities currently being performed by the PRC to the Town. The proposal would also include suggested changes to the handling of fees generated by PRC programs and activities.

MOTION: Beth Forgione

SECOND: Kathy Dittami

Abstentions: None

Passed

New Business

Other:

A number of new programs and activities were suggested for the remainder of the year. Some of those ideas were trunk or treat for Halloween, a scarecrow contest, Christmas tree decorating with Santa pictures and a holiday house decorating contest.

Adjourn

MOTION: Move to adjourn at 7:35 pm

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SECOND: Pam Fitzgerald

Abstentions: None

Passed

Prepared by: Beth Forgione