

DRAFT MINUTES

Parks & Recreation Commission Meeting Minutes
Monday, November 21, 2022 @ 6:00 pm

Hampton Falls Town Hall
1 Drinkwater Road
Hampton Falls, NH 03844

Meeting called to order: 6:08 pm

Attendance: Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Pam Fitzgerald, Linda Savoy, Gisela Manna

Not present: Mark Lane (Selectman Representative), Larry Smith (GWP Liaison), Kathy Dittami, Phil Chura, Colleen Farias

Review and Approval of Minutes:

MOTION: To approve the minutes for the meeting on October 17, 2022 and November 7, 2022.

MOTION: Linda Savoy

SECOND: Pam Fitzgerald

Abstentions: None

Passed

Treasurer's Report:

	<u>General Ledger</u>	<u>PRC Revolving Fund</u>
Previous Balance (September):	\$ 6,832.45	\$ 46,160.02
New Balance (October):	\$ 3,146.00	\$ 45,863.44

Several were interested in more detail about these financials. Beth Forgione agreed to add the expenditure report information from the town administrator to the distribution of the draft minutes each month.

Old Business:

Governor Weare Park (GWP) Scheduling and Drainage Issues

No update this month.

Wreaths Across America Update

Linda Savoy reported that, with the help of others, all of the sites needing wreaths at each of the town cemeteries have been mapped out with just a few exceptions which should be resolved shortly. In preparation for the event, she has put together a master plan which should help the more than 50 (!) volunteers set the wreaths. Included in the volunteer group are several town residents who will be our color guards. The plan for disposing of the wreaths after the holidays is currently being worked, Pam Fitzgerald agreed to take care of getting the sign off forms completed for the various town departments. The ceremony will be on the Town Common on December 17 at 12:00pm, rain or shine, followed by the placing of the wreaths and then refreshments for the many volunteers. Many thanks for the Tonry Tree Farm and the Cemetery Commission for their support.

Ice Rink Update

The plan is to install the ice rink December 3 or 4 at Governor Weare Park. Rather than use water lines at the park, it has been proposed the Fire Department fill the rink instead. Lyn Stan and Doug Goodman are pursuing this option. Colleen Farias is working on putting together temporary lighting which can be used at the rink and other venues as well. We welcome Brad James to the team of volunteers.

DRAFT MINUTES

**Parks & Recreation Commission Meeting Minutes
Monday, November 21, 2022 @ 6:00 pm**

**Hampton Falls Town Hall
1 Drinkwater Road
Hampton Falls, NH 03844**

Christmas Tree Decorating on December 3 Update

Tonry Tree Farm once again generously donated the tree for the bandstand this year. The Commission members will be setting up the tree, hanging garland and filling pots with greenery at the bandstand on Sunday, 11/27. Ornaments are available at the school and town hall for residents to decorate and place on the tree on December 3 from 12 – 2 pm. Karen Sabatini arranged for a notice to be sent from the town this week and will be doing additional postings on other web sites. Rumor has it that Santa will be stopping by.

Christmas Tree Event on December 9 Update

The tree lighting will be taking place on December 9 beginning at 6:30 pm. Mrs. Claus will be reading *The Night Before Christmas* and Santa will be present, too. Gisela Manna will coordinate with the children to sing Christmas carols. Hot chocolate and cookies will be served. Colleen Farias will oversee the lighting arrangements and the sound will be created by Chris Parker Sound.

Winter Farmers Market – Karen Sabatini

Due to the late start, vendors were not available or able to participate this year, but we will reconsider this event for next year.

Holiday House Decorating Contest – Phil Chura

An event proposed was to have a contest amongst town residents for houses decorated for the season. We will need to come up with a way to identify houses that want to participate, list those locations, display pictures or videos of those participating and develop a way for residents to vote. We agreed it would be a good activity for 2023.

New Business

Meeting with the Select Board

A meeting has been scheduled with the Select Board to review the changes in roles and responsibilities of the Commission. Pam Fitzgerald indicated the meeting originally scheduled for November 30 may have been moved to November 29, but Lyn Stan has not been notified of this change so she will follow up. A number of topics will need to be clarified at this meeting so Beth Forgione agreed to create a list of areas that should be reviewed.

Other

Adjourn

MOTION: Move to adjourn at 7:08 pm

MOTION: Linda Savoy

SECOND: Karen Sabatini

Abstentions: None

Passed

Prepared by: Beth Forgione