

DRAFT MINUTES

Recreation Commission Meeting Minutes
Monday, April 17, 2023 @ 6:00 pm

Hampton Falls Town Hall
1 Drinkwater Road
Hampton Falls, NH 03844

Meeting called to order: 6:03 pm

Attendance: Gisela Manna (Chair and Secretary), Linda Savoy (Treasurer), Lyn Stan, Karen Sabatini, Kathy Dittami, Karla Donatelli, Dede Kouloheras, Kara Dumont, Karen Anderson (Town Administrator), Nonmember: Lena Jackson

Not present: Colleen Farias (Vice-Chair and Communications), Pam Fitzgerald, Erika Triggiani, Mark Lane (Selectman Representative), Larry Smith (GWP Liaison)

Gisela introduced and welcomed the new members present.

Review and Approval of Minutes:

MOTION: To approve the minutes for the meetings on March 20, 2023.

MOTION: Linda Savoy

SECOND: Lyn Stan

Abstentions: None

Passed

Treasurer's Report:

	<u>General Ledger</u>	<u>PRC Revolving Fund</u>
Previous Balance (February):	\$ 2,182.18	\$ 45,489.88
New Balance (March):	\$ 2,182.18	\$ 45,491.81

Linda Savoy shared a copy of the Treasurer Report with those attending. She discussed the difference between General Ledger funds vs Revolving fund.

Old Business:

Governor Weare Park (GWP) Update – Mark Lane

Lyn Stan explained that Mark Lane's role is to work with Mike Montville to manage the maintenance of Governor Weare Park and help in the scheduling of sports programs at that location. Gisela took the action to contact Mark Lane going forward to get any updates on Governor Weare. Karen Anderson was present and was able to provide an update. She spoke with Jason Farias on repairs that will be happening to the rails along the parking lot.

Lena Jackson, resident of Hampton Falls, is the HYA Baseball Liaison, discussed the need to schedule some baseball games at Governor Weare. Lyn Stan referred her Mike Montville on baseball scheduling.

Ice Rink Storage – Lyn Stan

Ice rink was disassembled by Lyn Stan and her husband, Doug Goodman and family, and Wojo helped out. Storage container scheduled to arrive on Wed April 19. A portion of the railing next to the shed needed to be removed to allow for truck to access the field to place the container in its selected spot. Colleen and Gisela will be present when the container arrives. After they secure the container, it will need to be levelled, and then the ice rink liner as well as all other items will be stored in the container and locked. Access to the container will be provided to Colleen, Gisela and Karen.

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Adults/Seniors Chair Yoga-Meditation program - Kathy Dittami

Kathy reported the Chair Yoga event has been well attended between 12-15 participants. 5th session scheduled for Tue April 18, 2023, 9am at the Meadows. The recommendation was made to schedule another 5-week session starting on Tuesday, May 16th at 9am at the Meadows. Waiting to hear back from Melissa if they can continue at the Meadows. The charge will continue at \$5 a person per class and instructed by Tuesday Sellards-Orluk. Mid-Day Meditation on Thursday 12-12:30pm has had 5 people attend. So far in the 2 weeks it has started. More advertising was recommended by Kathy to increase participation. Social media postings will be done on various Hampton Falls pages.

MOTION: Continue the Chair Yoga for a second session starting May 16th for 5 weeks with the same conditions as first session.

MOTION: Kathy Dittami

SECOND: Gisela Manna

Abstentions: None

Passed

Library Update - Linda Savoy

Linda stated the Rock painting event was approved at the last meeting for 15 people for \$200. The library said the event sold out in a day and they offered to pay for another hour for \$200 for an additional 15 people. If this event goes well, next time we would have the opportunity to charge people for the class so that it could generate some revenue for the Recreation Commission.

Recreation Commission Logo - Gisela Manna

Gisela provided the new members with an overview of the plan for the new logo. Gisela contacted the marketing company and provided some information on what we would like to see in the design of the logo. Budget approved at the last meeting for \$1500 and so far, no expenses have been.

Farmers Market 2023- Karen Sabatini

Almost 50 vendors have signed up to participate in the Farmer's Market this summer. The market will be held every Wednesday from 2:00 to 6:00 starting on June 7. Karen S. stated that Farmers Market is a separate group managed by the town and it should not be part of Recreation Commission programs.

Music for Farmers Market – Gisela Manna

Although this Farmers Market is being managed by the town, a motion was made for the Recreation Commission to set aside \$1800 to pay for music during the last meeting. The Board of Selectman approved the use of the \$1800 to be used from the revolving funds.

Game Truck and Nerf Combo (Studios 2 Go) – Colleen Farias

Colleen Farias was not present and Gisela Manna provided the update. The event is scheduled for Thursday April 27, 2023 from 2-4pm and is open to the public. The event was posted on Social Media on Monday April 17, 2023 on various Hampton Falls Facebook pages. We are expecting a good turnout and are hoping for good weather.

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Family Field Day - Gisela Manna

Gisela explained to new members the intent of Family Field Day. A subcommittee will be formed to help plan Family Field Day. Looking for volunteers to help with the event. Gisela recommended that the event occur on Sunday August 20, 2023, at Governor Weare Park with time TBD. Gisela would need to contact Mark Lane on availability of Governor Weare Park for that day.

MOTION: To request to have Family Field Day on Sunday, August 20, 2023 time TBD.

MOTION: Gisela Manna

SECOND: Linda Savoy

Abstentions: None

Passed

New Business

Governor Weare Sign Repaint – Gisela Manna

Gisela recommended to the commission that we investigate repainting the Governor Weare sign. Karen Anderson spoke up to say the town is already looking for a bid to replace the Governor Weare Park sign.

Election of Secretary - Gisela Manna

As of the last meeting, there was a vacant position for Secretary. Gisela is acting as Secretary for this meeting, but a Secretary position must be filled. Discussion was had with present members and Kara Dumont showed interest in taking the position.

MOTION: To elect Kara Dumont as Secretary of the Recreation Commission.

MOTION: Gisela Manna

SECOND: Kathy Dittami

Abstentions: None

Passed

Upcoming Summer Recreation programs/Discussion All – Gisela Manna

Gisela discussed the need to start working on Programs and events for 2024 to be prepared for the Oct 2023 Budget submission. The General Ledger Funds are for budgets approved by BOS to be used on Recreation Commission activity. The Revolving Budget is used to pay for events and or programs where the funds will then get replenished back from that program or future program. Gisela mentioned that at the last BOS meeting, Dr David Hobbs reported on the Portrait of a Learner project they conducted and one of the feedback items from the students was to learn more about life skills as an example how to write a check. These and others would be good things to think about going forward to offer to Students and Adults. The Recreation Commission agreed to hold separate working sessions to brainstorm the different programs and events for each type of budget. First working session to be held on Wed May 10, 2023 at 6pm at town hall.

Other

No update on Communications was made as Colleen Farias was not present.

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Kathy Dittami had discussed the need to reach out to Lions Club on responding to their request for ideas for recreation improvements to our town as a potential funding avenue from Lions Club budget.

Adjourn

MOTION: Move to adjourn at 7:21 pm

MOTION: Linda

SECOND: Gisela

Abstentions: None

Passed

Prepared by: Gisela Manna 4/21/2023