

DRAFT MINUTES

Parks & Recreation Commission Agenda

Monday, August 17, 2020 @ 6:00pm

Hampton Falls Town Hall

1 Drinkwater Road

Hampton Falls, NH 03844

Meeting called to order: 6:06 pm

Attendance: Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Pam Fitzgerald, Phil Chura, Mark Lane (Selectman Representative)

Not present: Tuesday Orluk, Larry Smith (GWP Liason)

Review and Approval of Minutes:

MOTION: To approve the minutes of the previous meeting on July 20, 2020.

MOTION: Karen Sabatini

SECOND: Phil Chura

Abstentions: None

Passed

Treasurer Report:

	General Ledger	Rec Revolving Fund
Previous Balance:	\$16,144.31	\$26,404.49
New Balance:	\$8,868.78	\$25,960.00

Old Business:

Governor Weare Park:

Mike Montville Field Maintenance Proposal

Mike Montville (North East Baseball) provided an updated version of his proposal for managing the field. Lyn Stan passed out the new version at the meeting. Karen Sabatini recommended the P & R Commission members have a work session to review this latest version. Mark Lane will review with Larry Smith beforehand and then bring any suggestions to the Commission's work session. Once the proposal is fine-tuned it can be presented to the select board and town council.

Update on Boy Scout's project painting GWP sign – Karen Sabatini followed up with J P Pontbriand about the Boy Scouts painting the sign. Karen Sabatini gave the sign a once over and found there is a bit of rot that needs to be repaired. She will follow up JP Pontbriand to see what they can do to address that as well as the painting.

Bandstand/Town Common:

Roof estimates – Found a third vendor to provide an estimate for shake shingles as well as a synthetic shake shingle option. Karen Sabatini will check to see if the funds are available in the Commission's

Revolving Fund. Pam Fitzgerald will be submitting the needed forms to CIP this month.

Castleberry Arts and Crafts Market – September 19/20 – On schedule. Lyn Stan will verify the amount of the fee to be paid. No food, music, personal care or craft demos will be available this year due to Covid-19 restrictions. Popcorn and coffee may be provided.

Request to use the Town Common by Gina Beliveau for a Healing & Wellness Fair – Gina Beliveau is proposing 30 booths for one day with free standing tents. Still under consideration.

Ice Rink Update – Grant Winnes is willing to give the rink a try again this year at Governor Weare Park. The board agreed that if he wants to do the work, it would be worth trying again for the upcoming season.

MOTION: To ask Grant Winnes do the ice rink at GWP again for the 20/21 winter season if he continues to be willing.

MOTION: Karen Sabatini

SECOND: Phil Chura

Abstentions: None

Passed

Wayne from Maine Children's Concert July 21st on the Bandstand Update – Good turn out for this event. Phil Chura did a video. Fire truck wasn't able to come because it was called out. Will add this event to the bandstand schedule for notification purposes only.

Wedding request on Bandstand in August/Paul Morley & Melody Johnson date change – Scheduled August 29 between 11:00 and 1:00.

Senior Program Committee update – No update.

Bandstand Paver Program Program – Waiting for the pavers to be delivered.

New Business:

Floating Dock, Depot Road – Would like to revisit the possibilities of having a floating dock at the end of Depot Road. Need to research all the potential issues such as ownership of the access/land, ways to manage who uses the area, costs of building, maintenance and insurance. Mark Lane will take the lead on these action items. Lyn Stan will talk with Robbie Dirsra about how to police the users of the site.

Mowing of grass around Dan Dewitt stone bench at Depot Road – This bench is under the purview of the Conservation Commission. Phil Chura to agreed contact that Commission to make sure they know they are the ones to maintain the grassy area around the bench.

Budget 2021 Fiscal Year – Due to town administrator by September 1.

Repainting of Flag Pole on the George Washington Common at Rte 1 and Rte 84 – Need to check to see if Unitil will be doing the town flag poles again this year and, if yes, if they will do the one on the George Washington Common. Pam Fitzgerald will follow up. Pam Fitzgerald also would like to add a lanyard and solar light to the pole. She will follow up on the lanyard and solar light options.

Landscaping at Weare Monument – Need to remove dead evergreens and replant seedlings. Rye Garden Club provided a grant of \$500 to help with the costs to do the work in the fall. Will need to get a backhoe to help do the work. Pam Fitzgerald will get an estimate for the backhoe.

Landscaping at Bandstand – Would like to update the plantings around the bandstand and investigate options for irrigation.

Adjourn: 7:32 pm

MOTION: Pam Fitzgerald

SECOND: Karen Sabatini

Abstentions: None

Passed

Prepared by: Beth Forgione