

## DRAFT MINUTES

### Parks & Recreation Commission Meeting Minutes

Monday, December 21, 2020 @ 6:00 pm

Hampton Falls Town Hall

1 Drinkwater Road

Hampton Falls, NH 03844

**Meeting called to order: 6:00 pm**

**Attendance:** Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Pam Fitzgerald

**Not present:** Phil Chura, Tuesday Orluk, Mark Lane (Selectman Representative),  
Larry Smith (GWP Liason)

### Review and Approval of Minutes:

**MOTION:** To approve the minutes of the previous meeting on November 23, 2020 and the special meeting on December 2, 2020.

**MOTION:** Pam Fitzgerald

**SECOND:** Karen Sabatini

Abstentions: None

**Passed**

### Treasurer Report:

	General Ledger	Rec Revolving Fund
Previous Balance (Oct):	\$562.09	\$20,442.87
New Balance (Nov):	-\$1,820.77	\$23,027.87

### Old Business:

#### **Governor Weare Park (GWP):**

##### **Northeast Baseball/Mike Montville Field Maintenance Agreement**

Mark Lane is still working with Mike Montville. No further update at this time.

##### **Ice Rink Update**

Many thanks to Grant Winnes for installing the rink at GWP and keeping it maintained for the season.

##### **Bandstand/Town Common Roof Update**

Lyn Stan sent out thank you notes to all those who donated. Again, many thanks for their generosity.

#### **Depot Road Waterfront Revitalization Update**

Karen Sabatini reported that we have been getting positive feedback from residents about improving the water front at the end of Depot Road. Comments have indicated residents would enjoy having that site for picnics, kayaking, walks, etc. Lyn Stan and Karen Sabatini went before the Select Board to discuss signage. Decisions will need to be made (with Primex input) on which signs would be best for this site. It was determined that approximately 100 additional spaces would be available to residents only. Also discussed was the possibility of this location being used as a trail head for the rail trail. We

feel that it would be beneficial to the town if we were proactive in developing the waterfront prior to rail trail developments.

### **Budget 2021 Fiscal Year**

Lyn Stan worked with vendors and the town administrator to reduce various line items in the 2021 budget. Budgets will be finalized on January 13.

### **Recap of 2020 Christmas Tree Lighting Event**

No update was available from Tuesday Orluk. Pam Fitzgerald thanked Karen Sabatini for video taping the event.

### **New Business:**

#### **Bylaws Review by Commission Members**

Beth Forgione offered to prepare an updated proposal of the Commission's Bylaws to be reviewed and edited at workshop tentatively scheduled for late January/early February.

### **Other Business**

Pam Fitzgerald provided copies of the Parks and Rec Commission "guidebook" (put together over the years) so the commission members can review and update.

**MOTION:** Move to adjourn at 6:15 pm.

**MOTION:** Karen Sabatini

**SECOND:** Pam Fitzgerald

Abstentions: None

**Passed**

**Prepared by:** Beth Forgione