

## DRAFT MINUTES

### Parks & Recreation Commission Meeting Minutes

Monday, October 19, 2020 @ 6:00 pm

Hampton Falls Town Hall

1 Drinkwater Road

Hampton Falls, NH 03844

**Meeting called to order: 6:00 pm**

**Attendance:** Lyn Stan (chair), Karen Sabatini (treasurer), Beth Forgione (secretary), Pam Fitzgerald, Phil Chura, Tuesday Orluk, Mark Lane (Selectman Representative)

**Not present:** Larry Smith (GWP Liason)

### Review and Approval of Minutes:

**MOTION:** To approve the minutes of the previous meeting on September 21, 2020.

**MOTION:** Pam Fitzgerald

**SECOND:** Lyn Stan

Abstentions: None

**Passed**

### Treasurer Report:

	General Ledger	Rec Revolving Fund
<b>Previous Balance (July):</b>	<b>\$5,553.95</b>	<b>\$26,590.53</b>
<b>New Balance (August):</b>	<b>\$3,024.97</b>	<b>\$26,019.91</b>

### Old Business:

#### **Governor Weare Park (GWP):**

##### **Northeast Baseball/Mike Montville Field Maintenance Agreement – Selectman's Review**

The agreement with Mike Montville will be going in front of the Select Board for their review and sign off. Mark Lane will reach out to Mike Montville about any improvements he would like to do in 2021 so we can budget accordingly.

#### **Governor Weare Park Sign Update**

Glen Aldrich researched options for replacing the sign at GWP. He spoke with Portsmouth Sign, Sundance Sign and Renaissance Signs about options and pricing. He presented these options with the pros and cons of each. His recommendation is to go with Renaissance Signs (option 3b) at \$6255. Funding may be available from the town Capital Improvement Fund. If not, the replacement may be funded by Parks and Rec in the 2021 budget. Decision to be made after we hear from the Select Board.

#### **Ice Rink Update – Outdoor Lighting - Grant Winnes**

Grant Winnes provided estimates for lighting at the ice rink. Still to be considered is whether we should be investing in lighting to expand the time the rink can be used given the low usage last year due to a minimum of cold days. Tuesday Orluk reminded us the children are not in school in the afternoons right now so they could use the rink while it is still light out. Perhaps should table this

improvement for now.

### **Bandstand/Town Common Roof Update – Donations to Date**

Pam Fitzgerald directed the contractor to begin the roof replacement. The contractor now has the materials on hand and will begin construction on Saturday, October 24. We will follow up with the Select Board to confirm they will be providing funding for 1/3 of the total cost of \$14,500. The remaining will be funded through donations and from the Revolving Fund. Donations collected so far - \$5425.

**MOTION:** Move to approve to expend up to \$5000 from the revolving fund to replace the cedar shake roof on the bandstand. Donations will continue to be accepted to mitigate this expense.

**MOTION:** Pam Fitzgerald

**SECOND:** Phil Chura

Abstentions: None

**Passed** with one vote against by Karen Sabatini

### **Monument Project Update**

Landscaping at the monument has been completed. Many thanks to the Town Improvement Committee who funded these improvements and the many volunteers – John Doyle, Don Janik, Mark Thompson, Paul and Pam Fitzgerald, Jack Fermery and Ed Beattie.

### **Castleberry Arts and Crafts Market Oct 10 and 11 – Review**

This event went well with no issues. Would be interested in doing more of these events if the vendors are interested.

### **Depot Road Waterfront Revitalization update**

Lyn Stan and Karen Sabatini met with Primex Risk Management Consultant Nicole Armaganian, Chief Dirsa and Dick Robinson at the Depot this morning (October 19) to determine insurance exposure. They also discussed expanding the mowed area so it could be used as a picnic area. Primex will prepare a summary of exposures and methods for mitigating those exposure such as adding signage. (Example - "No Lifeguard on Duty") Lyn Stan and Karen Sabatini recommended parking at this location should be for residents only as is commonly done in surrounding towns. Ordinances are already in place to open the location at dawn and close at dusk. There is also a no shooting ordinance already in place. This matter will go before the Select Board on October 21. Dick Robinson and Larry Smith have volunteered to head up an ad hoc committee on this project.

### **Budget 2021 Fiscal Year**

Work on the 2021 budget in ongoing.

### **New Business:**

#### **Bandstand irrigation and plantings 2021**

Received a proposal from Churchill's to do planting and irrigation at the bandstand for \$1500. This improvement has been put in the 2021 budget for consideration.

#### **Programs for 2021**

Looking for ideas. Perhaps movies at the bandstand. Beth Forgione recommended working with the library to identify programs that might be presented as a joint effort at the bandstand.

### **Other Business**

**MOTION:** Move to adjourn at 7:50 pm.

**MOTION:** Pam Fitzgerald

**SECOND:** Karen Sabatini

Abstentions: None

**Passed**

**Prepared by:** Beth Forgione