

Parks & Recreation Commission Minutes
Monday, November 18, 2019 @ 6:00pm
[url:facebook.com/hfparksandrec](https://www.facebook.com/hfparksandrec)

Hampton Falls Town Hall
1 Drinkwater Road
Hampton Falls, NH 03844

DRAFT

PRESENT: Lyn Stan; Chair, Karen Sabatini; Treasurer, Pam Fitzgerald, Don Janik, Tuesday Orluk, Phil Chura, Larry Smith (Selectmen's Rep)

NOT PRESENT: Stacie Ohsberg, Mark Lane

Lyn Stan called the meeting to order at 6:05pm

MEETING MINUTES: Approval of previous meeting minutes

MOTION: To approve the previous meeting minutes of October 21, 2019 with no amendments

MOTION: Don Janik

SECOND: Phil Chura

UNANIMOUS

TREASURER REPORT:

	General Ledger	Rec Revolving Fund
Previous Balance: \$	15,323.45	22,708.39
New Balance: \$	14,372.73	22,745.22

OLD BUSINESS

Bandstand Paver Program:

Lyn Stan and Karen Sabatini met with Erin Sniderman and it was agreed to continue the program. Erin will continue to place the orders with Pavlok Monument Company, Pam Fitzgerald will oversee the installation in the spring and Karen will begin to promote the program thru the holidays on FB and Hampton Falls town website.

Governor Weare Park:

We discussed GWP park rate schedule, we are still working on the 2014 rate schedule and possibly increase some rates. Karen Sabatini will check with other towns to see if we are comparable to their rates. Lyn sent Christina Jackson a corrected invoice and Karen reported we received a check for \$150 from Christina Jackson for Spring and Fall Field Hockey. Mark Lane to continue to schedule the fields.

Bandstand Maintenance/Repairs:

Glen Aldrich reported to Lyn Stan that \$1000 will cover materials for the risers on the front stairs and the two short 3 Ft sections of the handrail that are going up the stairs, Glen estimated \$2000 to cover these repairs and he is preparing a proposal. Repairs to the roof and rotting wood of the bandstand should be completed first. Late April-May 2020. Pam Fitzgerald also reported that the bandstand

benches, cannons & cannon balls need to be power washed, prior to the staining of the bandstand and wood benches. The cannons & cannonballs should be high gloss painted. We are awaiting price from Dan McCarthy and two others. Larry Smith reported that the 20 Jupiter Shrubs to be planted on the town common may be delayed till spring due to freezing temperatures, Larry will meet with the Town Improvement Committee tomorrow to determine if this is the plan.

Christmas Tree Lighting:

Tuesday Orluk gave us an update on the tree lighting and details completed. It will be Sunday, December 8th at 4:30pm. Lyn to post the date on the big town sign.

Review all Contracts:

The members are still reviewing the contracts.

Budget 2020 Fiscal Year Review:

Members reviewed our 2020 Budget.

MOTION: To approve the budget for 2020 in the amount of \$20,630

MOTION: Pam Fitzgerald

SECOND: Don Janik

UNANIMOUS

Blue Star Veteran Bridge Signs:

The Heritage Committee is heading this project with the assistance of Parks & Rec. Pam Fitzgerald reported to date \$800 has been raised, the goal is \$1000. The remaining amount needed is \$200, we as individuals can donate to this worthwhile cause. Donations are tax deductible and local businesses are encouraged to donate. Pam has spoken with Lincoln Ackerman School to see if the children are interested in participating in this project.

Memorial Day 2020, set to have signs (4) in place.

Clay Brook Forest Conservation Land:

Pam Fitzgerald gave an overview on this program. N.H. Forest Society is heading the project. The involvement of Parks & Rec for February 2020, snow shoeing through the Forest has been requested. Conservation value to our town.

NEW BUSINESS

Review Castleberry Fair 2020 Contracts:

Lyn Stan has received confirmation that Castleberry Fair will be back again in 2020 and we received the contracts. The dates will be May 9-10 and September 19-20. We agreed parking should be of no concern this year due to the school renovations now being complete.

Develop goals and programs for 2020:

Pam Fitzgerald gave our members a list of programs that Parks & Rec have been involved with thru the years, many of the list were and still are successful programs, however it was noted, some of the programs, not so successful, due to lack of community volunteers to oversee the programs. This is a concern at Governor Weare Park as well, we are still seeking volunteers to help run the park. Phil Chura believes that Parks & Rec needs to create new programs for seniors in 2020. Karen Sabatini agreed with Phil and they will try to get others involved to help create the senior programs.

ADJOURN: Motion to adjourn 7:48pm

MOTION: Don Janik

SECOND: Phil Chura

UNANIMOUS

Respectfully submitted,

Lyn Stan