

UPDATED PROCEDURES DURING COVID-19 as of 6/08/2020

We have now implemented a new process to help residents who have bought a new vehicle/trailer/motorcycle. Please provide the following:

- Copy of your driver's license
- Title or Title Application (Town Clerk copy at the bottom)
- Contact information (name, phone number and email)
- Payment (check made out to Town of Hampton Falls and we will fill in amount or credit card over the phone once processed)

Please put this information in an envelope and utilize our drop box outside to the left of the Town Hall doors. We will process and call you to arrange a time to pick up the plates at our outside window.

Any residents who wish to transfer their old plates to a new vehicle. Please provide the following:

- Copy of your driver's license
- Old registration (the plates you wish to transfer must be original not a copy)
- Title or Title Application (Town Clerk Copy)
- Blank check (once filled in we will copy and send back to you)
- Contact information (email, phone # and address)

Please put this information in an envelope and utilize our drop box outside of the Town Hall door. We will process and mail back to you.

We ask you that you continue to renew your registrations online as well as licensing dogs. You may also renew your vehicle by dropping off a copy of your previous registration, copy of your license and a payment (please see above) and drop ion the outside mailbox. You can also call into the office to process a renewal over the phone. While our doors are closed to the public, we are still working in the office to process transactions to the best of our abilities at this time. We thank you for your cooperation and understanding during this unprecedented and challenging time.

If you are a new resident or a unique registration, please contact the office and we will be able to assist you.

Please call our office at 926-4618 Ext 101 (we are returning voicemails as soon as possible) or email townclerkcollect@hamptonfalls.org (email is being monitored all week) with any questions or concerns.

Stephanie Grant Town Clerk/Tax Collector