

Town of Hampton Falls - Selectmen's Meetings

Welcome to this evening's meeting of the Board of Selectmen.

If you wish to speak before the Board time will be set aside during the meeting (as indicated on the agenda). The Chairman will announce the time for discussion and once you are recognized to speak, you are requested to stand and state your name and address before addressing the Board. All comments will be directed to the Chairman. To allow everyone who wishes an opportunity to speak, each individual may be limited with only one person to speak at a time, no interruptions. At the discretion of the Chairman, these times may be extended as deemed necessary. Public comment is a time for members of the public to speak; it is not a question and answer session.

If you have a specific issue that you want to discuss, the Board recommends that you make arrangements with the Town Administrator to be placed on an upcoming agenda. You will need to state the purpose and provide a brief description in writing of your meeting with the Board. These requests must be received by the end of Wednesday, the week prior to the Board of Selectmen meeting for consideration.

The Board cannot always respond to your comments and/or questions, as it may need time to gather facts before taking a position on the subject. The Town Administrator, without speaking for the Board, may offer clarification as appropriate. Once the Board has gathered the facts and discussed your concerns, the Chairman may state the Board's position. It is our goal to do our best to be fair and equitable with all who meet with us.

The Board meets on the first and third Wednesday of the month in the evening at the Town Hall (except in the summer when the Board alters its schedule) to accomplish its work within a time frame, respecting the participation of those in attendance. The Board's agenda, therefore, is arranged to reserve time to adequately discuss topics and for making decisions that are in the best interest of the Town of Hampton Falls.

Adopted by the Board of Selectmen on April 18, 2018.

**Town of Hampton Falls
Board of Selectmen**

James E. Ziolkowski, Chairman

Larry M. Smith, Vice Chairman

Edward B. Beattie, Selectman

4/2018