

DRAFT

**PRESENT:** L. Smith, Chairman; A. Brubaker, Vice Chairman; P. Fitzgerald, J. Fermery,  
W. Barker, R. Robinson, L. Ruest  
**Not Present:** D. Janik, R. Dean

**ONGOING PROJECTS**

- 1. Floating Dock – Ramp:** An adequate number of rails have been identified for use with the installation of a boat ramp. L. Smith and D. Robinson continue to attempt to make contact with persons who may be able to assist with a donation of gravel. D. Robinson mentioned that the Harbormaster has recommended that the floating dock be reduced by one section to allow for area to maneuver a boat around the end. Ramp work is planned for the spring. Additionally, a warrant article will be on the 2020 ballot seeking support for the floating docks.
- 2. Historical Society Museum:** Urban Tree has completed the tree trimming. L. Ruest will locate the estimates submitted for an exterminator for consideration of the Board of Selectmen. D. Robinson questioned the need for a window well. Suggestion was made to lower the level of gravel at the window sill. D. Robinson and W. Barker take an additional look to verify. W. Barker repaired the faucet at the Museum and noted that it is important to leave the hose disconnected from the faucet.
- 3. Miscellaneous:** A. Brubaker reported that the award of a *landscaping grant* from Rye Garden Club is anticipated today (information received that \$250 has been awarded to Hampton Falls). J. Fermery reported that all *shrubs at the Town Common monument* should be replaced as they are either dead or overgrown. It is anticipated that 20 Sargenti junipers are in order at \$30 each. This project will be initiated in the spring. The *generator for the Town Hall* is scheduled to be installed November 20 and the gas line November 22 completing this project.

**POTENTIAL NEW PROJECTS**

- 1. Concrete Aprons – PSB:** This matter is being addressed by the Road Agent and Fire Chief and will be presented to the Board of Selectmen for consideration in the 2020 budget. Initial word is that the concrete aprons should be replaced versus patched.
- 2. Municipal Parking Lot:** The initial phase of this project is a cross walk with steps and railings at each side of the vacant lot. This project is moving ahead at the expense of the Library. A warrant article will be on the 2020 ballot seeking authorization to expend donation funds in this regard.
- 3. Other:** No other projects were discussed at this time.

**PUBLIC COMMENT:** No members of the public were present.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (10/15/2019):**

**MOTION:** To approve the minutes of the October 15, 2019 meeting as written.

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**MOTION: A. BRUBAKER**  
**SECOND: W. BARKER**  
**UNANIMOUS**

**Schedule Next Meeting:** The Committee agreed that there is no known need to meet on Tuesday, December 17, 2019, 8:30 AM and that the next scheduled meeting of the Town Improvement Committee will be **March 17, 2020**.

**MOTION:** To adjourn the meeting at 8:50 a.m.

**MOTION: D. ROBINSON**  
**SECOND: W. BARKER**  
**UNANIMOUS**