

**DRAFT**

**PRESENT:** L. Smith, Chairman; A. Brubaker, Vice Chairman; W. Barker, R. Dean,  
J. Fernery, L. Ruest; Not Present: R. Robinson, G. Koch

**ONGOING PROJECTS**

**TOWN HALL GENERATOR – RE-VISIT IN SEPTEMBER RE: FUNDING FOR OVER**

**WARRANT AMOUNT:** The Committee acknowledged that there may be a potential for encumbering funds from the 2018 municipal budget depending on the status in September or October when the Board of Selectmen hold its budget work sessions.

**FLOATING DOCK:** L. Smith restated the agreement of raising private funds in conjunction with the Parks and Recreation Commission's commitment of half the project cost. He noted that the DES Wetland Permit fee is \$940 and the Archaeological Review Application fee is \$1,000. Another fee is that of \$350 for a Crossing Application, however, there should not be a need for this request as the crossing to the Depot has been in place for over 100 years. There are no funds available at present for these fees and the applications have not yet been submitted. D. Robinson was not present to review itemized costs with the Committee.

Fundraising ideas included the sale of large granite pavers (an idea similar to the brick pavers at the Bandstand) for placement at the entrance of the proposed dock. Suggestion was made to offer 2' x 3' standard granite blocks at a certain price to be determined offsetting the actual cost of each block and lettering fee. Discussion took place with regard to securing these blocks so that they cannot be removed. It was recommended that a camera be placed at the Depot to discourage concerning activity.

**HISTORICAL SOCIETY MUSEUM:**

**PORTICO:** The approved cost of the work planned for the portico resulted in additional carpentry amount charged of \$718.58. B. Dean spoke to the issues of rot and other improvements done by Albion. L. Smith cautioned the Committee with regard to approving work over and above an approved amount; additional requests should be presented to the Committee before work is done.

**MOTION:** To approve the additional amount of \$718.58 due from the Old Library Building Capital Reserve Fund payable to Albion representing 50% of the final payment due.

**MOTION: L. SMITH**

**SECOND: B. DEAN**

**UNANIMOUS**

It was noted that approximately \$7,000 remains in the Old Library Building Capital Reserve Fund. The warrant article language will be located and reviewed to determine whether funds can be used to paint the rear wall. The rear wall of the Museum is the only side that has not yet been improved with new fiberboard siding. It is in good condition and may be only in need of paint. Question was raised as to whether there is documentation to identify whether the rear wall was insulated along with the other three walls when that work was done.

**GUTTER:** B. Dean will remove the gutter.

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**SQUIRREL HOLE REPAIR:** L. Ruest reported she contacted one of the pest control agencies provided to her who has stopped by to view and submit a proposal. The proposal has not been received as of this meeting.

**FURNACE:** L. Smith informed the Committee that the Selectmen Chairman requested a written proposal from ProTech even though the Town Improvement Committee had vetted the services and recommended approval to the Board of Selectmen (see 4/17/2018 minutes). In response to the request for written proposal, ProTech responded with an indication of too much effort for little work and passed on the job. L. Smith discussed this concern with the Board of Selectmen and a motion was made to approve the \$510 work (see 6/6/2018 minutes). ProTech has agreed to add this work for Hampton Falls back to his list of projects, however, he is booked for the next six weeks.

Discussion took place with regard to the Town Improvement Committee no longer overseeing or managing the needs of the Historical Society Museum at 45 Exeter Road.

**MOTION:** That the Town Improvement Committee step down from the oversight of improvements and/or management of the Historical Society Museum building.

**MOTION: L. SMITH**  
**SECOND: L. RUEST**

Although the Committee was mostly in favor of withdrawing, concern was expressed with regard to little or nothing getting done at this government building if the oversight is to rest with the Board of Selectmen.

**VOTE: 4 IN FAVOR, 1 OPPOSED, 1 ABSTENTION - PASSES**

**TED TOCCI MEMORIAL TREE – STATUS:** It was determined that the location identified at the front of the Public Safety Building is ready for planting of the memorial tree. Discussion took place with regard to planting the tree now or waiting for more favorable conditions in early fall. B. Dean will bring the information back to the Historical Society to coordinate with the nursery providing the tree and initiate publicity of its dedication.

**EPPING WELL & PUMP DONATED SERVICE TO HAMPTON FALLS:** L. Smith informed the Committee that Epping Well and Pump identified issues with the water pressure at the Town Hall as part of the annual irrigation contract work. It was identified that additional efforts were needed to determine what the issue was. The issue was that of reduced water flow due to restricted filtration. Epping Well and Pump spent significant time ensuring all was in order with regard to the irrigation and filtration at the Town Hall and donated its services in the amount of \$1,262.38 in memory of Peter Robart.

L. Ruest reported that Epping Well and Pump does not have an annual service agreement for the water filtration system at the Town Hall, however, has recommended budgeting annually an amount representing two to four hours service, plus parts, or an estimated \$500 for 2019.

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W. Barker asked that someone be assigned to the needs of the Town Common. At present, requests are being made to him for assistance with electrical matters and turning on the water for the irrigation system. L. Ruest was asked to schedule a reminder to have Epping Well and Pump begin the annual irrigation work at the Town Common before the first of May so that all is in working order before the Castleberry Fair event on Mother's Day weekend. It was noted that the Parks and Recreation Commission is responsible for oversight of the Town Common.

**TOWN HALL LANDSCAPING STATUS:** J. Fermery and B. Dean have been making improvements to the garden area at the Town Hall as a result of the burying of the propane tank. Additional perennials are needed in addition to those recently donated by Jack Fermery.

**MOTION:** To authorize an expenditure of up to \$350 for perennials for the Town Hall (government buildings budget).

**MOTION: L. SMITH  
SECOND: W. BARKER  
UNANIMOUS**

**WINTER ROAD MAINTENANCE DAMAGE REPAIR STATUS:** It was reported that Environmental Landscape Management has yet to complete the required repairs to the stone wall planter around the Town Hall sign and flagpole.

**NEW PROJECTS:** Discussion took place with regard to improving the Public Safety Building grounds (slope areas) along the parking lot of the Town Hall by raking, adding topsoil and possibly adding plantings to improve the aesthetics.

Improvements to the posts and rails at the Gov. Weare Park parking lot has been identified as a task for the Town Improvement Committee on the condition that parent volunteers will assist with the effort by staining the wood and other needs.

**PUBLIC COMMENT:** No public was present.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (5/15/2018):**

**MOTION:** To approve the minutes of the May 15, 2018 meeting as written.

**MOTION: A. BRUBAKER  
SECOND: W. BARKER  
UNANIMOUS**

The next meeting is scheduled for July 17, 2018 at 8:30 AM.

The meeting adjourned at 9:50 a.m.