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PRESENT: L. Smith, Chairman; A. Brubaker, Vice Chairman; R. Robinson, W. Barker,
R. Dean, J. Fermery, L. Ruest
Not Present: G. Koch

Ongoing Projects:

Town Hall Generator: The Committee reviewed a third price received from Moriarty Electric Company in the amount of \$14,800, in conjunction with the other two prices obtained of \$12,000 and \$20,650. It was noted that an estimated cost of \$1,500 needs to be added for two of the quotes for propane connection work.

Given that \$10,000 was raised and appropriated by warrant article, it was identified that this project cannot be done until funds are available. The difference in anticipated funding is that the Town Hall has 3-phase service requiring specific equipment. Initial pricing was based on single-phase.

Suggestion was made to wait until the fall when budget preparation is being done by the Board of Selectmen to see if funds might be available from the 2018 budget or whether request for funds could be included in the 2019 budget.

Notes of thanks will be sent to the bidders informing them of this status.

Bandstand Floor Replacement: This work has been completed.

Floating Dock at Depot Landing: Brad Jones of Jones and Beach Engineers has forwarded:

1. A request for Dick Robinson to obtain a response from the Harbor Master stating that the dock does not interfere with the navigation on the river. D. Robinson confirmed that this is all set now that the plan shows the dock is 48' rather than 96'.
2. A Crossing Agreement and a plan showing the possible location and limits of the crossing agreement over State property (rail bed). The plan shows hatching over the area. The cost of this work is not part of the Agreement for the Wetlands Permit Application (Map 2, Lot 110).
3. An email indicating that he has filed with the Natural Heritage Bureau relating to endangered plant species that might exist in the area as well as with the Division of Historical Resources for historical significant. The NH DES application can be submitted without this sign off.
4. A request for a check payable to Treasurer, State of NH in the amount of \$940; fees for the wetland permit application.

D. Robinson continues to work on finalizing an itemized estimate of the costs of materials, site work, concrete bumpers and decking. The Committee confirmed that the decking is to be pressure treated, 6 feet by 48 feet, to include a footing. Rail ties and gravel are planned to be used for the launch area.

DRAFT

Once this information is available, both private financial donations/support to assist with the project as well as funding from the Parks and Recreation Commission will be pursued.

Historical Society Museum: The Committee acknowledged that the painting of the front portico work has begun. B. Dean reported on the tasks being addressed by the contractor and the expectations with regard to the work.

She stated that the contractor (Albion) has recommended removal of the gutter and downspout; the Committee agreed. It was suggested to add a rain diverter above the stairs in this location.

Albion has also provided recommendations with regard to the squirrel problem. It is suggested that the squirrels be removed and then the damaged molding where they are accessing the building be replaced; it is anticipated that the cost of the work would be \$600. The Committee approved this suggestion and authorized B. Dean to request Albion do the work to correct the problem at a cost no greater than \$600; funds to be paid from the Capital Reserve Fund.

B. Dean also reported that she obtained additional information and pricing with regard to plaster needs and stained glass repair needs. Costs remain to be a concern.

Last meeting, the Committee discussed and agreed with the contractor's recommendation of not adding air conditioning to the existing furnace nor was it in favor of adding air conditioning to the Museum building. B. Dean clarified that the architectural survey done on the building recommends both air conditioning and dehumidification. She emphasized that the recommendation of air conditioning is not for comfort but for air quality/environmental needs. Further research is needed in this regard.

New Projects:

Ted Tocci Memorial Tree Planting (Location): Committee members agreed to meet outside following this meeting with Fire Chief Jay Lord to determine the best location so as to not interfere with the line of site of the fire trucks exiting the Public Safety Building for both this tree and the Biggi memorial tree that is planned to be relocated to this grassy area between the two buildings.

Other:

L. Ruest reported that Epping Well and Pump identified a water flow and pressure problem with the Town Hall irrigation system when turning the system on this year. A proposal with recommendations is forthcoming from Epping Well and Pump. It was recommended that budget funds be made available to service the water filtration system at the Town Hall on a regular basis (annually or every other year as recommended).

J. Fermery requested that loam be placed at the area of the propane tank to assist with plantings at the parking lot side of Town Hall where the propane tank had been removed as well as the area surrounding the newly buried tank. D. Robinson will provide loam. J. Fermery and B.

DRAFT

Dean will replant the area. The hill side by the Public Safety Building where that propane tank was buried still needs to be raked, loamed and planted with grass seed.

Committee members again walked the Town Hall grounds identifying needs for improvements from winter road maintenance plowing. Although some areas of lawn appeared to be raked out, it was identified that numerous areas plowed up as a result of clearing snow need additional attention to included reseeding. The damage to the stacked stone wall of the Town Hall sign planter has yet to be reconstructed properly due to damage from the plow.

L. Smith asked if the Committee would be willing to make the repairs needed to a section of parking lot railing at Gov. Weare Park. Committee member will view the needs following this meeting.

Review and approval of Previous Meeting Minutes (12/5/2017):

Motion: To approve the minutes of the April 17, 2018 meeting as written.

Motion: L. Smith

Second: D. Robinson

Unanimous

The next meeting is scheduled for June 19, 2018 at 8:30 AM.

The meeting adjourned at 9:47 a.m.