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PRESENT: L. Smith, Chairman; A. Brubaker, Vice Chairman; R. Robinson, W. Barker,
R. Dean, J. Fermery, L. Ruest
Not Present: G. Koch

Ongoing Projects:

Town Hall Generator: Two of four price requests were received; one in the amount of \$20,000 and the other in the amount of \$12,000. The Committee discussed the merits of each price and noted that the matter of the need for a product to support three-phase service affected the estimated cost of a generator for the Town Hall (warrant article approved for \$10,000). A. Brubaker will follow-up with contractor (Moriarty) to check the status of his price. This matter will be added to the next agenda.

Bandstand Floor Replacement: W. Barker reported that the work is 50 percent complete with an intended finish date of April 20, weather permitting. It was noted that the composite decking color is fairly close to the previous color.

Floating Dock at Depot Landing: Brad Jones of Jones and Beach Engineers has forwarded a draft plan for review and comment by Dick Robinson. Following review by the Committee, it was determined that the plan is in a form for submission with an application to NH-DES. It was suggested that B. Jones add information relating to rip rap in the area of the ramp. Discussion took place with regard to using rails and rip rap in the area of the ramp; an alternative being concrete bumpers. D. Robinson will itemize the costs of materials, site work, concrete bumpers and decking. The Committee asked that D. Robinson seek financial donations/support to assist with the project. The Committee agreed to address this project in two phases; Phase I being the needs relating to the floating dock (\$20,000) and Phase II being the needs relating to the site work for a ramp (\$10,000). Signage, per information from the Town's insurance carrier, will also need to be purchased and installed once all is in place.

Historical Society Museum: The Committee again reviewed a March 12, 2018 email from Protech HVAC as well as a follow-up email of information dated March 22, 2018. It was identified that the recommended improvements to the furnace of abandoning the existing return grilles/ducts and instead install a cabinet filter at the furnace to allow for proper air filtration and reduce propane consumption by bypassing the non-insulated ducts in the crawl space was in order at a cost of \$510 (\$318.86 spent to date). The Committee agreed to recommend this to the Board of Selectmen for consideration and approval.

The Committee agreed with the contractor's recommendation of not adding air conditioning to the existing furnace nor was it in favor of adding air conditioning to the Museum building. Discussion took place with regard to dehumidification to assist with mold mitigation and preserving the building and contents.

R. Dean again reported that the Museum is second on the list of Greg Patterson of Albion Contracting, Inc. to paint the front portico which should happen in May or June. He will also look at and report on the sagging gutter and the rodent hole at the gable end of the building;

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efforts are being used to assist with mice inside the building. B. Dean is seeking additional quotes regarding repair to the stained glass.

New Projects:

Ted Tocci Memorial Tree Planting (Location): Lengthy discussion took place with regard available locations to plant this memorial tree donated by the Hampton Falls Historical Society. Emphasis was given to Marietta Garavaglia's desire to have a memorial tree at the Town Hall area. It was noted that the locations along the Town Hall at Route 88 are planned to have Elm trees planted in 2020 as part of the re-elming project for the Town's 300th anniversary. It was determined that the area at the front of the Town Hall where the Biggi memorial tree failed was not a viable option. Decision was made to locate the tree in the area of land between the Town Hall and Public Safety Building at Drinkwater Road. Fire Chief Jay Lord will be consulted to determine the best location so as to not interfere with the line of site of the fire trucks exiting the Public Safety Building. The Biggi memorial tree is also planned to be relocated to this area.

Other: Committee members walked the Town Hall grounds identifying needs for improvements from both the winter road maintenance plowing damages as well as the plantings and needs relating to the areas of the newly buried propane tank.

It was identified that numerous areas of lawn and gardens plowed up as a result of clearing snow need to be raked and plantings corrected where damaged. In addition, the damage to the stacked stone wall of the Town Hall sign planter needs to be reconstructed properly due to damage from the plow.

J. Fermery will assist with providing direction relating to plantings at the parking lot side of Town Hall where the propane tank had been removed as well as the area surrounding the newly buried tank. A team of volunteers will help replant this area, D. Robinson will provide loam. The hill side by the Public Safety Building where that propane tank was buried will also be raked, loamed and planted with grass seed.

Review and approval of Previous Meeting Minutes (12/5/2017):

Motion: To approve the minutes of the March 20, 2018 meeting as written.

Motion: A. Brubaker

Second: W. Barker

Unanimous

The next meeting is scheduled for April 17, 2018 at 8:30 AM.

The meeting adjourned at 9:45 am.